



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: Betty McCrohan

DATE: 8/30/24

FROM: Lindsey McPherson/Leigh Ann Collins

DIV or UNIT: Student Success

SUBJ: PPA request for: Michael Adkins
 Title of PPA activity: Title V HSI Project Director
 Dates (or semesters) of activity: Sep 1 - Sep 30, 2024

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Michael Adkins will continue his role of Title V Project Director for the life of the grant, through September 2025. He will be paid a stipend from grant funds of \$18,000 annually for his role with the grant and will work to continue to integrate grant activities with institutionally funded departments and programs. This PPA covers a pro-rated compensation for September 2024, since the grant fiscal year begins October 1. (\$1500 per month)

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)			\$ 1,500.00
TOTAL		\$ 0.00	\$ 1,500.00

Budget Number : 21182-6071-6185-501

C. **Approvals**

Supervisor: Lindsey McPherson Digitally signed by Lindsey McPherson
DN: cn=Lindsey McPherson, o=WCJC,
ou, email=mcpherson@wcjc.edu, c=US
Date: 2024.09.03 15:59:03 -0500 Date: _____

VP: Leigh Ann Collins Digitally signed by Leigh Ann Collins
Date: 2024.09.03 17:25:23 -0500 Date: _____

President: *Betty McCrohan* Date: 9-4-24