

December 12, 2022 - Corbett School District Regular Board Meeting Minutes

Board Approved _____

Regular Board Meeting of the Board of Trustees of Corbett School District was held Monday, December 12, 2022, beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Board Chair; Bob Buttke; David Granberg and Todd Redfern. Katey Kinnear had an excused absence. Rebecca Bratton and Todd Mickalson, Vice Chairman, were present virtually. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual) and Jeanne Swift, Assistant Superintendent/Student Services Director. HS Student Representative, Anneliese Loveland was also present. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – There were five attendees online and as many or more in person. The link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order / Flag Salute

Michelle Vo - Board Chair called the meeting to order at 7:02 p.m. and led all participants in the Pledge of Allegiance to the flag.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

1.2. Review and Acceptance of Agenda

Michelle Vo - Board Chair, announced the agenda accepted as written.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

1.3. Board Chair Report Information Item

Michelle Vo - Board Chair

a. Board Retreat/Work Session – TBD – no information at this meeting.

b. Board Legislative Dinner - December 15 – no information at this meeting.

https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF

<https://policy.osba.org/corbett/AB/BBD%20G1.PDF>

2. Approval of Minutes Action Item

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 12.48-22 - RESOLVED that the Board approved the minutes of the Regular School Board meeting of November 21, 2022.

The vote of the Board was 6-0 in favor of Resolution No. 12.48-22.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Attachments: (1)

3. Introduction and Comments of Guests and Representatives

a.

Michelle Vo - Board Chair announced no comments at this meeting in person or virtually via ZOOM.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

3.1. Principal / Director/ Supervisor Reports

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

Derek Fialkiewicz, Ed.D. introduced:

- a. Rachel Goodloomis, CAPS/MS Principal, and Mark McIntire, CAPS K-8 Spanish/Intervention Specialist, to answer questions from the last board meeting's trip plan regarding costs for the District and students for airline tickets, student tuition costs, etc. Lori Luna, patron/retired principal/teacher, spoke about her past experiences with trips with HS and then CAPS from 2013 through 2019. Board discussion.

Dr. Fialkiewicz noted the action item on the agenda under 8.

Attachments: (1)

7:18 p.m.

b. Angela Davis, Athletic Director – reported on her progress for coaches, registration, fees, schedules, budgeting, fields and facilities updates, Booster Club, and student leadership. She is hoping for a document to be presented to administration by the end of the year.

7:35 p.m.

3.2. Student Representative to the Board Information Item

Anneliese Loveland reported to the Board regarding the high school in regards to the Panorama survey, Student Council's upgrades to the boys' bathroom, winter formal, and Corbett Robotics/Cardinal Dynamics team events season/schedule.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

7:38 p.m.

4. FINANCIAL REPORTS / MATTERS

Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

4.1. Report Information Item - Cindy Duley, Business Manager, reported on the information included in the board packet with us being about 40% of the way through the school year. She noted that the Bond Debt is Fund 11. No final information on the Ending Fund Balance (EFB) for 21-22 school year, which forms the basis for the 22-23 school year until the audit is completed. Property taxes rolling through on a weekly

basis from Multnomah County. Projected Actuals will need more discernment for January reporting.

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

Attachments: (1)

7:41 p.m.

Dr. Fialkiewicz announced he is starting to work on next year's budget. Multiple meetings with OSBA and COSA projecting a \$9.5 billion education budget, with a \$10.3 billion budget to maintain status quo. Certified and classified bargaining agreements are negotiated through June 30, 2023.

Board discussion.

7:45 p.m.

4.2. Budget Committee Vacancy Interview Information Item

Position No. 2 is vacant. A District patron for a term that expires or is extended/renewed on December 31, 2024, is interviewing for the Budget Committee.

a. Patrick Murphy –applicant for budget committee vacancy was present.

Michelle Vo - Board Chair, read aloud information for our budget candidate from his application.

Mr. Murphy gave his statement of interest and job skills experience for the budget position vacancy.

Board discussion.

Attachments: (2)

4.3. Appoint Budget Committee Position No.2 Action Item

David Granberg moved and Bob Buttke seconded:

Description: RESOLUTION NO. 12.49-22 - RESOLVED that the Board appointed Patrick Murphy to Position No. 2, for a term that will expire or is extended/renewed on December 31, 2024.

The vote of the Board was 6-0.

Congratulations were given to Mr. Murphy.

4.4. Budget Position Term Reappointment/Opening Action Item

Ms. Lindeen-Blakeley explained that in discussions with Rebecca Stewart and Brad Garrett they agreed to reappointments for the budget committee positions.

David Granberg moved and Bob Buttke seconded:

RESOLUTION NO. 12.50-22 - RESOLVED that the Board approved the reappointments for Budget Position 5 and Position 1 for extension to December 31, 2025 for Rebecca Stewart and Brad Garrett for terms to then expire or renew on December 31, 2025.

The vote of the Board was 6-0.

Congratulations were given to Rebecca Stewart and Brad Garrett.

Attachments: (1)

7:53 p.m.

5. Superintendent Dr. Fialkiewicz's Report Information item

a. Woodard Road property project

b. **Goals for 2022-23**

1. **Aligning for Student Success**

1. **ODE plan integrating six different ODE initiatives**
2. **Drive Corbett 5-year Plan**
3. **Include student, staff, family, community, and board input.**
4. **Complete by February 2023; Presented to the Board for vote March 2023**

2. **#OneCorbett**

1. **Bringing the Corbett community together through the schools.**
2. **Including the community in various district events**
3. **Aligning efforts K-12**

3. **Promote CSD in the community and beyond**

1. **Use social media to promote the amazing things happening in classrooms, sports, activities, etc.**
2. **Remind everyone what makes Corbett great.**

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

5.1. Enrollment Update – Dr. Fialkiewicz reported enrollment at 1055 K-12.

a. draft Charter Enrollment Policy – Dr. Fialkiewicz and Michelle Dawkins, GS Principal, working on charter application process. Ms. Dawkins shared her presentation on screen and with handouts to the Board.

Previous work on the processes were done by past administrators. New input driven by each of our school's present administrators.

New process will have application process once a year to help families plan. The goal is to have 24-28 students in each class, depending on grade level and subject. The board will decide parameters in April.

Board discussion.

<https://policy.osba.org/corbett/KL/LBE%20R%20D1.PDF>

<https://policy.osba.org/corbett/F/FBB%20D1.PDF>

Attachments: (1)

5.2. Update on Corbett School campus upgrades and/or grants

Derek Fialkiewicz, Ed.D. announced:

a. CAPS garden and MOU with SSCA, will be holding off until next year as close to a deadline cycle for application for a grant.

6. CONSENT AGENDA

Todd Mickalson moved and Bob Buttke seconded:

6.1. **Consent agenda **Resolution items 12.51-22** through 12.56-22** Action Items**

Description: 11.2RESOLUTION NO. 12.51-22** - RESOLVED** that the Board confirmed the expected Family and Medical Leave date of January 3, 2023-April 2, 2023 for Samantha Byron, .85 FTE SPED Asst. I.

11.3RESOLUTION NO. 12.52-22** - RESOLVED** that the Board confirmed the addition of Robert Peterson as HS Assistant Varsity Boys Basketball Coach, and rescinded the coaching approval from the October 17, 2022 Board meeting for Erik Foster as HS Assistant Varsity Boys Basketball Coach.

11.4RESOLUTION NO. 12.53-22** - RESOLVED** that the Board rescinded the coaching approval from the October 17, 2022 Board meeting for J. R. Renner as the HS Head Varsity Coach and confirmed David VanHorn as the HS Head Varsity Wrestling Coach instead of MS Head Wrestling Coach. And furthermore, confirmed Dan Hunter as Assistant HS Wrestling Coach, contingent on hiring paperwork completion.

11.5RESOLUTION NO. 12.54-22** - RESOLVED** that the Board rescinded the approval of Brady Donahue as HS Assistant Varsity Girls Basketball Coach as approved at the July 20, 2022 Board meeting.

11.6RESOLUTION NO. 12.55-22** - RESOLVED** that the Board confirmed the addition of Eric Windust as MS Assistant Boys Basketball Coach.

11.7RESOLUTION NO. 12.56-22** - RESOLVED** that the Board confirmed the resignation of 1.0 FTE Learning Specialist, Meredith Griffith, effective November 11, 2022.

The vote of the Board was 6-0.

7. CURRICULUM

Derek Fialkiewicz, Ed.D., noted no news this month. Next month, ELD adoption reporting information may be presented.

8. STUDENTS

Todd Mickalson moved and Bob Buttke seconded;

RESOLUTION NO 12.57-22- RESOLVED that the Board approved the 8th Grade CAPS trip plans for Guanajuato, Mexico in March 2023.

The vote of the Board was 6-0.

<https://policy.osba.org/corbett/I/IICA%20D1.PDF>

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D. reported last month that parts of the GS roof had blown off, with all but one section to be fixed the week of December 19. (shingles/hot torching)

Board discussion.

Dr. Fialkiewicz reported that an agreement is very close with Bremik Construction after multiple meetings with them. \$5,784,038.00 is the actual, but want to build in any wiggle room so reauthorization with Board not necessary.

Board discussion.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 12.58-22 - RESOLVED that the District authorized the Superintendent to execute a construction contract with Bremik Construction for an amount not to exceed \$5,900,000.00, once the contract's final language has been reviewed and agreed by the District's legal counsel.

The vote of the Board was 6-0.

Selection of four General Contractors for bid opening was announced September 21, 2022: Bremik Construction, Deacon Construction, LLC., P & C Construction and Robinson Construction Co.

Notice of Intent to Award was awarded on October 25, 2022 to Bremik Construction.

Attachments: (2)

10. CO-CURRICULAR ACTIVITIES

Derek Fialkiewicz, Ed.D., reported supposed to have three concerts the week of December 5. Because of weather only one concert happened. The others have been rescheduled for January 9 and January 11.

Staff are finishing canned food drive and angel tree to provide gifts to families in Corbett at the fire station with the Corbett chicken.

Winter spirit days for the week for CHS.

Ms. Goodloomis announced medieval fair at CAPS, Wednesday, December 14, 3:30-5:30 p.m.

11. Personnel

Derek Fialkiewicz, Ed.D. announced:

Recommendation for Hire: Deborah (Debbie) Heltborg, .85 FTE FLS Special Education Assistant I, effective December 7, 2022.

Leandra Walker, .42 FTE Bus Driver and Driver/Safety Trainer on an as-needed basis effective December 7, 2022.

Change in hours for Samantha Byron to reflect only .85 FTE as of August 2022, subtracting .15 FTE Kitchen FTE. (Kitchen FTE no longer needed)

Board discussion.

11.1. Vacant Positions Information Item

Presenter: Derek Fialkiewicz, Ed.D. announced:

Vacant Positions: <https://corbett.tedk12.com/hire/Index.aspx>

1.0 FTE 8th-12th High School Special Education Teacher, Corbett HIGH SCHOOL

Substitute Bus Driver District Position

.85 FTE K-12 Special Education Assistant I District Position

K-12 .85 FTE Special Education Assistant I (FLS) District Position

MS Head Wrestling Coach Corbett MS

MS Head Girls/Boys Track Coach Corbett HS

11.1.a. See Consent Agenda for Items 11.2**-11.7**

12. Policy

Michelle Vo - Board Chair, no information at this meeting

13. Matters for the Good of the Order

Board of Directors: No information shared at this meeting

14. COMING EVENTS

Michelle Vo - Board Chair announced:

14.1. Friday, December 16, 2022-January 2, 2023 - Winter Break, No School

14.2. Tuesday, January 3, 2023 - Return to School

14.3. Friday, January 6, 2023 - Friday School Day

14.4. Monday, January 16, 2023 - MLK Day, no school

14.5. Wednesday, January 18, 2023 - Regular Board Meeting MPB/ZOOM, 7:00 p.m.

Friday, January 20 – School Day

15. ADJOURNMENT

Michelle Vo - Board Chair, adjourned the meeting at 8:31 p.m.

December 12