



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

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KELLER, TEXAS 76248
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4F. Action

TO: BOARD OF SCHOOL TRUSTEES

DATE: June 14, 2004

ACTION: APPROVAL OF EXTRA DUTY PAY FOR ADMINISTRATORS PERFORMING ADDITIONAL DUTIES

The administration proposes a one time extra duty payment for additional duties to be performed this summer by certain administrators until the current vacant staff positions at the Education Center are filled. The extra duty payments are a reflection of the scope of the additional assignments. The individuals and the proposed extra duty pay are listed below.

Kent Morrison	\$1200	Assuming responsibilities for Transportation, Security
Joe Griffin	\$1200	Assuming additional responsibilities in data processing
Bob DeJonge	\$1200	Assuming instructional and supervisory duties of Asst. Supt. of Instruction
Janie Casey	\$1200	Assuming my responsibilities for Academic Excellence, Foreign Exchange
Nika Davis	\$1200	Assume Staff Development duties from Asst. Supt. Instruction Assume textbook duties from Dir. Elementary after 6/11
Genni LaPlante	\$1200	Assume responsibilities for Section 504
Roy McGee	\$1200	Assume Driver's Education from Mike Neel
Becky Spurlock	\$1200	Assume Mike Neel's responsibilities with rentals
Amanda Barrios	\$1200	Assume responsibilities in assessment/accountability

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The administration recommends that the Board of Trustees approve the extra duty pay as presented.

Respectfully submitted,

Bill Newton, Ed.D.
Acting Superintendent