


REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition:		Building:			Location of Items:		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Ryan Gallagher	High School						<b>Disposal: Please Indicate Method</b>
						<b>Total Cost</b>	<b>Selling: Competitive Bid Process</b>
	District	Date	Purchase	Replacement		of Disposition	<b>Donation: List Organization</b>
<b>Description of Property Including Brand &amp; Serial #</b>	<b>Tag #</b>	<b>Acquired</b>	<b>Price</b>	<b>Price</b>	<b>Qty</b>	<b>(5) x (6)</b>	<b>Other: List Means and/or Place</b>
Score Board	No tag	Unknown	Unknown	N/A	1		In Shell Out
Score Board	No tag	Unknown	Unknown	N/A	1		In Shell Out
Multiple Sewing Machine and Desks	No tag	Unknown	Unknown	N/A	12		Under Fab
Middle School youth FB helmets and pads	No tag	Unknown	Unknown	N/A	40		Under Fab
Damaged hurdles	No tag	Unknown	Unknown	N/A	35		In Stadium
Wood Dance Boxes	No tag	Unknown	Unknown	N/A	40		In Shell Out
Track Cart	No tag	Unknown	Unknown	N/A	1		In Stadium
Damaged trailer	No tag	Unknown	Unknown	N/A	1		In Stadium
							<i>All Good Deals Public Auction</i>
<b>Total Items and Cost of Disposal:</b>							
<b>Required Signatures (if applicable)</b>							
<b>Principal:</b>							
<b>Technology:</b>			8/6/21				
<b>Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/></b>			<b>Date Approved:</b>		<b>Approved By:</b>		
<b>*If denied, recommended action:</b>							
<b>To Operations for Equipment Removal</b>			<b>Date:</b>				
<b>To District Office to Remove from Inventory</b>			<b>Date:</b>				

Please forward white and yellow copies to District Office for Board Approval. Pink copy for your file.