



SHANNON LARSON
HEAD START DIRECTOR
PRINCIPAL, NORTH ELC

WEST ORANGE – COVE CISD

505 N. 15th St., P.O. Box 1107

Orange, Texas 77631

Phone: 409.882.5500 Fax: 409.882.5467

Official Communication

Date: April 8, 2013

To: Board of Trustees and James Colbert

From: Shannon Larson

Subject: Approval to submit refunding application for Head Start Grant

I am requesting permission from the Board of Trustees to submit the application for continuation refunding of the Head Start Grant in the amount of \$1,430,989 which includes a 5% sequestration from the Office of Head Start. Included in this amount are the following:

Program Account (LAP)4122 \$1,471,170. - \$74,088. = \$1,407,674.

Program Account T&TA 4122 \$ 24,542. - \$1,227. = \$23,315.

Local match will be \$357,747., which is 20% of the total grant - \$1,788,736.

Shannon Larson
Head Start Director

cc: Melinda James, CPA
Exec. Director of Finance Operation