



# Board of Trustees Agenda Item Information Form

Date Submitted: July 14, 2025

**Meeting Type**

- ☒ Regular Meeting  
☐ Special Meeting/Workshop

**Agenda Placement**

- ☐ Public Hearing  
☐ Executive Session  
☐ Recognition  
☐ Program Spotlight  
☐ Community Input

**Code**

PH  
ES  
R  
PS  
CI

**Agenda Placement**

- ☐ Administrative Report  
☒ Consent Agenda  
☐ Action Item  
☐ Information/Discussion

**Code**

AR  
CA  
AI  
ID

Meeting Date: July 28, 2025

**District Strategies (Check all that apply):**

- ☒ Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.  
☐ Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.  
☐ We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

**Subject:**

Consider Approval of Renewal of Contract 2024.808 Deli Sandwiches

**Background:**

In July 2024, the Board renewed Contract 2024.808 Deli Sandwiches in the amount of \$250,000. To date, \$215,500 has been encumbered. Additional expenditures are expected prior to the renewal year. It is the recommendation of the Directors of Child Nutrition and Purchasing to renew this contract with Subway for an estimated annual contract value of \$250,000. There are two renewal options remaining in this contract.

**Fiscal Impact Statement**

**Cost:** \$250,000.00

- ☒ Recurring  
☐ One-Time

**Funding Source:**

- ☒ General Fund  
☐ Grant Fund  
☒ Other Funds (specify)  
Child Nutrition

Fiscal Year: 2025 / 2026

Amendment Required: N/A

☐ Bond Funds (program year): N/A

**Superintendent's Recommendation:**

It is the recommendation of the Superintendent that the Board of Trustees approve the renewal of Contract 2024.808 Deli Sandwiches with Subway for the period beginning September 1, 2025 through August 31, 2026. The estimated annual contract value is \$250,000.

**Department Submitting Form:** Purchasing

**Cabinet Member's Approval:** Alice Benzaia