

**LIBERTYVILLE ELEMENTARY SCHOOLS**  
**District No. 70**  
**Libertyville, Illinois**

**May 19, 2025**

The meeting of the Board of Education District No. 70, Lake County, Illinois, was called to order at 5:00pm in the boardroom at the ERC, 1381 Lake St., Libertyville on Monday, May 19, 2025.

The following members answered present at roll call: Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mrs. Schilling, Mrs. Grove, Mr. Lawton and Mr. McGhee.

A motion was made by Mr. McGhee, seconded by Mrs. Dahlke to move to closed session. On roll call vote: ayes – Mr. McGhee, Mrs. Grove, Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mr. Lawton, and Mrs. Schilling. Nays - None. All in favor. Motion carried. The closed session started at 5:05pm in the workroom and ended at 5:58pm.

The regular meeting began at 6:00pm in the boardroom at the ERC, 1381 Lake Street, Libertyville.

The following members answered present at roll call: Mrs. Grove, Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mr. Lawton, Mrs. Schilling and Mr. McGhee.

Also present: Superintendent Rebecca Jenkins, Dr. Bongle, Mr. Theis, Mr. Vipond, Ms. Donev, Ms. Bachar, Mrs. Kollman and Mrs. Coyle. Absent - None.

**PLEDGE OF ALLEGIANCE**

The regular meeting started with the pledge of allegiance.

**HONORING STUDENTS**

Each year, the Lake Region of the Illinois Principals Association invites schools throughout the county to participate in the annual Student Recognition Breakfast. Participating Lake Region schools may invite up to two students and their parents from the exiting grade of the school to attend the ceremony, which recognizes their outstanding achievements in the school and community. Principals Dr. Candice Kehoe, Mrs. Annette McBride, Dr. Jon Hallmark, Mr. Jim Cieciewa, and Dr. Kerri Bongle (Assistant . Supt. of Teaching, Learning, & Assessments) discussed the merits of the students they honored at the meeting. The following IPA students were recognized by the BOE: Priya A., Zach R., Jack E., April M., Lucy C., Brody M., Jack K., Kara R., Mia L., and Lochie W.

District 70 board members and Mrs. Jenkins honored Highland Middle School Hornet Bowl member Reid S. for his academic involvement in the recent 2025 International Academic competitions. Reid placed 10th in science, earning him a bid to Nationals and Internationals. Principal Dr. Jon Hallmark talked about Reid's accomplishments.

Highland Middle School had five wrestlers go to state this year. The board honored state qualifiers Charlie L., Mason D., and Johnny M., along with State Champion Cade C., and state second-place finisher Matteo C. HMS Athletic Director Michelle Langlie talked about how dedicated coaches and students were in middle school athletics and thanked the board for their support. Coach Rob Rajceovich talked about all the wrestlers and how their seasons developed.

Cade C. was also honored for qualifying for sectionals and state Track & Field. Coach Gerry Carollo talked about the success of the eighth-grade boys' team this season and noted that 27 athletes set a personal record and all the relay teams beat their scores in sectionals. Cade competed in four events and will compete in the shot put Friday in state, becoming the first thrower from HMS to compete downstate. The board honored the athletes with certificates.

### **HONORING TEACHERS**

The Board of Education and Mrs. Jenkins honored Adler Park third grade teacher Leanne Walker, Copeland Manor nurse Ali Forsythe, and HMS social worker Marissa Zoellick for being nominated for Educator of the Year sponsored by the Lake County Regional Office of Education.

The Board of Education and Mrs. Jenkins also honored the retiring staff at the meeting. Staff members retiring this year include HMS PE teacher Cindy Beshel (34 years), HMS Learning Center Clerk Deanna Kaiser (24 years), HMS Language Arts & Literature teacher Linda Mitchell (33 years), Rockland paraeducator Ruth Nader (25 years), Butterfield second grade teacher Krista Panock (35 years), Copeland Manor second grade teacher Christine Policht (20 years), HMS speech language pathologist Michelle Smith (35 years), and Copeland Manor social worker Gwen Travelstead (23 years).

### **RESOLUTION HONORING RETIREES**

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the resolution honoring the retirees as presented in Board Item 6.5.

On roll call vote: ayes – Mrs. Khan, Mrs. Grove, Mr. Lawton, Mr. McGhee, Mrs. Schilling, Mr. Sticklen, and Mrs. Dahlke. Absent – None. Nays - None. All in favor. Motion carried.

After approval, the Board took a short break to congratulate and recognize the retirees.

### **APPROVAL OF CONSENT AGENDA**

Motion was made by Mr. Lawton, seconded by Mr. Sticklen, that the Board of Education approve the consent agenda as presented in Board Report 7. The following items were contained in the consent agenda:

#### **7.1 - Minutes of the Regular Meeting, April 21, 2025**

#### **7.2 - Approval of Finance Reports**

- Agenda of Bills
- Payroll
- Budgetary
- Treasurer's Report

#### **7.3 Approval of Personnel**

- Change of Assignment
- Resignation/Retirement
- Leave of Absence
- New Hires

A link to this report may be found on the website under Board section.

On roll call vote: ayes – Mr. Sticklen, Mrs. Grove, Mr. Lawton, Mr. McGhee, Mrs. Schilling, Mrs. Dahlke, and Mrs. Khan. Absent – None. Nays - None. All in favor. Motion carried.

### **PRESENTATIONS FROM THE FLOOR**

There were no presentations from the floor.

### **SUPERINTENDENT’S REPORT**

Mrs. Jenkins began her board presentation by talking about Highland Middle School being awarded the Illinois Horizon School to Watch honor for the fourth time, noting that applying is an in-depth process and speaks highly of the school to be honored again. Mrs. Jenkins also talked about Teacher Appreciation Week, which was celebrated at all the schools, an Adler Park fundraiser at Culver’s Restaurant, and what happened during STEM Week. For Butterfield School, Mrs. Jenkins talked about how kindergartners and staff (at all the schools) are working on purposeful play, and the Butterfield Family Association fundraiser Trak-a-Thon. At Copeland Manor, Mrs. Jenkins talked about the Art Fest event and projects. For HMS, Mrs. Jenkins talked about how HMS students visited Copeland to talk about going to middle school (HMS students do that for all the fifth graders), and the annual Bike To School days, supported by the Village Bicycle Commission and Libertyville Police Department. Mrs. Jenkins also talked about attending the Rockland first-grade Readers Circle, celebrating students who learn how to read.

### **APPROVAL OF BOARD CERTIFIED BEHAVIOR ANALYST AGREEMENT**

Board Report 10.1 sought approval for the agreement between Board Certified Behavior Analyst, Amy Sachs, and District 70 for the 25-26 school year.

Motion was made by Mr. Sticklen, seconded by Mr. Lawton, that the Board of Education approve the agreement as submitted in Board Report 10.1.

On roll call vote: ayes – Mrs. Dahlke, Mr. Sticklen, Mrs. Khan, Mrs. Grove, Mr. Lawton, Mrs. Schilling and Mr. McGhee. Absent – None. Nays - None. All in favor. Motion carried.

A link to this report may be found on the website under Board section

### **APPROVAL OF SCHOOL PSYCHOLOGIST AGREEMENT**

Board Report 10.2 sought approval for the agreement between The Stepping Stones Group and District 70 for school psychologist services for the 25-26 school year.

Motion was made by Mrs. Dahlke, seconded by Mr. Lawton, that the Board of Education approve the agreement as submitted in Board Report 10.2.

On roll call vote: ayes – Mrs. Dahlke, Mrs. Khan, Mrs. Grove, Mr. Lawton, Mr. Sticklen, Mrs. Schilling and Mr. McGhee. Absent – None. Nays - None. All in favor. Motion carried.

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#### **APPROVAL OF APPLE IPAD PURCHASE**

Board Report 10.3 sought approval for the purchase of Apple iPads for Kindergarten through 5th grade students.

Based on recommendations from the Student Device Refresh Committee and the Administrative team, it was recommended that the Board of Education approve the purchase of 480 iPad devices to complete the K-5 iPad rollout. These devices will be deployed to incoming kindergarten and 5th grade students. This purchase also includes headphone adapters directly from Apple. Cases, and styluses will be purchased separately.

Motion was made by Mrs. Grove, seconded by Mr. Lawton, that the Board of Education approve purchase as submitted in Board Report 10.3.

On roll call vote: ayes – Mrs. Grove, Mr. Lawton, Mrs. Schilling, Mr. McGhee, Mrs. Khan, Mrs. Dahlke, and Mr. Sticklen. Absent – None. Nays - None. All in favor. Motion carried.

A link to this report may be found on the website under Board section

#### **APPROVAL OF CHARTWELLS CONTRACT**

Board Report 10.4 sought approval for the contract between Chartwells and District 70.

Chartwells School Dining Services has operated District 70's school food service program since July 1, 2010. They have done an amazing job over the FY 2024-2025 school year providing lunches for our students, introducing many new items this year and continuing to look at ways to always improve the program. Chartwells proposed a 3.6% increase in their Administrative and Management Fee per meal/equivalent for the FY 2025-2026 school year. This is an approximately \$15,000 increase over the previous year and is in line with the CPI for Food Away from Home. Administration recommended approval of the attached contract renewal.

Motion was made by Mr. Lawton, seconded by Mr. Sticklen, that the Board of Education approve the Chartwells contract as submitted in Board Report 10.4.

On roll call vote: ayes – Mrs. Dahlke, Mrs. Khan, Mrs. Grove, Mr. Lawton, Mr. Sticklen, Mrs. Schilling and Mr. McGhee. Absent – None. Nays - None. All in favor. Motion carried.

A link to this report may be found on the website under Board section.

#### **APPROVAL OF WOLD ARCHITECTS FEE PROPOSAL - ROCKLAND ELEMENTARY SCHOOL RENOVATIONS**

Board Report 10.5 sought approval for Wold Architects Fee Proposal.

WOLD Architects has been involved in defining the scope of the Rockland Elementary School classroom renovations and will continue to oversee the project through Summer 2025. As discussed with the approval of WOLD Architects' Master Agreement in August, 2024, each individual project will have a fee proposal in accordance with the parameters set forth in the Master Agreement. The fee proposal letter presented was for the Rockland Elementary School classroom renovations. Administration recommended approval of the fee proposal for WOLD Architects.

Motion was made by Mr. Sticklen, seconded by Mr. Lawton, that the Board of Education approve the proposal as submitted in Board Report 10.5.

On roll call vote: ayes – Mrs. Dahlke, Mrs. Khan, Mr. Sticklen, Mrs. Balanag, Mr. Lawton, Mrs. Schilling and Mr. McGhee. Absent – None. Nays - None. All in favor. Motion carried.

A link to this report may be found on the website under Board section

#### **APPROVAL OF WOLD ARCHITECTS REVISED FEE PROPOSAL - BUTTERFIELD PARKING LOT**

Board Report 10.6 sought approval for the Wold Architects Revised Fee Proposal.

In August 2024, the Butterfield Parking Lot was approved to move forward with approximately 40 additional parking spaces which would alleviate the parking issues at Butterfield. As this project moved forward, the District added approximately 27 additional spaces to maximize the parking lot at 67 additional spaces. This changed the overall cost of the project and the revised fee letter incorporated the additional cost and scope of the project.

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the agreement as submitted in Board Report 10.6.

On roll call vote: ayes – Mrs. Grove, Mr. Sticklen, Mr. Lawton, Mrs. Schilling, Mr. McGhee, Mrs. Khan, and Mrs. Dahlke. Absent – None. Nays - None. All in favor. Motion carried.

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#### **APPROVAL OF SCHOOL BOARD POLICIES**

Board Report 10.7 sought formal approval of the following School Board Policy, subsequent to their first reading on April 21, 2025:

2:140 - School Board: Communications To and From the Board

This approval item was withdrawn and moved for discussion to the August 2025 meeting.

Motion was made by Mrs. Schilling, seconded by Mr. McGhee, that the Board of Education approve withdrawing Board Report 10.7 for a future date.

On roll call vote: ayes – Mr. Lawton, Mrs. Schilling, Mr. McGhee, Mr. Sticklen, Mrs. Dahlke, and Mrs. Balanag. Absent – None. Nays - None. Mrs. Khan abstained. All in favor. Motion carried.

A link to this report may be found on the website under Board section

### **D70 SKYWARD MIGRATION PRESENTATION**

Kristen Sebring, Process Improvement Specialist, presented on the improvements made in accounting software, Skyward. The improvements have streamlined and improved efficiency in the business office as well as district-wide.

### **TENTATIVE BUDGET PRESENTATION**

Ms. Bachar, assistant superintendent of finance and operations, presented the Tentative Budget for FY 2025-2026 that incorporated the staffing plan for 2025-2026, technology and safety/security upgrades at all buildings, classroom renovations at Rockland School (as discussed last month), improvements for the Butterfield parking lot to create 67 more parking spaces, and an iPads refresh for a proposed budget of approximately \$51 million.

### **FIRST READING OF CHANGES TO POLICY**

The Policy Committee brought the following Policies forward for First Reading:

- 2:260 - School Board: Uniform Grievance Procedure
- 2:265 - School Board: Title IX Grievance Procedure
- 4:15 - Operational Services: Identity Protection
- 4:80 - Operational Services: Accounting and Audits
- 4:120 - Operational Services: Food Services
- 5:10 - Personnel: Equal Employment Opportunity and Minority Recruitment
- 5:20 - Personnel: Workplace Harassment Prohibited
- 5:60 - Personnel: Expenses
- 5:100 - Personnel: Staff Development Program
- 6:150 - Instruction: Home and Hospital Instruction
- 7:10 - Students: Equal Educational Opportunities
- 7:20 - Students: Harassment of Students Prohibited
- 7:50 - Students: School Admissions and Student Transfers To and From Non-District Schools
- 7:70 - Students: Attendance and Truancy
- 7:180 - Students: Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185 - Students: Teen Dating Violence Prohibited
- 7:190 - Students: Student Behavior
- 7:200 - Students: Suspension Procedures
- 7:210 - Students: Expulsion Procedures
- 7:250 - Students: Student Support Services
- 7:255 - Students: Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence

- 7:270 - Students: Administering Medicines to Students
- 7:310 - Students: Restrictions on Publications; Elementary Schools
- 7:340 - Students: Student Records
- 8:30 - Community Relations: Visitors to and Conduct on School Property

### **FOIA REPORT**

There were 4 FOIA requests this month.

1. Andrew Gille requested his SEDOL school records.
2. Frank Patterson with Academy Research Group requested employee data.
3. Devereaux Johnson with the Indiana, Illinois, and Iowa Foundation for Fair Contracting requested bid information for Rockland School Remodel.

### **APPROVAL OF THE BOARD OF EDUCATION COMMITTEES**

Board President Mrs. Khan reviewed the board committees at the May 19, 2025 meeting and sought to formalize the groups as presented below.

|  |              |              |                |
|--|--------------|--------------|----------------|
| IASB Representative (1)                        | Mr. Sticklen |              |                |
| Labor Management (2)                           | Mr. McGhee   | Mrs. Khan    |                |
| Finance (3) (OMA)                              | Mr. McGhee   | Mrs. Khan    | Mrs. Schilling |
| Liaison to the Village of Libertyville (1)     | Mr. Sticklen |              |                |
| D70 Foundation and Partners for Excellence (2) | Mrs. Dahlke  | Mrs. Grove   |                |
| EdRed Liaison (2)                              | Mr. Lawton   | Mr. Sticklen |                |
| FAD 70 (2)                                     | Mrs. Grove   | Mr. Sticklen |                |
| Policy (2) (OMA)                               | Mr. Lawton   | Mrs. Dahlke  |                |
| Sick Bank Representative (2)                   | Mr. Sticklen | Mrs. Dahlke  |                |
| SEDOL Governing Board (2)                      | Mrs. Grove   | Mr. Sticklen |                |

Motion was made by Mr. McGhee, seconded by Mr. Lawton, that the Board of Education approve the committees as presented.

On roll call vote: ayes – Mrs. Schilling, Mr. McGhee, Mrs. Khan, Mrs. Dahlke, Mrs. Grove, Mr. Sticklen and Mr. Lawton. Absent – None. Nays - None. All in favor. Motion carried.

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### **BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT**

1. Board Member Mrs. Dahlke discussed the recent D70 Foundation of Excellence Casino Night.
3. Board Member Mr. Lawton discussed recent ED-RED updates.

### **BOARD OF EDUCATION CORRESPONDENCE**

There was no Board of Education correspondence.

**OTHER ITEMS**

Board President Mrs. Khan and Ms. Donev recognized Mrs. Jenkins for being honored as an Illinois Transformative Superintendent Award by 7 Mindsets.

**ADJOURNMENT**

Motion was made by Mr. McGhee, seconded by Mr. Lawton that the Board of Education adjourn the meeting at 8:01p.m. All in favor. Motion carried.

Respectfully submitted,

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Jennifer Khan, Board President

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Nanette Dahlke, Board Secretary