



Board of Trustees Agenda Item

Meeting Date: December 15, 2025

Agenda Item: Act on

Approval of a 2026 annual calendar of non-business days, including days designated as non-business days by Frisco ISD, for the purpose of processing requests for information in accordance with the Public Information Act

Item Type:

- ☐ New
- ☒ Update/Revision
- ☐ Continuation/Renewal
- ☐ Mandated Action

Item Purpose:

- ☐ Information
- ☐ Recognition
- ☐ Student Learning & Support
- ☐ District Business & Operations
- ☒ Board Policy & Compliance
- ☒ Other Public Information Act requirement

Submitted By:

Esther Kolni

Background Information:

During the 88th Legislative Session (2023), the Texas Government Code was revised to include a new definition of "non-business days" for purposes of processing requests under the Public Information Act. Governmental entities must now limit their non-business days to 10 selected days, federal and state holidays, and weekends. The selection of those non-business days must be included on a calendar, approved by the Board of Trustees, and then posted online for the public.

Budget Consideration:

Expenditure Amount:

\$0

Expenditure Type:

- ☐ Recurring
- ☐ One-Time
- ☐ Budgeted
- ☐ Unbudgeted
- ☐ N/A

Funding Source:

- ☐ General Fund
- ☐ Child Nutrition Fund
- ☐ Capital Fund
- ☐ Grant Fund
- ☐ Other: _____
- ☒ N/A

Budget Owner: N/A

Supporting Documentation:

Proposed PIR Calendar labeling non-business days attached and uploaded in HomeBase.

Recommendation:

We recommend a motion to "I move to approve the 2026 annual calendar of non-business days for the purpose of processing requests for information in accordance with the Public Information Act"

Comments:

Enter additional procedural comments for Board's Information