



FOREST LAKE AREA SCHOOLS
 INDEPENDENT SCHOOL DISTRICT NO. 831
 Forest Lake, MN 55025-9796
 CLASSIFIED PERSONNEL

BOARD MEETING: June 7, 2018

Authorization of Transfer:

- Anderson, Julie – from Administrative Office Assistant V at the Central Learning Center to Administrative Office Assistant V at the Forest Lake Area Middle School, 40 hours per week & 52 weeks per year, effective August 20, 2018.
- Damon, Kari – from Special Education Paraprofessional at Scandia Elementary to Early Childhood Office Assistant III at the Central Learning Center, 35 hours per week and 39 weeks per year, effective August 15, 2018.
- ◆ Dufresne, Rita – Cook Manager at Lakes International from level V to level VI, effective September 4, 2018.
- Guttormson, Kristi – from Administrative Office Assistant V at Southwest Junior High to Administrative Office Assistant V at the Forest Lake Area Middle School, 40 hours per week & 52 weeks per year, effective July 1, 2018.
- Kundel, Lisa – from Guidance Office Assistant V at Southwest Junior High 40 hours per week and 41 weeks per year to Administrative Office Assistant IV at the Forest Lake Area Senior High School, 40 hours per week & 40 weeks per year, effective July 1, 2018.
- Hill, Robin – from Administrative Office Assistant V at Century Junior High to Administrative Office Assistant V at Forest View Elementary, 40 hours per week & 52 weeks per year, effective July 1, 2018
- Peterson, Peggy – from Administrative Office Assistant V at Forest View Elementary, 40 hours per week & 52 weeks per year to School Age Childcare Office Assistant III at the Central Learning Center 40 hours per week and 52 weeks per year, effective July 1, 2018.
- ◆ Thell, Laura – Long Hour Cook Helper from Southwest Junior High to Forest Lake Area Middle School, 30 hours per week and 36 weeks per year, effective September 4, 2018.

Change in Position(s):

- Career Resource Office Assistant IV position at Senior High School, 40 hours per week and 37 weeks per year, effective May 23, 2018, due to restructuring position.
- ◆ Cook Manager position at Lake International Language Academy from level V to level VI, effective September 4, 2018
- Medina, Shelly - Special Education Paraprofessional III at Century Junior High, 30 hours per week and 37 weeks per year to Intervener III position, 32.5 hours per week and 37 weeks per year, effective for the 2018-19 school year.

Elimination of Position(s):

- ◆ Cook Helper Position at Southwest Junior High School, 15 hours per week and 35 weeks per year, effective May 25, 2018.
- ◆ Cook Helper Position at Central Montessori School, 25 hours per week and 35 weeks per year, effective May 25, 2018.
- Office Assistant IV position at Southwest Junior High School, 20 hours per week and 39 weeks per year, effective May 23, 2018, due to restructuring into Middle School model.
- Office Assistant IV position at Century Junior High School, 20 hours per week and 39 weeks per year, effective May 23, 2018, due to restructuring into Middle School model.

End of Employment:

- Reider, Connie – Deaf Interpreter at the Senior High School, 35 hours per week and 37 weeks per year, effective May 23, 2018. (Probationary period release)
- Ritchie, Aryn – Special Education Paraprofessional at the Senior High School, 30 hours per week and 37 weeks per year, effective May 21, 2018. (Probationary period release)

Lay Off Status:

- Kubes, Sharon - Office Assistant IV at Southwest Junior High School, 20 hours per week and 39 weeks per year, effective May 23, 2018.
- Unzen, Sheila – Deaf Interpreter at Forest View Elementary, 35 hours per week and 37 weeks per year, effective May 23, 2018.

Leave of Absence:

- ◆ Cerwinske, Susan – Cook Helper at Lino Lakes Elementary from May 18 through June 18, 2018.
- ◆ Clausen, Amy – School Bus driver from May 15 through 22, 2018.
- ◆ Goodsell, Brenda – Cook Helper at Century Junior High from May 15 through 23, 2018.
- ◆ Hartung, Shonda – Cook Helper at the Senior High from May 15 through 23, 2018.
- ◆ Nicholls, Thomas – Custodian at Linwood Elementary from May 11 through 18, 2018.
- ◆ Walesheck, Laura – Cook Helper at Southwest Junior High from May 14 – 23, 2018.
- Willcoxon, Debra – Title One/Noon Duty Supervisor at Forest Lake Elementary from May 12 through 18, 2018.

New Position(s):

- Two Special Education Intervener III positions, 32.5 hours per week and 37 weeks per year, effective for the 2018-19 school year.

Recommendation of Employment:

- Reedy, Renae – Communication Coordinator at the District Office, 30 hours per week and 52 weeks per year, effective June 4, 2018.
- Wohlberg, Shannon – Special Education Paraprofessional II at Forest View Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.

Resignations:

- Jensen, Sierra – Special Education Paraprofessional at Wyoming Elementary School, effective May 23, 2018.

Retirements:

- ◆ Bushman, Debra – School Bus driver effective, May 23, 2018.
- Goiffon, Beth – Early Childhood Special Education Paraprofessional II at the Central Learning Center, effective May 18, 2018.
- ◆ Haupt, Veronica – Transportation Office Assistant III, effective September 4, 2018
- Willcoxon, Debra – Title 1/Noon Duty Supervisor at Forest Lake Elementary, effective May 23, 2018.

- Recommended by Donna Friedmann



- ◆ Recommended by Lawrence Martini



D.M.F./L.A.M.
06/01/18