

## Regular Board Meeting

Tuesday, March 9, 2021 5:30 PM

NBMHS RC/Zoom, 2920 3.5 Nome-Teller Hwy, Nome, Alaska 99762

### A. **Call to Order**

1. Pledge of Allegiance
2. Nome Public Schools Mission Statement
3. Roll Call
4. Approval of Agenda

### B. **Consent Agenda**

**(Routine matter considered for approval as one motion. Any item can be pulled for separate consideration).**

1. Approval of Minutes: Regular Meeting: February 9, 2021
2. Approval of February 2021 Disbursements
3. Approval of February 2021 Personnel Report

### C. **Awards and Presentations**

1. Introductions of Guests & Visitors
2. Students of the Month
3. Teacher of the Month
4. Support Staff of the Month
5. FY22 Budget Draft Version 2

### D. **Opportunity for Public Comments on Agenda/Non-agenda Items**

**(3 minutes per speaker, 30 minutes aggregate)**

### E. **Superintendent Report**

### F. **Information & Reports**

1. Student Representative Report
2. Principal Reports
3. Director Reports
4. Business Manager Report

### G. **Second Public Comment Opportunity**

**(Individuals are limited to three minutes each.)**

### H. **Action Item**

1. Approval of FY22 Calendar
2. Approval of Second Reading of Board Policies
  - BP 4112.10 Employment of Retired Teachers
  - BP 5145.15 Student and Family Privacy Rights
  - BP 9260 Legal Protection
3. Approval of Certified Contracts

### I. **Board and Superintendent's Comments & Committee Reports**

### J. **Upcoming Events:**

- Tuesday, March 23, Work Session, 5:30 pm, NBMHS RC/Zoom
- Tuesday, April 13, Regular Meeting, 5:30 pm, NBMHS RC/Zoom
- Tuesday, April 27, Work Session, 5:30 pm, NBMHS RC/Zoom

### K. **Adjournment**



## *Our Mission*

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

## *Our Vision*

Together, strong in identity, purpose, potential

## *Board and Superintendent Guiding Principles*

- ✦ Works to ensure academic success for all students
- ✦ Works to promote positive community partnerships
- ✦ Provides leadership and support to ensure reading proficiency by 3rd Grade
- ✦ Supports the recruitment and retention of effective staff

## *Board and Superintendent Goals*

- ✦ Provide the resources for the development and adoption of curriculum as per Board Policy (BP 6141).
- ✦ Support the integration of a student's culture in the curriculum within the context of the community through implementation of the Alaska standards for culturally responsive schools.
- ✦ Work to ensure all students feel connected to their peers and the adults in their schools by improving school climate.



**Personnel -School Board Report**  
**March 9, 2021**  
**Cynthia Gray, NPS HR Manager**

**PERSONNEL ACTIONS:**

Certified Employees: New Hires/Change of Assignment/End of employment:

1. None.

Classified Employees: New Hires/Change of Assignment/End of employment:

1. None.

Current Certified vacancies for the 2020-2021 school year:

1. Music/Art K-5

Current Classified vacancies for the 2020-2021 school year:

1. Substitute Teachers-district wide

Certified vacancies for the 2021-2022 school year:

1. Elementary Teacher-Grade 4
2. High School Science/Physics/Chemistry Teacher
3. Special Education Director/Coordinator
4. Speech and Language Pathologist/District Wide
5. Special Education Teacher -District Wide

**PERSONNEL PROJECTS**

NPS HR coordinated the delivery of both administrator and teacher contracts for the 2021-2022 school year. In accordance with Alaska Statue, teachers have until March 12, 2021 to return their contracts to the district for continued employment next year. The above list of vacant teacher positions is based on resignation letters received to date from those teachers in those positions. Those positions have been posted on Alaska Teacher Placement, the applicant tracking and recruitment platform each Alaska school district utilizes to fill vacant jobs.

**EMPLOYEE BENEFITS**

NPS Human Resources continues to work with RISQ Consulting to download and implement new Employee client portal called EaseCentral, the HR technology Platform. This requires initial employee data download as well as many zoom meetings for training of this new portal along with a new Absence Management Module System.

Respectfully submitted by,

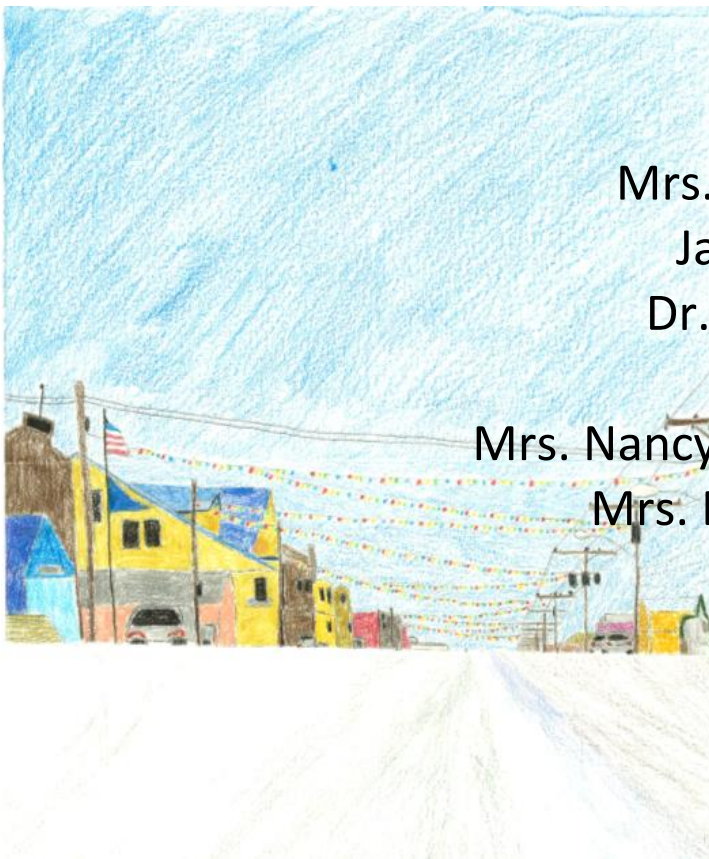
*Cynthia Gray*



# NOME PUBLIC SCHOOLS

## FY 2022 DRAFT BUDGET

*March 9, 2021*



Mrs. Sandra Martinson, President

Jamie Burgess, Superintendent

Dr. Barb Amarok, Vice-President

Ms. Jill Peters, Treasurer

Mrs. Nancy Mendenhall, Board Member

Mrs. Darlene Trigg, Board Member

### **MISSION**

*Nome Public Schools, in active partnership with family and the community, educates and inspires students to become successful and responsible global citizens in an environment that represents our rich cultural diversities and local traditions.*

Cover Page Artwork:  
Front Street by Raina McRae, 11<sup>th</sup> grade



March 5, 2021

Members of the Board of Education  
Nome Public Schools  
Nome, Alaska 99762

The Nome Public Schools (District) is pleased to present you with the budget for the fiscal year 2022. The budget document is the primary document that communicates the District's plans for spending in the ensuing fiscal year, and it also details its organizational goals and objectives in monetary terms. The District is required to prepare and approve a balanced budget and submit it to the City of Nome by May 1<sup>st</sup> and to the Department of Education & Early Development by July 15<sup>th</sup> each year. A balanced budget is defined as revenue budgeted at least the same as, or more than, the budgeted expenditures or use of fund balance.

In presenting the FY2022 Budget document, we may discuss the instructional, operational, and financial plans in an open forum. We believe community interaction and input between stakeholders leads to improvements benefiting the education of children at Nome Public Schools. The administration of Nome Public Schools has reviewed and discussed its plan for the FY2022 school year in terms of what can be accomplished within the bounds of a balanced budget.

Budget development and analysis is always a work in progress. Changes will occur in FY2022 when salaries, benefits, and foundation funding are finalized.

## Organizational Component

The City of Nome was incorporated in 1901 as a first-class city under the laws of the Territory of Alaska. The City operates under council-manager form of government and performs municipal duties allowed by Alaska Statutes and as directed by its residents.

The Nome Public Schools is a component unit of the City of Nome and is organized under Title 29.42.030 of Alaska Statutes as amended. The City has delegated the administrative responsibility for these functions to the Nome Public Schools Board of Education. The School Board is governed by a five-member school board with members elected by district and complemented by a non-voting student representative.

## Budget Process

**Alaska Statute 14.14.065. Relationship between city school district and city.** The relationships between the school board of a city school district and the city council and executive or administrator are governed in the same manner as provided in AS 14.14.060. AS 14.14.060 (c) states “except as otherwise provided by municipal ordinance, the borough school board shall submit the school budget for the following year to the borough assembly by May 1 for approval of the total amount. Within 30 days after receipt of the budget the assembly shall determine the total amount of money to be made available from local sources for school purposes and shall furnish the school board with a statement of the sum to be made available. If the assembly does not, within 30 days, furnish the school board with a statement of the sum to be made available, the amount requested in the budget is automatically approved. Except as otherwise provided by municipal ordinance, by June 30, the assembly shall appropriate the amount to be made available from local sources from money available for the purpose.

The District’s School Board approves a budget timeline which includes opportunities for presentation to the public. Below is the FY2022 budget timeline.

### FY 2022 BUDGET PROCESS AND TIMELINE

#### **Budget Process, Timeline, Revenue Presentation, Board Sets Education & Fiscal Priorities For the District in Accordance with their Strategic Plan**

*BP 3100 - BUDGET – The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.*

#### **FY 2022 1st Draft Budget presented to the Board at regular meeting**

January 12, 2021

#### **FY 2022 2nd Draft presented to the Board at regular meeting**

March 9, 2021

#### **FY 2022 3rd Draft/Final Budget presented to the Board at regular meeting**

April 13, 2021

#### **FY 2022 Budget Adoption at special session**

April 27, 2021

# General Fund Revenues and Expenditures

Below are the assumptions used to develop the budget.

## *Revenue Budget*

We have developed this budget based on assumptions about legislative funding for FY2022. This budget assumes that we will be flat funded at \$5,930 per base student allocation (BSA) with no cuts to Basic Need or any part of the foundation formula itself. We are budgeting for a \$3M City of Nome appropriation.

In the State of Alaska, the number of students enrolled in a district during the 20-day count period is the basis for computing the Average Daily Membership (ADM) that is used to calculate the amount of state funding provided to each district.

Revenue projection of \$14,682,431:

- ❖ Enrollment projected at 676 students
- ❖ 90% of the BSA for Correspondence students – 22 projected
- ❖ Intensive students (13 x's the BSA of \$5,930) – 16 projected
- ❖ Hold Harmless 2<sup>nd</sup> Year – 50% of Base Year
- ❖ ISER Area Cost Differential of 1.45
- ❖ Career & Technical Education (CTE) Factor – 1.015
- ❖ Special Needs Factor – 1.20
- ❖ Base Student Allocation (BSA) - \$5,930
- ❖ TRS On-Behalf and PERS On-Behalf – zero net effect against on-behalf expenditures
- ❖ City appropriation is budgeted at \$3,000,000
- ❖ Impact Aid estimated at \$35,200
- ❖ E-rate estimated with 90% discount rate on internet bills - \$725,822
- ❖ Other Revenues projected at \$385,000 (includes dorm rent, local contributions, gate fees)
- ❖ Utilize unreserved fund balance - \$480,767

## *Expenditure Budget*

Below are the expenditure highlights and other considerations for FY2022. This budget includes:

- ❖ Annual step increases.
- ❖ A 5% increase to health insurance in anticipation of rising premiums.
- ❖ Other employer-paid benefits remain status quo – 22% for PERS & 12.56% for TRS.
- ❖ Staffing based on a combination of needs-based and overall monetary availability per revenue and expenditure assumptions.

## Nome Elementary School

- ❖ Retained same staffing levels as FY21.
- ❖ No major changes; main increases were personnel/salary schedule-related.



## Anvil City Science Academy

- ❖ Retained same staffing levels as FY21; moved FTE's between functions.

## Nome-Beltz Middle High School


- ❖ Increased staffing by 0.50 FTE in Support Services-Students (College & Career Guide position - paid by Sitnasuak Native Corporation).


## Districtwide

- ❖ Retained same staffing levels as FY21.
- ❖ Transfer to Food Service reduced to \$75,000.
- ❖ Transfer to Pupil Transportation remains status quo.
- ❖ No transfer to CIP or Apartment funds.

We thank you for your consideration of the FY2022 budget.

Sincerely,

  
\_\_\_\_\_  
Jamie Burgess  
Superintendent

  
\_\_\_\_\_  
Genevieve Hollins  
Contracted CFO

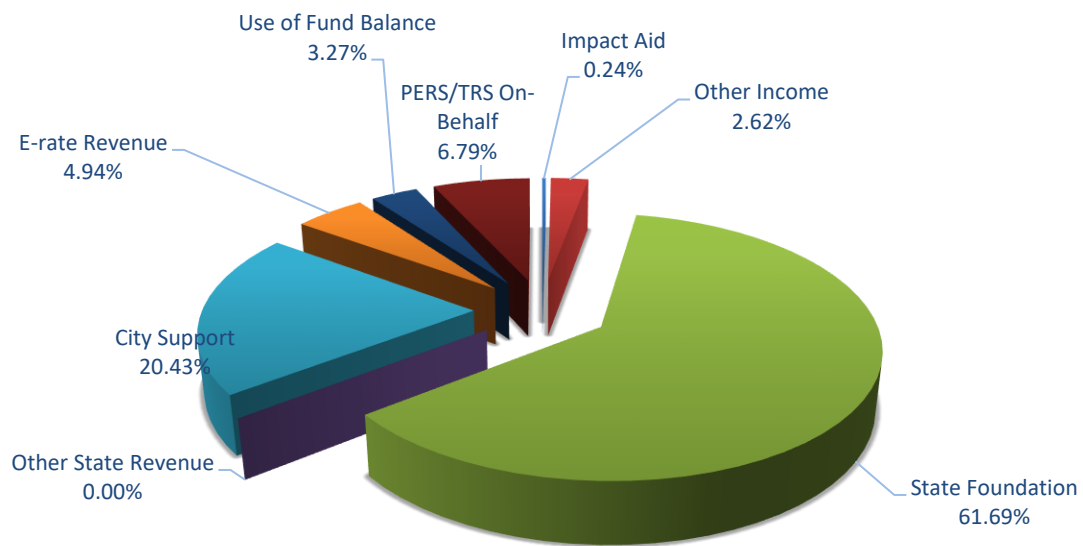
# NOME PUBLIC SCHOOLS

## Revenue Budget

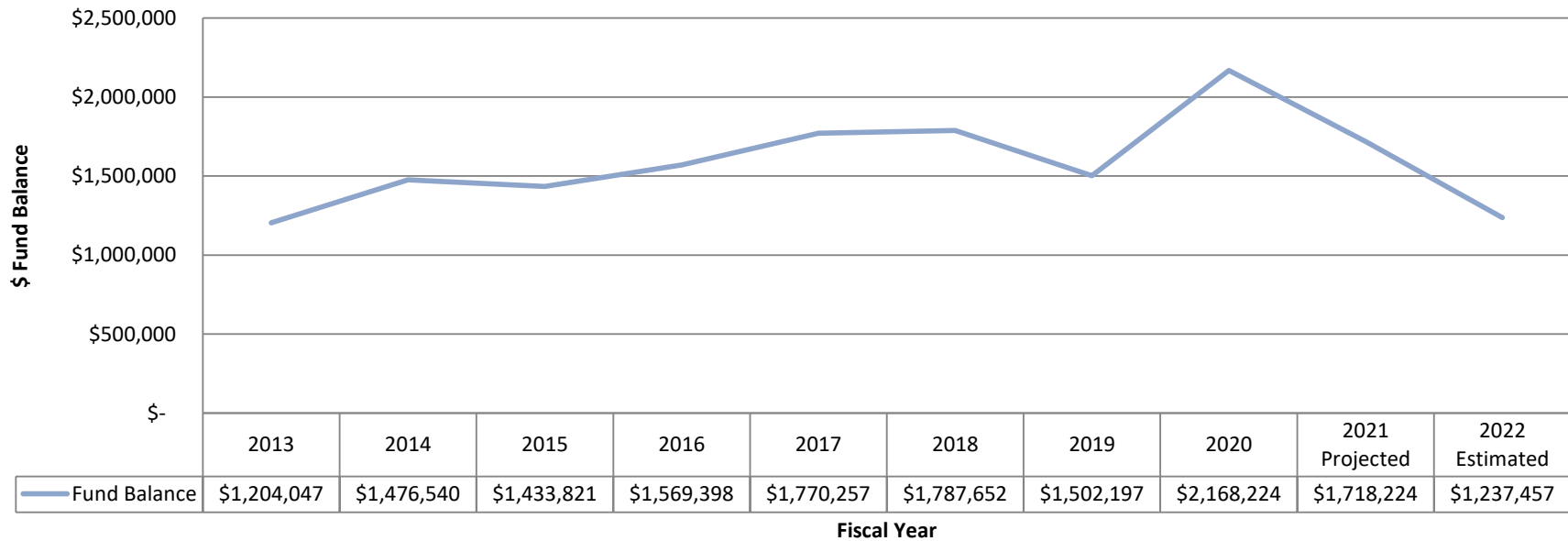
	FY2020 Actual	FY2021 Budget	FY2022 Budget	Change
<i>Enrollment Projection</i>	<i>698.10+13IN 15.25 corresp</i>	<i>633+16IN 63 corresp</i>	<i>676+16IN 22 corresp</i>	<i>+43+0IN -41</i>
<b>FUND 100: General Operating Fund</b>				
City Appropriation	\$ 3,000,000	\$ 3,165,000	\$ 3,000,000	\$ (165,000)
State of Alaska Foundation	8,932,079	9,136,224	9,058,292	(77,932)
One-Time Addit'l State Foundation "Grant"	202,363	-	-	-
Other State Revenue (TRS)	813,064	754,804	881,983	127,179
Other State Revenue (PERS)	106,398	126,702	115,368	(11,334)
Other State Revenue (PERS DC Forfeiture) <sup>1</sup>	-	50,000	-	(50,000)
Impact Aid (Federal)	60,832	80,000	35,200	(44,800)
E-rate Revenue (Federal)	576,180	722,565	725,822	3,257
Other Revenue (Fees/Gate/Rental)	375,415	347,509	385,000	37,491
Use of (Addition to) Fund Balance	(666,026)	450,000	480,767	30,767
<b>FUND TOTAL</b>	<b>\$ 13,400,304</b>	<b>\$ 14,832,804</b>	<b>\$ 14,682,431</b>	<b>\$ (150,372)</b>
 <b>TOTAL GENERAL FUND REVENUE</b>	 <b>\$ 13,400,304</b>	 <b>\$ 14,832,804</b>	 <b>\$ 14,682,431</b>	 <b>\$ (150,372)</b>

<sup>1</sup> The actual PERS DC Forfeiture used by fiscal year end will offset (decrease) PERS expenses throughout budgets and will not be recorded as Revenue. None remaining as of 03/03/2021.

**NOME PUBLIC SCHOOLS**  
**Revenues by Source**  
**FY 2022**



## Fund Balance 10 Year History FY2013 - FY2022 Projected



Projected Total Fund Balance - School Operating Fund (General Fund 100) at June 30, 2022: \$ 1,237,457

Less Exemptions per 4 AAC 09.160(a)

Inventory (Fuel) \$ 55,000

Prepaid Items (Liab Insurance, other) \$ 250,000

Federal Impact Aid Received \$ 35,200

**Fund Balance Subject to 10% Limitation \$ 897,257**

Nonexempt fund balance as a percentage of current year expenditures:

<u>Fund Balance Subject to Limitation</u>	<u>\$ 897,257</u>		6.16%
Current Year Expenditures (Fxs 100-700)	\$ 14,567,431	=	

Board Policy 3470 allows calculation of fund balance percentage based on Grand Total Fund Balance / Grand Total Expenses (including transfers)

<u>Grand Total Fund Balance</u>	<u>\$ 1,237,457</u>		8.43%
Grand Total Current Year Expenditures	\$ 14,682,431	=	

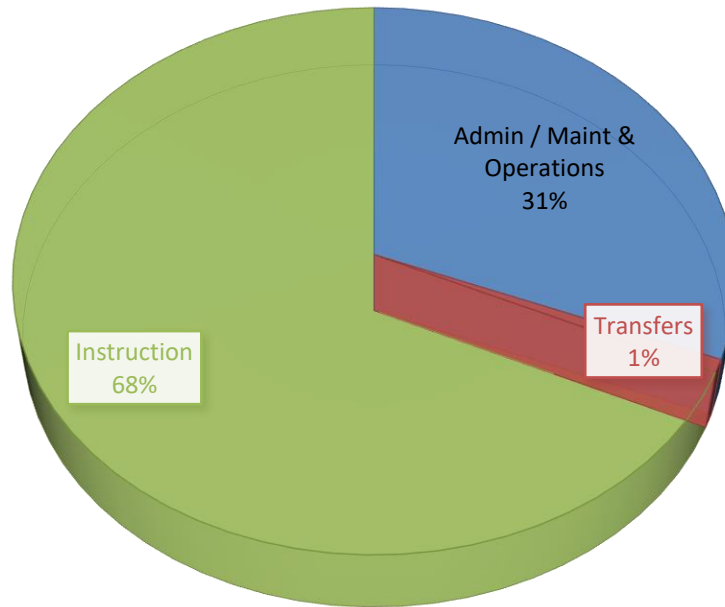
# NOME PUBLIC SCHOOLS

## Expenditure Summary by Function

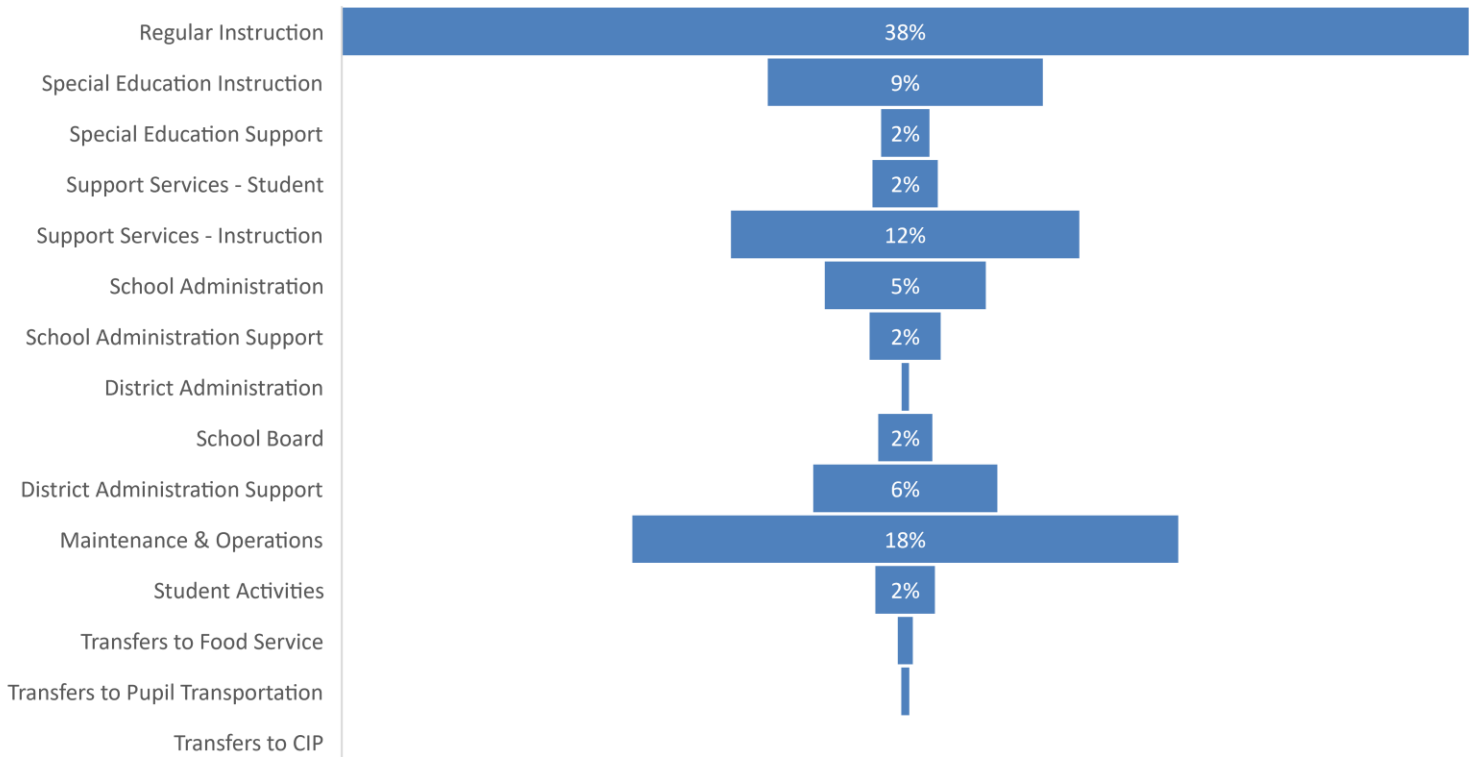
### FY 2022 Budget

Function		FY2020 Actual	FY2021 Budget	FY2022 Budget	Increase (Decrease)	Percent Increase	Percent of FY 2022 Total
100	Instruction	\$ 4,765,256	\$ 5,241,676	\$ 5,564,976	\$ 323,300	5.81%	37.90%
200	Special Education Instruction	989,001	1,167,266	1,359,886	192,621	14.16%	9.26%
220	Special Education Support	183,809	234,149	239,345	5,196	2.17%	1.63%
300	Support Services - Student	403,830	366,741	324,249	(42,492)	-13.10%	2.21%
35X	Support Services - Instruction	1,312,211	1,788,724	1,721,760	(66,964)	-3.89%	11.73%
400	School Administration	670,305	658,762	795,981	137,219	17.24%	5.42%
	Sub Total Instruction	\$ 8,324,414	\$ 9,457,318	\$ 10,006,197	\$ 548,879	5.49%	68.15%
450	School Administration Support	\$ 295,181	\$ 357,656	\$ 352,138	\$ (5,518)	-1.57%	2.40%
510	District Administration	284,738	260,773	269,178	8,405	3.12%	1.83%
511	School Board	37,842	37,752	37,752	-	0.00%	0.26%
55X	District Administration Support	748,827	854,746	910,000	55,254	6.07%	6.20%
600	Maintenance & Operations	2,798,603	2,756,675	2,696,806	(59,869)	-2.22%	18.37%
700	Student Activities	288,901	301,360	295,360	(6,000)	-2.03%	2.01%
	Sub Total Admin/O&M	\$ 4,454,092	\$ 4,568,962	\$ 4,561,234	\$ (7,728)	-0.17%	31.07%
	Sub Total Inst/Admin/O&M	\$ 12,778,506	\$ 14,026,280	\$ 14,567,431	\$ 541,151	3.71%	99.22%
900	Transfers						
900..552	Transfers to Food Service	\$ 150,000	\$ 150,000	\$ 75,000	\$ (75,000)	-100.00%	0.51%
900..553	Transfers to Pupil Transportation	40,000	40,000	40,000	-	0.00%	0.27%
900..554	Transfers to CIP	431,798	432,500	-	(432,500)	0.00%	0.00%
900...555	Transfers to Apartment Fund	-	184,024	-	(184,024)	0.00%	0.00%
	Sub Total Transfers	\$ 621,798	\$ 806,524	\$ 115,000	\$ (691,524)	-601.33%	0.78%
	Total General Fund	\$ 13,400,304	\$ 14,832,804	\$ 14,682,431	\$ (150,373)	-1.02%	100.00%

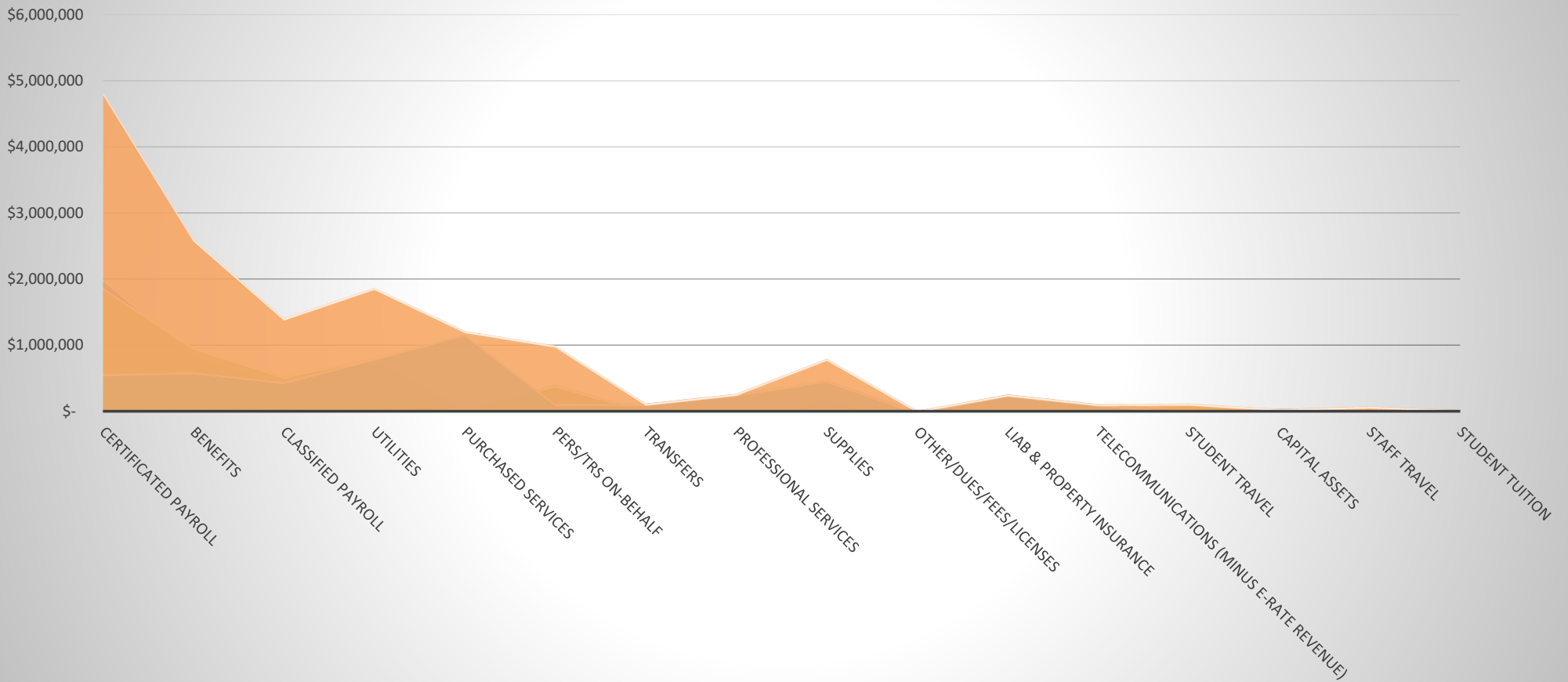
## Instruction, Admin, M&O, Transfers



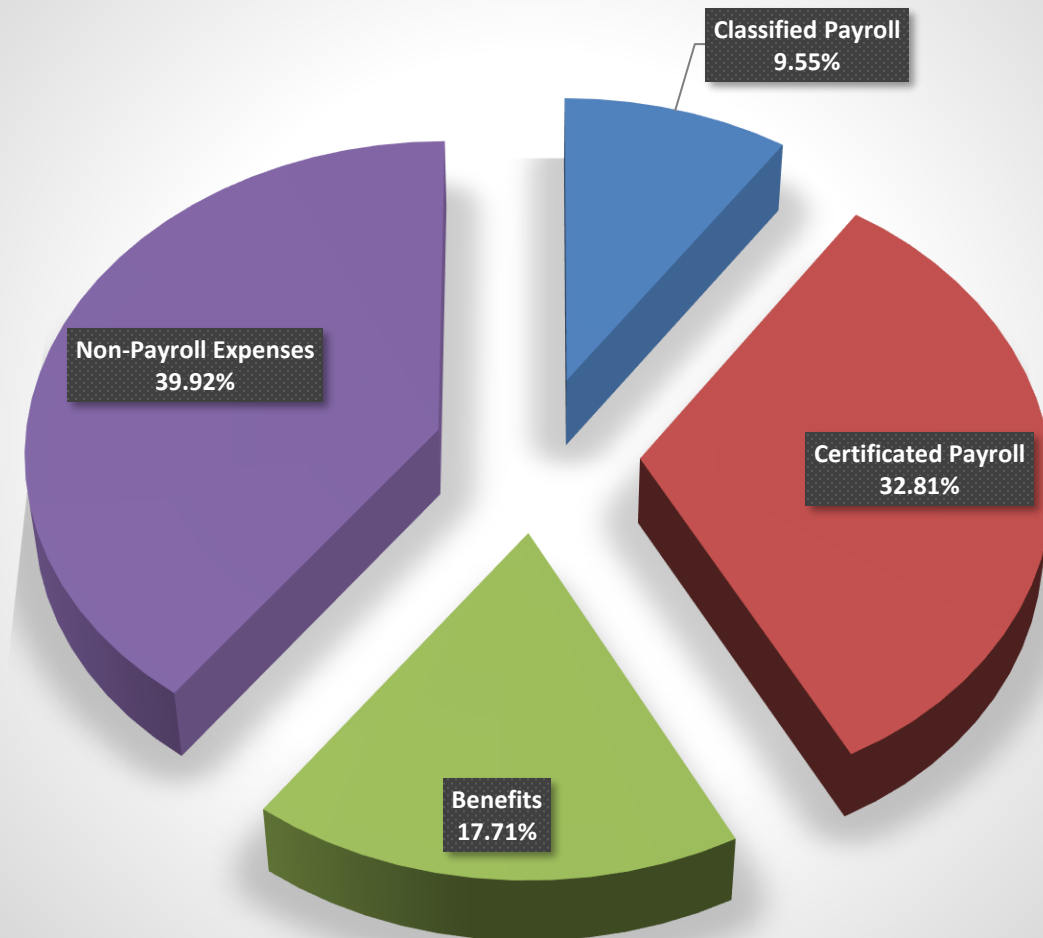
## Expenditures by Function



## Expenses by Type

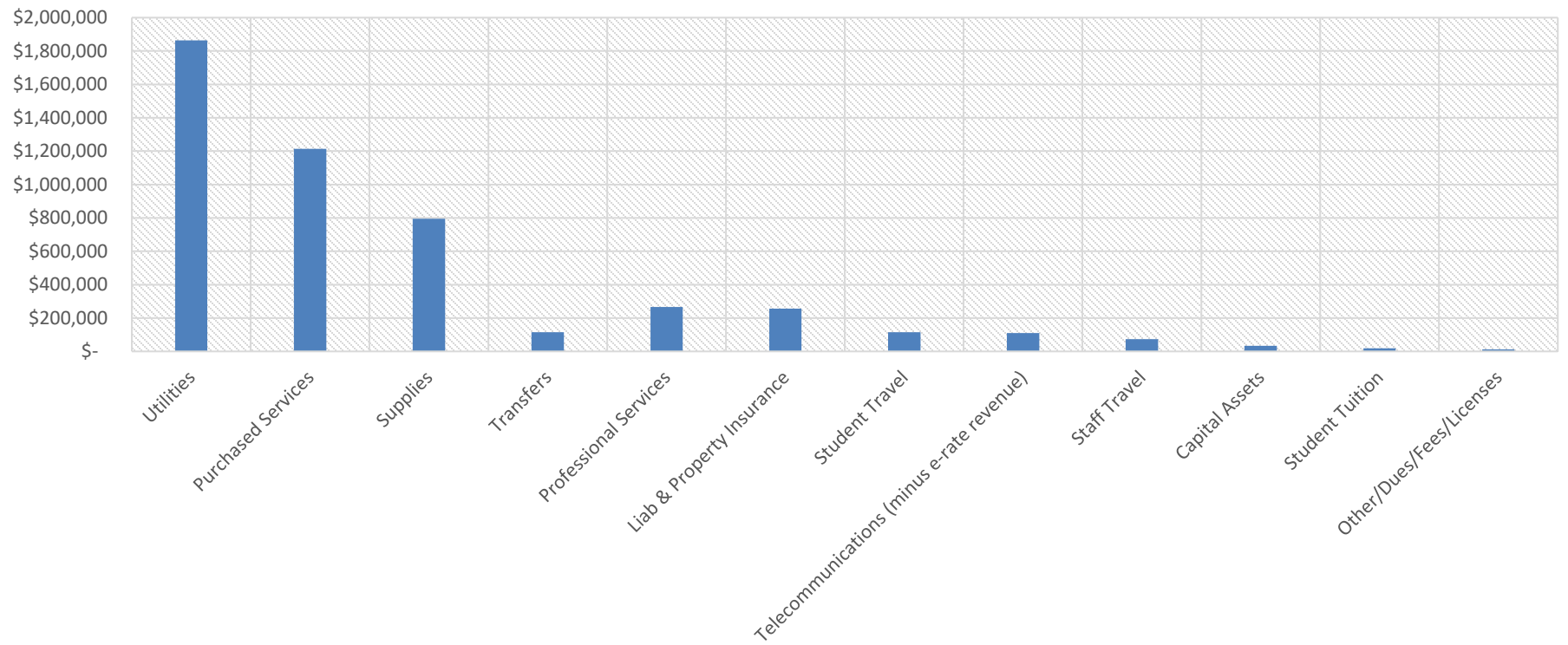


**NOME PUBLIC SCHOOLS**  
**Payroll & Non-Payroll Costs**  
**FY 2022 Budget**

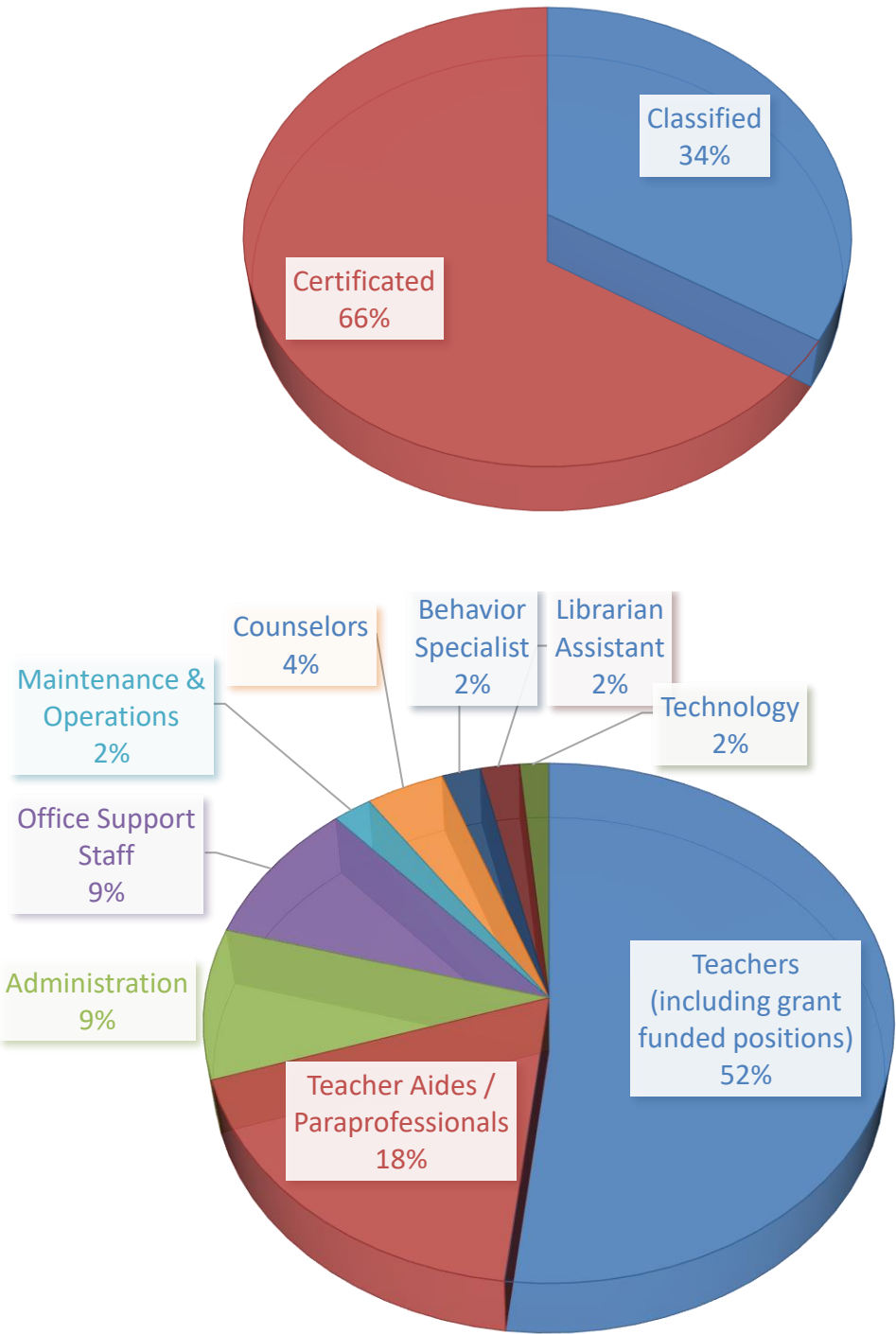




## Non-Payroll Expenses



# TYPES OF EMPLOYEES





## NOME ELEMENTARY

FY 2022 Budget  
Location 300

	FY2021 Budget	FY2022 Budget	\$ Change	% Change
<b>Fund 100: School Operating</b>				
Function: 100 Regular Instruction	\$ 2,402,327	\$ 2,703,580	\$ 301,253	12.54%
200 Special Education	444,598	543,155	\$ 98,557	22.17%
320 Support Services - Students	60,648	-	\$ (60,648)	-100.00%
350 Support Services - Instruction	500	500	\$ -	0.00%
351 Improvement of Instr. Svcs.-Tech	2,600	2,600	\$ -	0.00%
352 Support Services - Library	71,420	76,963	\$ 5,543	7.76%
400 School Administration	310,467	322,004	\$ 11,537	3.72%
450 School Administration Support	139,015	145,931	\$ 6,916	4.98%
600 Operations & Maintenance	253,500	257,300	\$ 3,800	1.50%
Fund Total	<b>3,685,074</b>	<b>4,052,033</b>	<b>366,958</b>	<b>9.96%</b>
<b>TOTAL</b>	<b>\$ 3,685,074</b>	<b>\$ 4,052,033</b>	<b>\$ 366,958</b>	<b>9.96%</b>
# Students (PreK-5)	290.0	290.0	0.0	0.00%
# Teachers	19.3	22.3	3.0	15.56%
# Classified	8.0	9.0	1.0	12.50%
# Administrators	2.0	2.0	0.0	0.00%
Pupil / Teacher Ratio	15.0	13.0	(2.0)	-13.46%
Average Per Pupil Expenditure	\$ 12,707	\$ 13,973	\$ 1,265	9.96%

# NOME PUBLIC SCHOOLS

## FY 2022 Budget

Location 300 Nome Elementary

Elementary Account Code	Description	Comments	FY2021 Budget	FY2022 Budget	Change
<b><u>Regular Instruction</u></b>					
100.300.100	315 Cert-Teacher	20.29 FTE	\$ 1,408,389	\$ 1,586,852	\$ 178,463
100.300.100	316 Extra Duty		18,519	18,500	(19)
100.300.100	323 NonCert-Aides	1.00 FTE	36,713	39,377	2,664
100.300.100	329 Substitute and Temporary	155 teacher sub days	40,300	40,300	-
100.300.100	361 Health/Life Insurance		280,924	269,002	(11,922)
100.300.100	362 ESC		3,008	3,370	362
100.300.100	363 Worker's Comp		15,039	16,850	1,811
100.300.100	364 FICA		27,730	30,520	2,790
100.300.100	365 TRS		179,220	201,632	22,412
100.300.100	366 PERS		8,077	8,663	586
100.300.100	369 Employee Physicals		2,100	2,100	-
100.300.100	376 TRS On Behalf		252,242	306,104	53,862
100.300.100	377 PERS On Behalf		3,249	3,193	(56)
\$400 per Cert Teacher Plus					
100.300.100	390 Transportation Allowance	Travel Relocation	18,317	18,617	300
100.300.100	433 Telecommunications	Postage	2,000	2,000	-
(Meter Rental; copier maintenance; Advanced Ed Improvement Network)					
100.300.100	440 Other Purchased Supplies		6,500	6,500	-
100.300.100	450 Supplies/Material/Media		40,000	40,000	-
100.300.100	471 Textbooks		50,000	100,000	50,000
ATRT, MAP, DIBELS, Digital Lessons, Safari Montage					
100.300.100	475 Supplies - Tech Rel		9,000	9,000	-
100.300.100	490 Other Expenses		1,000	1,000	-
<b>Total</b>	<b>100 Regular Instruction</b>		<b>2,402,327</b>	<b>2,703,580</b>	<b>301,253</b>
<b><u>Special Education</u></b>					
100.300.200	315 Cert-Teacher	2.00 FTE	128,057	165,780	37,723
100.300.200	323 NonCert-Aides	5.00 FTE	149,904	176,707	26,803
100.300.200	329 Substitutes/Temporary	23 teacher sub days	10,400	6,000	(4,400)
100.300.200	361 Health/Life Insurance		44,809	59,128	14,319
100.300.200	362 Unemployment Insurance		576	697	121
100.300.200	363 Worker's Compensation		2,884	3,485	601
100.300.200	364 FICA		14,120	16,381	2,261
100.300.200	365 TRS		16,084	20,822	4,738
100.300.200	366 PERS		32,979	38,876	5,897
100.300.200	376 TRS On Behalf		22,935	31,979	9,044
100.300.200	377 PERS On Behalf		12,880	14,331	1,451

Elementary Account Code	Description	Comments	FY2021 Budget	FY2022 Budget	Change
100.300.200	369 Empl Physicals & Pool Use		320	320	-
100.300.200	390 Travel Allowance	\$400 per Cert Teacher & Relocation Reimb	7,800	7,800	-
100.300.200	450 Supplies/Material/Media		700	700	-
100.300.200	491 Dues & Fees		150	150	-
<b>Total</b>	<b>200 Special Education</b>		<b>444,598</b>	<b>543,155</b>	<b>98,557</b>

#### **Support Services - Students**

100.300.300	322 Non Cert - Specialist	0.00 FTE	34,443	-	(34,443)
100.300.300	329 Substitutes/Temporary	0.00 classified sub days	1,250	-	(1,250)
100.300.300	361 Health/Life Insurance		11,180	-	(11,180)
100.300.300	362 Unemployment Insurance		69	-	(69)
100.300.300	363 Worker's Compensation	Funded from grant in FY22	345	-	(345)
100.300.300	364 FICA		2,635	-	(2,635)
100.300.300	366 PERS		7,578	-	(7,578)
100.300.300	377 PERS On Behalf		3,048	-	(3,048)
100.300.300	369 Empl Physicals & Pool Use		100	-	(100)
100.300.300	450 Supplies/Material/Media		-	-	-
<b>Total</b>	<b>300 Support Services - Students</b>		<b>60,648</b>	<b>-</b>	<b>(60,648)</b>

#### **Support Services - Instruction**

100.300.350	420 Staff Travel		500	500	-
<b>Total</b>	<b>350 Support Services - Instruction</b>		<b>500</b>	<b>500</b>	<b>-</b>

#### **Improvement of Instructional Services - Technology**

100.300.351	475 Software License	Learning A-Z, Starfall, Math	2,600	2,600	-
<b>Total</b>	<b>351 Improvement of Instructional Services - Tech</b>		<b>2,600</b>	<b>2,600</b>	<b>-</b>

#### **Library Services**

100.300.352	323 NonCert-Aides	1.00 FTE	34,443	37,837	3,394
100.300.352	361 Health/Life Insurance		19,795	20,784	989
100.300.352	362 Unemployment Insurance		69	76	7
100.300.352	363 Worker's Compensation		345	378	33
100.300.352	364 FICA		2,635	2,894	259
100.300.352	366 PERS		7,577	8,324	747
100.300.352	377 PERS On Behalf		3,048	3,169	121
100.300.352	450 Supplies/Material/Media		2,508	2,500	(8)
100.300.352	475 Tech Supplies - Software Licenses		1,000	1,000	-
<b>Total</b>	<b>352 Support Service - Instruction - Library</b>		<b>71,420</b>	<b>76,963</b>	<b>5,543</b>

#### **School Administration**

100.300.400	313 Principal	2.00 FTE	214,577	219,941	5,364
100.300.400	361 Health/Life Insurance		19,794	20,883	1,089
100.300.400	362 Unemployment Insurance	Positions: 1 Princ & 1 Asst Princ	429	440	11
100.300.400	363 Worker's Compensation		2,146	2,199	53
100.300.400	364 FICA		3,111	3,189	78
100.300.400	365 TRS		26,951	27,625	674
100.300.400	376 TRS On Behalf		38,431	42,427	3,996
100.300.400	390 Travel Allowance		-	-	-
100.300.400	420 Staff Travel		-	-	-
100.300.400	433 Communications		-	-	-
100.300.400	440 Other Purchased Services	Nome Nugget 'Back to School' Advertisement	2,000	2,000	-
100.300.400	450 Supplies/Materials/Media		100	500	400
100.300.400	490 Other Expenses		1,700	1,500	(200)
100.300.400	491 Dues & Fees	NAESP Membership x 2	1,228	1,300	72
<b>Total</b>	<b>400 School Administration</b>		<b>310,467</b>	<b>322,004</b>	<b>11,537</b>

Elementary Account Code	Description	Comments	FY2021 Budget	FY2022 Budget	Change
<b><u>School Administration Support</u></b>					
100.300.450	324 NonCert-Support	2.00 FTE	72,582	76,441	3,859
100.300.450	361 Health/Life Insurance		36,283	38,144	1,861
100.300.450	362 Unemployment Insurance		145	153	8
100.300.450	363 Worker's Compensation	Positions: Secretary and	725	764	39
100.300.450	364 FICA	Registrar	5,552	5,848	296
100.300.450	366 PERS		15,969	16,817	848
100.300.450	377 PERS On Behalf		6,194	6,199	5
100.300.450	440 Other Purchased Services		1,215	1,215	-
100.300.450	450 Supplies/Materials/Media		350	350	-
<b>Total</b>	<b>450 School Administration Support</b>		<b>139,015</b>	<b>145,931</b>	<b>6,916</b>
<b><u>Operations &amp; Maintenance</u></b>					
100.300.600	431 Water & Sewer		16,000	16,000	-
100.300.600	432 Garbage		7,500	9,000	1,500
100.300.600	435 Fuel-Heating		80,000	80,800	800
100.300.600	436 Electricity		150,000	151,500	1,500
<b>Total</b>	<b>600 Maintenance &amp; Operations</b>		<b>253,500</b>	<b>257,300</b>	<b>3,800</b>
<b>Total</b>	<b>100 School Operating Fund</b>		<b>\$ 3,685,074</b>	<b>\$ 4,052,033</b>	<b>\$ 366,957</b>
<b>Total</b>	<b>300 Nome Elementary</b>		<b>\$ 3,685,074</b>	<b>\$ 4,052,033</b>	<b>\$ 366,957</b>



## ANVIL CITY SCIENCE ACADEMY

### FY 2022 Budget

### Location 025

	<u>FY2021 Budget</u>	<u>FY2022 Budget</u>	<u>\$ Change</u>
<b>Fund 100: School Operating</b>			
Function: 100 Regular Instruction	\$ 574,513	\$ 471,568	\$ (102,945)
160 Vocational Education	500	500	\$ -
200 Special Education Instruction	85,066	120,168	\$ 35,102
351 Improvement of Instr. Svc.-Tech	468	470	\$ 2
400 School Administration	48,986	165,012	\$ 116,026
450 School Administration Support	33,952	37,816	\$ 3,864
700 Student Activities	2,000	2,000	\$ -
<b>Fund Total</b>	<b>745,485</b>	<b>797,534</b>	<b>52,049</b>
 <b>TOTAL</b>	 <b>\$ 745,485</b>	 <b>\$ 797,534</b>	 <b>\$ 52,049</b>

# Students (6-8)	60.00	60.00	0.00
# Teachers	3.75	4.00	0.25
# Classified	2.50	1.50	(1.00)
# Administrators	0.25	1.00	0.75
Pupil / Teacher Ratio	15.00	15.00	0.00
Average Per Pupil Expenditure	\$ 12,425	\$ 13,292	\$ 867.48

# NOME PUBLIC SCHOOLS

## FY 2022 Budget

Location 025 Anvil City Science Academy

Anvil City Science Academy			FY2021	FY2022	
Account Code	Description	Comments	Budget	Budget	\$ Change
<b>Regular Instruction</b>					
100.025.100 315	Cert-Teacher	3.50 FTE	\$ 305,968	\$ 247,559	\$ (58,409)
100.025.100 323	Teacher Aide		\$ 29,390	\$ -	\$ (29,390)
100.025.100 329	Substitute/Temporary	37.00 approx sub days	7,200	7,200	-
100.025.100 361	Health/Life Insurance		58,937	76,624	17,687
100.025.100 362	Unemployment Insurance		685	510	(175)
100.025.100 363	Worker's Compensation		3,426	2,548	(878)
100.025.100 364	FICA		7,235	4,140	(3,095)
100.025.100 365	TRS		38,430	31,093	(7,337)
100.025.100 366	PERS		6,466	-	(6,466)
100.025.100 376	TRS On Behalf		60,537	47,754	(12,783)
100.025.100 377	PERS On-Behalf		2,601	-	(2,601)
100.025.100 369	Employee Physicals		-	200	200
100.025.100 390	Transportation Allowance	(Up to \$400 per teacher)	4,800	5,100	300
100.025.100 420	Staff Travel		3,000	3,000	-
100.025.100 433	Communications		1,000	1,000	-
100.025.100 440	Other Purchased Sv (Meter Rental; copier maintenance)		2,700	2,700	-
100.025.100 450	Supplies/Material/Media		35,806	35,800	(6)
100.025.100 475	Supplies - Tech Related	Software License	6,332	6,340	8
100.025.100 510	Equipment		-	-	-
<b>Total 100</b>	<b>Regular Instruction</b>		<b>574,513</b>	<b>471,568</b>	<b>(102,945)</b>
<b>Vocational Education</b>					
100.025.160 450	Supplies/Material/Media	Voc Ed supplies & Artists in Schools	500	500	-
<b>Total 160</b>	<b>Vocational Education</b>		<b>500</b>	<b>500</b>	<b>-</b>
<b>Special Education Instruction</b>					
100.025.200 315	Cert-Teacher	0.50 FTE	12,815	40,825	28,010
100.025.200 324	Paraprofessional	1.00 FTE	37,958	32,854	(5,104)
100.025.200 329	Substitute/Temporary	6 cert sub days	500	1,040	540
100.025.200 361	Health/Life Insurance		13,975	17,609	3,634
100.025.200 362	Unemployment Insurance		103	149	46
100.025.200 363	Worker's Compensation		513	747	234
100.025.200 364	FICA		3,589	4,145	556
100.025.200 365	TRS		1,609	5,128	3,519
100.025.200 366	PERS		8,350	7,228	(1,122)
100.025.200 376	TRS On-Behalf		2,295	7,875	5,580
100.025.200 377	PERS On-Behalf		3,359	2,567	(792)
<b>Total 200</b>	<b>Special Education Instruction</b>		<b>85,066</b>	<b>120,168</b>	<b>35,102</b>



Anvil City Science Academy			FY2021	FY2022	
Account Code	Description	Comments	Budget	Budget	\$ Change
<b><u>Improvement of Instructional Services - Technology</u></b>					
100.025.351. 491	Dues & Fees		468	470	2
<b>Total 351</b>	<b>Improvement of Instructional Svcs - Tech</b>		<b>468</b>	<b>470</b>	<b>2</b>
<b><u>School Administration</u></b>					
100.025.400. 313	Principal	1.00 FTE	32,039	113,241	81,202
100.025.400. 316	Extra Duty Pay			-	-
100.025.400. 361	Health/Life Insurance		3,195	11,739	8,544
100.025.400. 362	Unemployment Insurance		64	226	162
100.025.400. 363	Worker's Compensation		320	1,132	812
100.025.400. 364	FICA		465	1,642	1,177
100.025.400. 365	TRS		4,024	14,223	10,199
100.025.400. 376	TRS On Behalf		7,915	21,844	13,929
100.025.400. 420	Staff Travel		-	-	-
100.025.400. 440	Other Purchased Services		350	350	-
100.025.400. 475	Supplies - Technology Related		-	-	-
100.025.400. 491	Dues & Fees	NAESP Membership	614	614	-
<b>Total 400</b>	<b>School Administration</b>		<b>48,986</b>	<b>165,012</b>	<b>116,026</b>
<b><u>School Administration Support</u></b>					
100.025.450. 324	Non-Cert Support Staff	0.50 FTE	20,302	18,766	(1,536)
100.025.450. 361	Health/Life Insurance		5,590	11,739	6,149
100.025.450. 362	Unemployment Insurance		41	38	(3)
100.025.450. 363	Worker's Compensation		203	188	(15)
100.025.450. 364	FICA		1,553	1,436	(117)
100.025.450. 366	PERS		4,466	4,129	(337)
100.025.450. 377	PERS On Behalf		1,797	1,522	(275)
<b>Total 450</b>	<b>School Administration Support</b>		<b>33,952</b>	<b>37,816</b>	<b>3,864</b>
<b><u>Student Activities</u></b>					
100.025.700. 316	Extra Duty Pay		-	-	-
100.025.700. 360	Benefits		-	-	-
100.025.700. 376	TRS On-Behalf		-	-	-
100.025.700. 420	Staff Travel	DC Trip Chaperone	2,000	2,000	-
<b>Total 700</b>	<b>Student Activities</b>		<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Total 100</b>	<b>School Operating Fund</b>		<b>745,485</b>	<b>797,534</b>	<b>52,049</b>
<b>Total 025</b>	<b>Anvil City Science Academy</b>		<b>\$ 745,485</b>	<b>\$ 797,534</b>	<b>\$ 52,049</b>



## NOME-BELTZ MIDDLE HIGH SCHOOL



FY 2022 Budget

Location 010



	FY2021 Budget	FY2022 Budget	Change	% Change
<b>Fund 100: School Operating</b>				
Function: 100 Regular Instruction	\$ 1,877,221	\$ 2,056,490	\$ 179,269	9.55%
160 Career Tech Instruction	139,319	147,068	7,749	5.56%
200 Special Education	637,602	696,564	58,962	9.25%
320 Support Services - Students	306,093	324,249	18,156	5.93%
352 Library Services	62,771	67,033	4,262	6.79%
400 School Administration	299,309	308,965	9,656	3.23%
450 School Administration Support	184,689	168,391	(16,298)	-8.82%
600 Operations & Maintenance	804,940	815,440	10,500	1.30%
700 Student Activities	299,360	293,360	(6,000)	-2.00%
<b>Fund Total</b>	<b>4,611,304</b>	<b>4,877,558</b>	<b>266,254</b>	<b>5.77%</b>
 <b>TOTAL</b>	 <b>\$ 4,611,304</b>	 <b>\$ 4,877,558</b>	 <b>\$ 266,254</b>	 <b>5.77%</b>
 # Students (6-12)	283.0	283.0	0.0	0.00%
# Teachers	21.1	22.6	1.5	7.20%
# Classified	10.0	11.0	1.0	10.00%
# Administrators	2.0	2.0	0.0	0.00%
Pupil / Teacher Ratio	13.4	12.5	(0.9)	-6.72%
Average Per Pupil Expenditure	\$ 16,294.36	\$ 17,235.19	\$ 940.83	5.77%

# NOME PUBLIC SCHOOLS

## FY 2022 Budget

Location 010 Nome-Beltz Middle High School

Middle/High School				FY2021	FY2022	
Account Code	Description	Comments		Budget	Budget	Change
<b>Regular Instruction</b>						
100.010.100	315 Cert-Teacher	17.62 FTE		\$ 1,146,059	\$ 1,251,210	\$ 105,151
100.010.100	329 Substitute and Temporary	213 teacher sub days		32,000	32,000	-
100.010.100	361 Health/Life Insurance			165,853	185,983	20,130
100.010.100	362 Unemployment Insurance			2,357	2,566	209
100.010.100	363 Worker's Compensation			11,781	12,832	1,051
100.010.100	364 FICA			19,066	20,591	1,525
100.010.100	365 TRS			143,945	157,152	13,207
100.010.100	369 Employee Physicals			700	900	200
100.010.100	376 TRS On Behalf			203,963	241,358	37,395
100.010.100	390 Travel Allowance	\$400 per Teacher; Includes Travel Relocation		20,648	21,048	400
100.010.100	410 Professional & Tec			-	-	-
100.010.100	420 Staff Travel			-	-	-
100.010.100	433 Telecommunications			1,100	1,100	-
		(Meter Rental; copier maintenance				
100.010.100	440 Other Purchased S contract)			17,250	17,250	-
100.010.100	450 Supplies/Material/Media			40,000	40,000	-
100.010.100	471 Textbooks			25,000	25,000	-
100.010.100	475 Supplies - Tech Re	\$8,500 Apex (eLearning) & \$8,300 (Read 180)		26,000	26,000	-
100.010.100	480 Tuition & Stipends	Dual-Credit Courses through UAF NW Campus		18,000	18,000	-
		EOY activities (bowling alley rental, pool				
100.010.100	490 Other Expenses	rental)		3,000	3,000	-
100.010.100	491 Dues & Fees			500	500	-
100.010.100	510 Equipment			-	-	-
<b>Total</b>	<b>100 Regular Instruction</b>			<b>1,877,221</b>	<b>2,056,490</b>	<b>179,268</b>

### Career and Technical

100.010.160	315 Cert-Teacher	1.00 FTE		74,032	77,780	3,748
100.010.160	329 Substitute/Temporary	Positions: 1 Career & Tech		2,000	2,000	-
		Teacher				
100.010.160	361 Health/Life Insurance			33,692	35,377	1,685
100.010.160	362 Unemployment Insurance			152	160	8
100.010.160	363 Worker's Compensation			760	798	38
100.010.160	364 FICA			1,226	1,281	55
100.010.160	365 TRS			9,298	9,769	471
100.010.160	376 TRS On Behalf			13,259	15,004	1,745
100.010.160	390 Travel Allowance			400	400	-
100.010.160	450 Supplies/Material/Media			4,500	4,500	-
100.010.160	490 Other Expenses			-	-	-
<b>Total</b>	<b>160 Career and Technical</b>			<b>139,319</b>	<b>147,068</b>	<b>7,749</b>

Middle/High School			FY2021	FY2022	
Account Code	Description	Comments	Budget	Budget	Change
<b>Special Education</b>					
100.010.200	315 Cert-Teacher	2.00 FTE	114,199	117,968	3,769
100.010.200	316 Extra Duty Pay		-	-	-
100.010.200	323 NonCert-Aides	7.00 FTE	228,354	264,015	35,661
100.010.200	329 Substitute/Temporary	Positions: 2 Sped Teachers, 7	8,000	8,000	-
100.010.200	361 Health/Life Insurance	Sped Para's	151,355	154,294	2,939
100.010.200	362 Unemployment Insurance		701	780	79
100.010.200	363 Worker's Compensation		3,506	3,900	394
100.010.200	364 FICA		19,737	22,520	2,783
100.010.200	365 TRS		14,343	14,817	474
100.010.200	366 PERS		50,238	58,083	7,845
100.010.200	369 Employee Physicals		900	600	(300)
100.010.200	376 TRS On Behalf		20,453	22,756	2,303
100.010.200	377 PERS On Behalf		19,466	20,730	1,264
		\$400 per Teacher &			
100.010.200	390 Travel Allowance	Relocation Reimb	4,300	6,050	1,750
100.010.200	420 Staff Travel	Mileage reimb	400	400	-
100.010.200	450 Supplies/Material/Media		1,500	1,500	-
100.010.200	491 Dues & Fees		150	150	-
<b>Total</b>	<b>200 Special Education</b>		<b>637,602</b>	<b>696,564</b>	<b>58,962</b>
<b>Support Services - Students</b>					
100.010.300	318 Cert-Specialist (Counselor)	2.00 FTE	123,047	123,867	820
100.010.300	322 NonCert-Specialist	1.00 FTE	66,622	70,012	3,390
		Subs for classes being			
100.010.300	329 Substitute/Temporary	taught, when ee absent	2,000	2,000	-
100.010.300	361 Health/Life Insurance		44,917	56,142	11,225
100.010.300	362 Unemployment Insurance		383	392	9
100.010.300	363 Worker's Compensation		1,916	1,959	43
100.010.300	364 FICA		7,034	7,305	271
100.010.300	365 TRS		15,455	15,558	103
100.010.300	366 PERS		14,656	15,403	747
100.010.300	376 TRS On Behalf		22,038	23,894	1,856
100.010.300	377 PERS On Behalf		5,790	5,483	(307)
100.010.300	390 Travel Allowance	\$400 per Teacher	800	800	-
100.010.300	440 Other Purchased Services	copier usage	10	10	-
100.010.300	450 Supplies/Materials/Media		1,000	1,000	-
		Nat'l Clearinghouse - student			
100.010.300	490 Other Expenses	tracker	425	425	-
<b>Total</b>	<b>300 Support Services - Students</b>		<b>306,093</b>	<b>324,249</b>	<b>18,156</b>
<b>Library Services</b>					
100.010.352	323 NonCert-Aides	1.00 FTE	32,108	35,339	3,231
100.010.352	329 Substitute/Temporary	10.00 sub days	1,602	1,602	-
100.010.352	361 Health/Life Insurance		11,224	11,225	1
100.010.352	362 Unemployment Insurance		67	74	7
100.010.352	363 Worker's Compensation		337	369	32
100.010.352	364 FICA		2,579	2,826	247
100.010.352	366 PERS		7,064	7,775	711
100.010.352	377 PERS On Behalf		2,735	2,769	34
100.010.352	440 Other Purchased Services		55	55	-
100.010.352	450 Supplies/Material/Media		4,500	4,500	-
100.010.352	475 Software License	Companion Corporation Subscription	500	500	-
<b>Total</b>	<b>352 Support Services - Instruction - Library</b>		<b>62,771</b>	<b>67,033</b>	<b>4,262</b>

Middle/High School			FY2021	FY2022	
Account Code	Description	Comments	Budget	Budget	Change
<b>School Administration</b>					
100.010.400.	313 Principal	2.00 FTE	203,646	208,737	5,091
100.010.400.	361 Health/Life Insurance		22,450	22,449	(1)
100.010.400.	362 Unemployment Insurance		408	417	9
100.010.400.	363 Worker's Compensation		2,037	2,087	50
100.010.400.	364 FICA		2,953	3,027	74
100.010.400.	365 TRS		25,578	26,217	639
100.010.400.	367 TRS On Behalf		36,473	40,265	3,792
100.010.400.	390 Relocation Reimbursement		-	-	-
100.010.400.	420 Staff Travel		-	-	-
		Nome Nugget 'Back to School'			
100.010.400.	440 Other Purchased Services	Advertisement	1,537	1,537	-
100.010.400.	450 Supplies/Materials/Media		1,000	1,000	-
100.010.400.	475 Supplies - Technology Related		-	-	-
100.010.400.	490 Other Expenses		2,000	2,000	-
100.010.400.	491 Dues & Fees	NASSP Registration x 2	1,227	1,227	-
<b>Total</b>	<b>400 School Administration</b>		<b>299,309</b>	<b>308,965</b>	<b>9,656</b>
<b>School Administration Support</b>					
100.010.450.	324 NonCert-Support	2.00 FTE	103,334	92,078	(11,256)
100.010.450.	329 Substitutes/Temporary		500	500	-
100.010.450.	361 Health/Life Insurance		36,399	36,399	(0)
100.010.450.	362 Unemployment Insurance		208	185	(23)
100.010.450.	363 Worker's Compensation		1,039	926	(113)
100.010.450.	364 FICA		7,943	7,082	(861)
100.010.450.	366 PERS		22,733	20,257	(2,476)
100.010.450.	377 PERS On Behalf		8,933	7,273	(1,660)
100.010.450.	433 Telecommunications		2,100	2,100	-
100.010.450.	440 Other Purchased Services		-	90	90
100.010.450.	450 Supplies/Materials/Media		1,500	1,500	-
<b>Total</b>	<b>450 School Administration Support</b>		<b>184,689</b>	<b>168,391</b>	<b>(16,298)</b>
<b>Operations &amp; Maintenance</b>					
100.010.600	431 Water & Sewer		27,000	27,000	-
100.010.600	432 Garbage		20,000	23,000	3,000
100.010.600	435 Fuel-Heating		375,000	378,750	3,750
100.010.600	436 Electricity		375,000	378,750	3,750
100.010.600	440 Other Purchased Services		-	-	-
100.010.600	452 General Maintenance Supplies		500	500	-
100.010.600	458 Gas & Oil		7,440	7,440	-
100.010.600	490 Other Expenses		-	-	-
<b>Total</b>	<b>600 Maintenance &amp; Operations</b>		<b>804,940</b>	<b>815,440</b>	<b>10,500</b>
<b>Student Activity</b>					
100.010.700	316 Extra Duty Pay	Coaches and Club Advisors	82,800	82,800	-
100.010.700	329 Substitutes and Temporary	Referees	16,000	16,000	-
100.010.700	360 Benefits: (SS, Med, ESC, WC, TRS-PERS)		12,790	12,790	-
100.010.700	367 TRS On Behalf		13,530	13,530	(0)
100.010.700	368 PERS On Behalf		-	-	-
100.010.700	410 Professional & Technical	Referee Association	8,000	8,000	-
100.010.700	420 Staff Travel		5,190	5,190	-
100.010.700	425 Student Travel	Student groups to pickup remainder of travel costs	120,900	114,900	(6,000)
100.010.700	440 Other Purchased Services	NMS Athletic Meals	20,000	20,000	-
		Outside of regular meal			
100.010.700	450 Supplies	Balls, nets, jerseys, bibs, flags, whistles, mats, etc.	13,550	13,550	-
100.010.700	458 Gas & Oil		600	600	-

Middle/High School			FY2021	FY2022	
Account Code	Description	Comments	Budget	Budget	Change
100.010.700	490	Other Expenses, Dues & Fees ASAA Due	6,000	6,000	-
<b>Total</b>	<b>700</b>	<b>Student Activity</b>	<b>299,360</b>	<b>293,360</b>	<b>(6,000)</b>
<b>Total</b>	<b>100</b>	<b>School Operating Fund</b>	<b>4,611,304</b>	<b>4,877,558</b>	<b>266,253</b>
<b>Total</b>	<b>010</b>	<b>Middle/High School</b>	<b>\$ 4,611,304</b>	<b>\$ 4,877,558</b>	<b>\$ 266,253</b>



# DISTRICT WIDE

FY 2022 Budget

Location 500

		<b>FY2021 Budget</b>	<b>FY2022 Budget</b>	<b>\$ Change</b>
<b>Fund 100:</b>	<b>School Operating</b>			
Location 500	District-Wide			
Function 100	Regular Instruction - Extension	\$ 247,797	\$ 185,771	\$ (62,026)
Function 220	Special Education - Support Services	234,149	239,345	\$ 5,196
Function 350	Support Services - Instruction	75,134	71,935	\$ (3,199)
Function 351	Support Services -Technology	1,572,331	1,498,760	\$ (73,571)
Function 354	In-service Training	3,500	3,500	\$ -
Function 511	Board of Education	37,752	37,752	\$ -
Function 510	Office of Superintendent	260,773	269,178	\$ 8,405
Function 550	District Admin Support Services	662,936	715,664	\$ 52,728
Function 553	Human Resources	191,810	194,337	\$ 2,526
Function 600	Operations & Maintenance	1,698,235	1,624,066	\$ (74,169)
Function 900	Other Financing Uses	806,524	115,000	\$ (691,524)
	<b>Fund Total</b>	<b>\$ 5,790,941</b>	<b>\$ 4,955,307</b>	<b>\$ (835,634)</b>
<b>TOTAL</b>		<b>\$ 5,790,941</b>	<b>\$ 4,955,307</b>	<b>\$ (835,634)</b>

# NOME PUBLIC SCHOOLS

## FY 2022 Budget

### Location 500 - Districtwide

Districtwide Dept. Account Code	Description	Comments	FY2021 Budget	FY2022 Budget	\$ Change
<b>Regular Instruction - Extensions</b>					
100.500.140.. 315	Cert Teacher	1.00 FTE Teacher on Assignment	52,034	71,667	19,633
100.500.140.. 324	Support Staff	0.50 FTE Assistant	16,883	23,950	7,067
100.500.140.. 361	Health/Life Insurance		141	198	57
100.500.140.. 362	Unemployment Insurance		137	191	54
100.500.140.. 363	Worker's Compensation		689	956	267
100.500.140.. 364	FICA		2,046	2,871	825
100.500.140.. 365	TRS		6,535	9,001	2,466
100.500.140.. 366	PERS		3,714	5,269	1,555
100.500.140.. 376	TRS On Behalf		12,426	13,825	1,399
100.500.140.. 377	PERS On-Behalf		1,992	1,942	(50)
100.500.140.. 440	Other Purchased Services	Advanced Ed Accreditation Svcs Contains \$2300 allotment x 22	1,600	1,600	-
100.500.140.. 450	Supplies/Material/Media	students; \$2,500 addtl	148,400	53,100	(95,300)
100.500.140.. 475	Supplies - Tech Related	MAP License Renewal	1,200	1,200	-
<b>Total 140</b>	<b>Regular Instruction - Extensions</b>		<b>247,797</b>	<b>185,771</b>	<b>(62,026)</b>
<b>Special Education Instruction - Support Svcs</b>					
100.500.220.. 314	Cert - Director	1.00 FTE	82,335	84,393	2,058
100.500.220.. 324	Support Staff	1.00 FTE	43,086	35,793	(7,293)
100.500.220.. 361	Health/Life Insurance		43,305	54,751	11,446
100.500.220.. 362	Unemployment Insurance		250	240	(10)
100.500.220.. 363	Worker's Compensation		1,254	1,202	(52)
100.500.220.. 364	FICA		4,490	3,962	(528)
100.500.220.. 365	TRS		10,341	10,600	259
100.500.220.. 366	PERS		9,479	7,875	(1,604)
100.500.220.. 369	Employee Physical		250	250	-
100.500.220.. 376	TRS On Behalf		14,746	16,279	1,533
100.500.220.. 377	PERS On Behalf		3,813	3,000	(813)
100.500.220. 390	Relocation Reimbursement		3,500	3,500	-
100.500.220.. 420	Staff Travel		-	-	-
100.500.220.. 440	Other Purchased Services		-	-	-
100.500.220.. 450	Supplies	test forms, curriculum	2,800	3,000	200
100.500.220. 475	Supplies - Tech Related		14,000	14,000	-
100.500.220. 491	Dues & Fees		500	500	-
100.500.220. 510	Equipment	Powerschool License & Subscript.	-	-	-
<b>Total 220</b>	<b>Special Education Instruction - Support Svcs</b>		<b>234,149</b>	<b>239,345</b>	<b>5,196</b>
<b>Support Services-Instruction</b>					
100.500.350.. 314	Cert - Director	0.29 FTE	25,668	26,310	642
100.500.350.. 316	Extra Duty	DW Professional Development Position: 1 Dir of Fed Programs (71% sal/ben funded by CAP)	30,000	30,000	-
100.500.350.. 361	Health/Life Insurance		1,665	1,748	83



Districtwide Dept.

Account Code	Description	Comments	FY2021 Budget	FY2022 Budget	\$ Change
100.500.350.. 362	Unemployment Insurance		51	53	2
100.500.350.. 363	Worker's Compensation		257	263	6
100.500.350.. 364	FICA		372	381	9
100.500.350.. 365	TRS		3,224	3,305	81
100.500.350.. 376	TRS On Behalf		4,597	5,075	478
100.500.350.. 390	Travel Allowance		-	-	-
100.500.350.. 420	Staff Travel		-	-	-
100.500.350.. 440	Other Purchased Services	UAA Alaska Statewide Mentor Project	2,000	2,000	-
100.500.350.. 450	Supplies/Material/Media		300	300	-
100.500.350.. 475	Supplies - Tech Related		500	500	-
100.500.350.. 490	Other Expenses		6,000	1,500	(4,500)
100.500.350.. 491	Dues & Fees		500	500	-
<b>Total 350</b>	<b>Support Services - Instruction</b>		<b>75,134</b>	<b>71,935</b>	<b>(3,199)</b>

**Support Services - Technology**

100.500.351.. 318	Cert - Specialist	0.5 FTE	38,122	38,654	532
100.500.351.. 321	Non-Cert - Director/Coordin	1.0 FTE	88,644	94,064	5,420
100.500.351.. 322	Non-Cert - Specialist	1.0 FTE	66,194	71,339	5,145
100.500.351.. 361	Health/Life Insurance	Positions: 1 Tech Director, 1 Systems	16,910	18,213	1,303
100.500.351.. 362	Unemployment Insurance	Administrator & 1 50% Tech Specialist	386	408	22
100.500.351.. 363	Worker's Compensation		1,929	2,041	112
100.500.351.. 364	FICA		12,398	13,214	816
100.500.351.. 365	TRS		4,788	4,855	67
100.500.351.. 366	PERS		34,065	36,388	2,323
100.500.351.. 376	TRS On Behalf		6,828	7,456	628
100.500.351.. 377	PERS On Behalf		13,597	13,511	(86)
100.500.351.. 390	Relocation Reimbursement		-	-	-
100.500.351.. 420	Staff Travel	ASTE	7,890	7,890	-
		Offset by E-Rate Revenue (90%			
100.500.351.. 433	Communications	Reimb Internet)	913,229	823,478	(89,751)
100.500.351.. 440	Other Purchased Services		200	200	-
100.500.351.. 450	Supplies/Material/Media		11,152	11,150	(2)
		School Mgmt & Content Software;			
100.500.351.. 475	Supplies - Tech Related	Staff & Student Devices	322,298	322,200	(98)
100.500.351.. 491	Dues & Fees		-	-	-
100.500.351.. 510	Equipment		33,701	33,700	(1)
<b>Total 351</b>	<b>Support Services - Technology</b>		<b>1,572,331</b>	<b>1,498,760</b>	<b>(73,570)</b>

**In-service Training**

100.500.354.. 410	Professional Services		2,500	2,500	-
100.500.354.. 450	Supplies		1,000	1,000	-
<b>Total 354</b>	<b>Staff Inservice</b>		<b>3,500</b>	<b>3,500</b>	<b>-</b>

Districtwide Dept.

Account Code	Description	Comments	FY2021 Budget	FY2022 Budget	\$ Change
<b>Office of Superintendent</b>					
100.500.510.. 311	Cert-Superintendent 1.00 FTE		123,600	127,308	3,708
100.500.510.. 361	Health/Life Insurance		34,237	35,949	1,712
100.500.510.. 362	Unemployment Insurance		247	255	8
100.500.510.. 363	Worker's Compensation		1,236	1,273	37
100.500.510.. 364	FICA		1,792	1,846	54
100.500.510.. 365	TRS		15,524	15,990	466
100.500.510.. 376	TRS On Behalf		22,137	24,558	2,421
100.500.510.. 390	Transportation Allowance		-	-	-
100.500.510.. 410	Professional & Technical Services		4,000	4,000	-
100.500.510.. 414	Legal Services		20,000	20,000	-
100.500.510.. 420	Staff Travel		20,000	20,000	-
100.500.510.. 450	Supplies/Material/Media		500	500	-
100.500.510.. 490	Other		500	500	-
100.500.510.. 491	Dues & Fees	CEERenewal \$14K, AK Staff Dev Network, AASA	17,000	17,000	-
<b>Total 510</b>	<b>Office of Superintendent</b>		<b>260,773</b>	<b>269,178</b>	<b>8,405</b>
<b>Board of Education</b>					
100.500.511.. 410	Professional & Technical Ser	AASB Board Development Nov AASB Annual Conf (3); Dec Winter	4,000	4,000	-
100.500.511.. 420	Staff Travel	Boardsmanship (2); Feb Leg Fly-In (2)	15,000	15,000	-
100.500.511.. 445	Insurance & Bond Premiums		225	225	-
100.500.511.. 450	Supplies/Material/Media	Boardbook & supplies AASB Annual Dues \$10,177; AASB Online	3,500	3,500	-
100.500.511.. 491	Dues & Fees	\$4,850	15,027	15,027	-
100.500.511.. 510	Equipment		-	-	-
<b>Total 511</b>	<b>Board of Education</b>		<b>37,752</b>	<b>37,752</b>	<b>-</b>
<b>District Admin Support Service</b>					
100.500.550.. 324	Non-Cert - Support Staff 3.00 FTE		165,989	187,212	21,223
100.500.550.. 361	Health/Life Insurance	Positions: 1 Payroll Spec., 1	45,473	60,119	14,646
100.500.550.. 362	Unemployment Insurance	AP/Receiving/Purchasing, 1 Admin. Asst.	332	374	42
100.500.550.. 363	Worker's Compensation		1,660	1,872	212
100.500.550.. 364	FICA		12,698	14,322	1,624
100.500.550.. 366	PERS	\$110,000 salary floor from FY2008 not met (lesser expenditures in FY21)	109,018	151,187	42,169
100.500.550.. 369	Employee Benefits		735	735	-
100.500.550.. 377	PERS On Behalf		14,050	15,183	1,133
100.500.550.. 410	Professional & Technical Ser	Black Mtn and Frontline Education Software Support	46,100	22,860	(23,240)
100.500.550.. 412	Auditing & Accounting Svcs	AKEBS & Annual Audit Services	179,000	182,000	3,000
100.500.550.. 420	Staff Travel		3,000	3,000	-
100.500.550.. 433	Communications		-	-	-
100.500.550.. 440	Other Purchased Services	AS400 Hosting/Storage	6,500	6,500	-
100.500.550.. 441	Rentals	Pitney Bowes machine	1,970	2,000	30
100.500.550.. 445	Insurance - Liability		102,111	105,000	2,889
100.500.550.. 450	Supplies/Material/Media		12,000	12,000	-
100.500.550.. 475	Supplies - Tech Related		600	600	-
100.500.550.. 490	Other Expenses		500	500	-
100.500.550.. 491	Dues & Fees		200	200	-
100.500.550.. 495	Indirect Recovery		(39,000)	(50,000)	(11,000)
<b>Total 550</b>	<b>District Admin Support Service</b>		<b>662,936</b>	<b>715,664</b>	<b>52,728</b>

Districtwide Dept. Account Code	Description	Comments	FY2021 Budget	FY2022 Budget	\$ Change
<b>Human Resources</b>					
100.500.553.. 321	Non-Cert - Director	1.00 FTE	88,896	89,824	928
100.500.553.. 361	Health/Life Insurance		20,322	21,420	1,098
100.500.553.. 362	Unemployment Insurance		178	180	1
100.500.553.. 363	Worker's Compensation		889	898	9
100.500.553.. 364	FICA		6,801	6,872	71
100.500.553.. 366	PERS		19,557	19,761	204
100.500.553.. 377	PERS On Behalf		7,867	7,382	(485)
100.500.553. 410	Professional & Technical Ser	Digital Insurance Services	22,800	22,800	-
100.500.553.. 420	Staff Travel	2-4 Job Fairs, DEED Training	12,000	12,000	-
100.500.553.. 440	Other Purchased Services		2,000	2,000	-
100.500.553.. 450	Supplies/Material/Media		3,000	3,000	-
100.500.553.. 490	Other Expenses	Job Fair Registration Fees	2,000	2,000	-
100.500.553.. 491	Dues & Fees	ATP; RISQ EaseCentral	5,500	6,200	700
<b>Total 553</b>	<b>Human Resources</b>		<b>191,810</b>	<b>194,337</b>	<b>2,526</b>
<b>Operations &amp; Maintenance</b>					
100.500.600.. 325	NonCert-Maint/Custodial	2.00 FTE	159,039	121,636	(37,403)
100.500.600.. 329	Substitutes		15,000	2,500	(12,500)
100.500.600.. 361	Health/Life Insurance		37,374	32,810	(4,564)
100.500.600.. 362	Unemployment Insurance		348	248	(100)
100.500.600.. 363	Worker's Compensation		1,740	1,241	(499)
100.500.600.. 364	FICA		13,314	9,496	(3,818)
100.500.600.. 366	PERS		38,288	27,310	(10,978)
100.500.600.. 377	PERS On Behalf		12,282	9,054	(3,228)
100.500.600.. 369	Empl Physicals & Pool Use		2,070	2,070	-
100.500.600.. 410	Professional & Technical Services		-	-	-
100.500.600.. 420	Staff Travel	Schooldude training	600	4,000	3,400
100.500.600.. 431	Water & Sewage		14,000	14,500	500
100.500.600. 432	Garbage		8,950	9,000	50
100.500.600.. 433	Communications		6,000	6,000	-
100.500.600.. 435	Fuel for Heat	Budgeted at sites	-	-	-
100.500.600.. 436	Electricity		44,000	44,000	-
100.500.600.. 440	Other Purchased Services	NMS Maint Svcs (\$990,000 Labor/Benefits + \$160,000 Non-Personnel Costs)	1,151,000	1,150,000	(1,000)
100.500.600.. 443	Purchase Vehicle Maint		1,000	1,000	-
100.500.600.. 446	Property Insurance		145,998	148,000	2,002
100.500.600.. 450	Supplies/Material/Media		9,032	10,000	968
100.500.600.. 453	Custodial Supplies		1,000	1,000	-
100.500.600.. 458	Gas & Oil		30,200	30,200	-
100.500.600.. 490	Other Expenses		7,000	-	(7,000)
<b>Total 600</b>	<b>Operations &amp; Maintenance</b>		<b>1,698,235</b>	<b>1,624,066</b>	<b>(74,169)</b>
<b>Transfer of Funds</b>					
100.000.900.. 552	Food Service		150,000	75,000	(75,000)
100.000.900. 553	Pupil Transportation		40,000	40,000	-
100.000.900.. 554	CIP Fund	CIP major maintenance	432,500	-	(432,500)
100.000.900.. 555	Nome-Beltz Apartments		184,024	-	(184,024)
<b>Total 900</b>	<b>Transfer of Funds</b>		<b>806,524</b>	<b>115,000</b>	<b>(691,524)</b>

Districtwide Dept.  
Account Code

Description

Comments

FY2021 Budget

FY2022 Budget

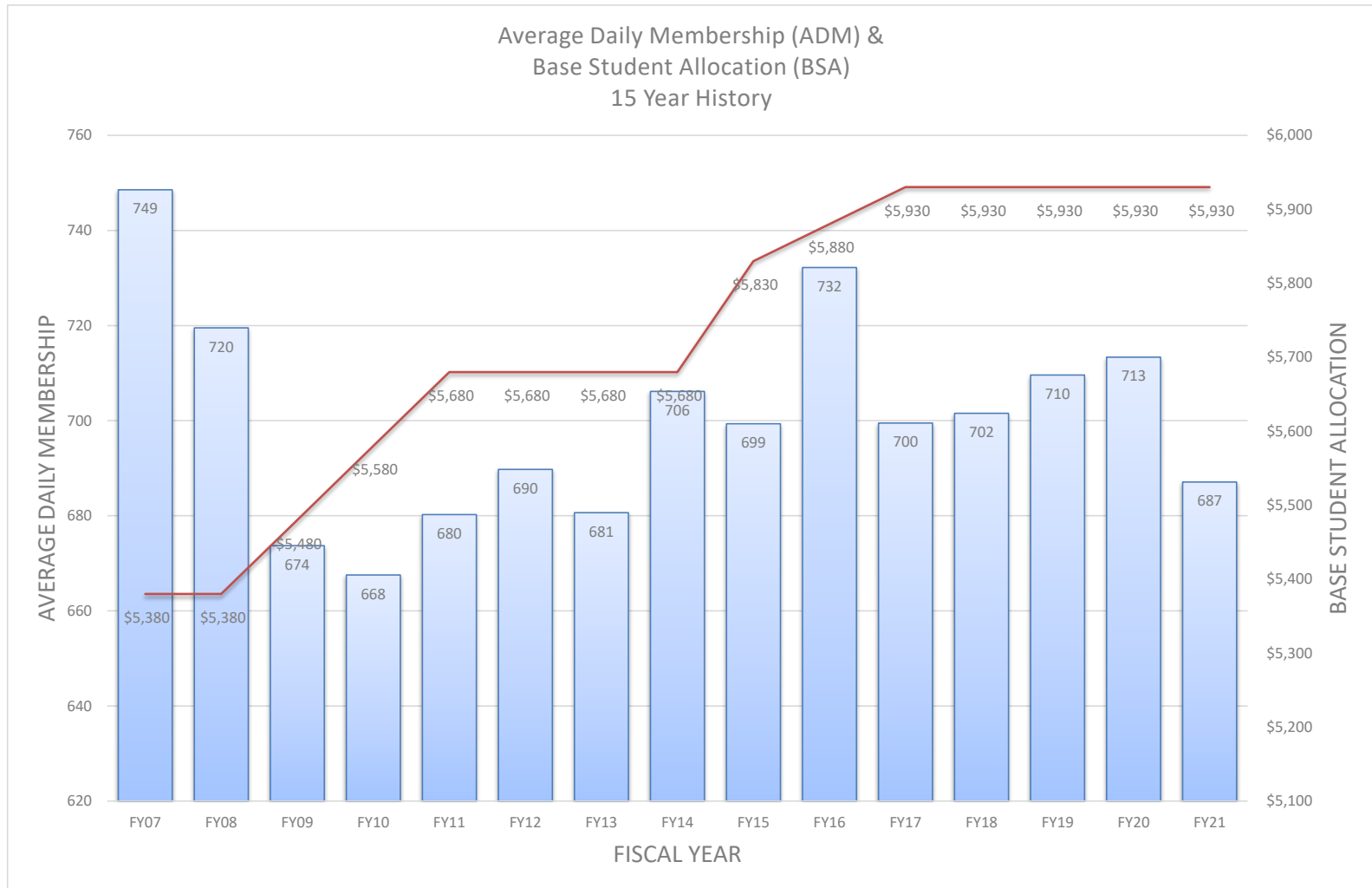
\$ Change

Total 100 General Operating Fund

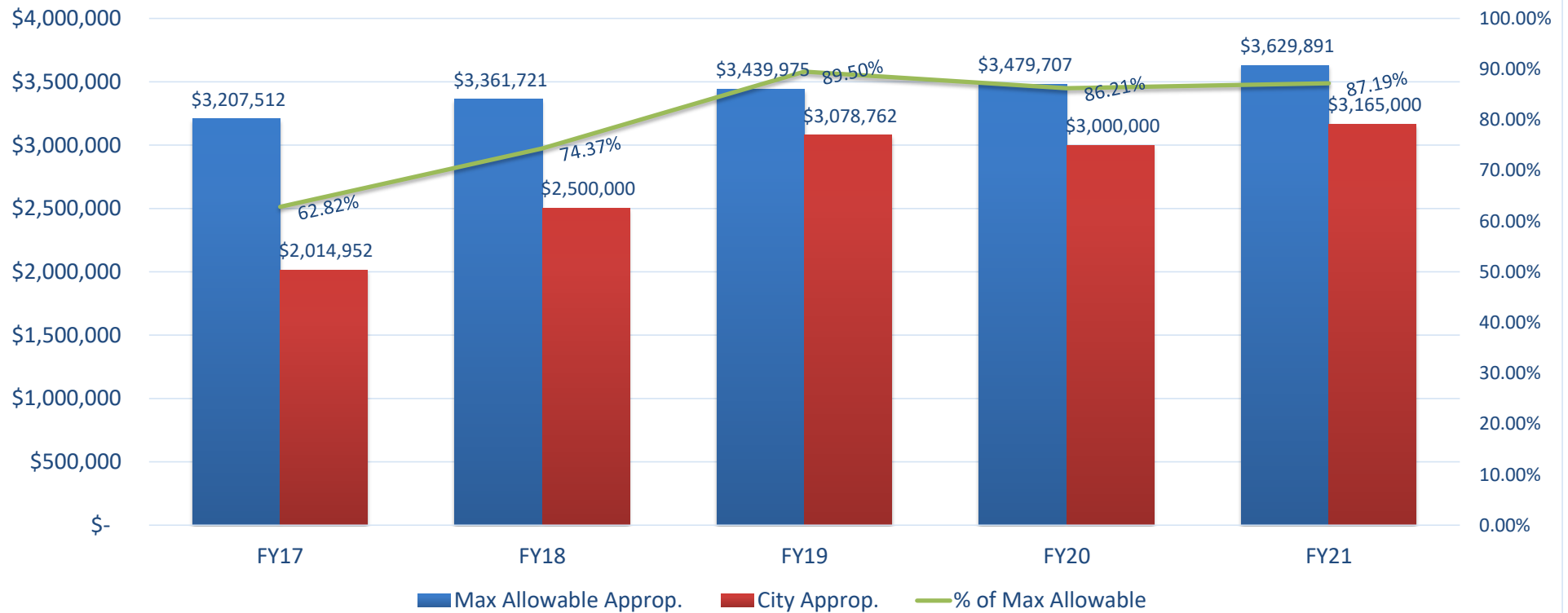
\$ 5,790,941   \$ 4,955,307   \$ (835,633)

Total District Wide

\$ 5,790,941   \$ 4,955,307   \$ (835,633)



**City Appropriation vs. Maximum Allowable  
FY17 - FY21  
5 Year History**



NOME PUBLIC SCHOOLS  
Balance Sheet - Governmental Funds  
School Operating Fund

	Year-Ended June 30, 2017	Year-Ended June 30, 2018	Year-Ended June 30, 2019	Year-Ended June 30, 2020	Estimated Year-Ended June 30, 2021	Estimated Year-Ended June 30, 2022
<b>Assets</b>						
Assets:						
Cash and investments	\$ 1,963,331	\$ 4,163,933	\$ 7,506,928	\$ 7,085,416	\$ 6,635,416	\$ 6,154,649
Accounts receivable	212,592	354,749	4,602	604,326	605,000	605,000
Due from other funds	319,934	423,145	324,637	512,160	500,000	500,000
Due from gaming	-	-	379	-	-	-
Inventories	47,155	54,969	55,694	50,569	55,000	55,000
Prepaid items	353,693	358,737	213,724	359,069	250,000	250,000
Total assets	<b>\$ 2,896,705</b>	<b>\$ 5,355,533</b>	<b>\$ 8,105,964</b>	<b>\$ 8,611,540</b>	<b>\$ 8,045,416</b>	<b>\$ 7,564,649</b>
<b>Liabilities and Fund Balances</b>						
Liabilities:						
Accounts payable	\$ 350,432	\$ 142,296	\$ 147,191	\$ 144,417	\$ 150,000	\$ 150,000
Accrued payroll liabilities	775,521	1,083,936	918,109	346,847	600,000	600,000
Unearned revenue	495	18,986	18,986	18,986	18,986	18,986
Due to other funds	-	2,157,503	5,254,732	5,637,833	5,263,206	5,263,206
Due to student activities	-	165,160	264,749	295,233	295,000	295,000
Total liabilities	1,126,448	3,567,881	6,603,767	6,443,316	6,327,192	6,327,192
Fund balances:						
Nonspendable	400,848	413,706	269,418	409,638	305,000	305,000
Restricted	-	-	-	-	-	-
Committed	-	-	-	-	-	-
Unassigned	1,369,409	1,373,946	1,232,779	1,758,586	1,413,224	932,457
Total fund balances	1,770,257	1,787,652	1,502,197	2,168,224	1,718,224	1,237,457
Total liabilities and fund balances	<b>\$ 2,896,705</b>	<b>\$ 5,355,533</b>	<b>\$ 8,105,964</b>	<b>\$ 8,611,540</b>	<b>\$ 8,045,416</b>	<b>\$ 7,564,649</b>

*Please Note: FY21-FY22 data depends on timing of when bills are paid. Ultimately, the District's General Fund holds around \$2M between nonspendable and fund balance. In addition, the monies flowing through the special revenue funds are recorded in the financials in the General Fund cash account with offsetting transaction in Due to other funds liability account.*



Nome Public Schools  
Superintendent Report  
Jamie Burgess  
March 9, 2021

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1. The new Teacher Apartment building is moving along quickly, and we hope to have the floor plan finalized soon, then proceed with elevations showing the potential exterior designs. In consultation with Josie Bourdon, Maddy Alvanna-Stimpfle, Yaayuk Alvanna-Stimpfle and Sandi Keller, we would like to consider naming the building “Ilisautit Iniqat”, which means “The Teacher’s Apartments” in Inupiaq.
2. Attached is a report from Dr. Doug Walrath sharing some information on NACTEC’s new ANEED grant project. We are excited to see this opportunity being offered to students not only at the middle school level, but also at the elementary level. This project will also give us the opportunity to have our own ANSEP Middle School Academy jointly with BSSD.
3. Attached are several submittals from the District Logo redesign contest. The Board may choose to select one of these, or to keep the current logo. The redesign was originally prompted by the fact that the current logo does not have the words “Nome Public Schools” which is challenging when our logo is used on coalition documents (i.e. Bering Strait Leadership Team). In addition, the multi-color logo is more expensive to reproduce on items such as t-shirts. However, I recognize that the current logo has been around for a very long time, and there is a lot of sentimental attachment from the community. We have a great deal of artistic talent here locally, and I was impressed by the submittals from both community members and students that were submitted.
4. It’s hiring season, and much of our job fair activity is happening at a virtual level. I personally have several small virtual fairs scheduled with some west coast schools over the next two months, and Ms. Cynthia Gray and myself are working to set up the ATP Virtual Job Fair for the end of March. This will be held on a Saturday, and the principals will be able to attend and do some virtual interviewing of potential candidates. We are seeing some staff submit resignations, and we are sad to lose some high quality individuals this year.
5. We received a parent letter from Adam Lust (attached) stating strong support for the Inupiaq Immersion Program at Nome Elementary, and the hope that the program would be extended into a first grade classroom for the coming year. I would like to clearly state that the administration strongly supports growing this program; we are currently investigating some local options for a second teacher. However, it is highly likely that we will need our community, not just in Nome, but in the region, to help us find a qualified individual. Ideally we would desire a certified elementary education teacher with some fluency in the language, which may be challenging to find. There is legislation under consideration in Juneau which would allow an individual who would not meet the requirements for regular teacher certification to teach in an immersion program; however, a successful outcome is uncertain, as is the timing.





Nome Public Schools  
Superintendent Report  
Jamie Burgess  
March 9, 2021

6. Attached is an updated version of AR 5113 Absences and Excuses. This Administrative Regulation underwent significant revision with input from principals in order to better reflect current best practices and procedures used at the school level, and ensuring that the language is general enough to apply across all three schools. Language addressing make-up work was removed, as schools typically outline site-specific procedures in their respective handbooks.

An updated version of AR 6161.5 Web Sites/Pages is also presented for your information. Minor revisions were done in consultation with the District's IT Director to ensure the language is congruent with the Technology Agreements for staff and students. As part of the AR review process, a video approval form for the District was developed, which sparked a discussion around copyright issues with teachers utilizing videos or video clips in the classroom. The District is now working with Swank, an entity responsible for licensing access for schools using full length theatrical releases for rewards, fundraising, or entertainment, to ensure we are not engendering copyright violations. Teachers who use these types of videos for purely educational purposes are not considered in violation, but using personal accounts for streaming services such as Netflix, Hulu or Amazon Prime Video are strictly forbidden, so Swank also offers a catalog of over 200 theatrical titles for teacher use through a streaming service.



## Northwestern Alaska Career and Technical Center

Douglas J. Walrath, Ph.D.  
P.O. Box 131  
Nome, AK 99762  
Tel: 907-443-3507  
Fax: 907-443-7076  
<http://www.nacteonline.org>

2-17-21

### Alaska Native Engineering Education Development (ANEED) Project Planning Meeting

Jamie Burgess, NPS Superintendent  
Doug Walrath, NACTEC Director

#### Update:

As of today 1 of 4 itinerant teaching positions have been filled. Two others have interviewed, with reference checks to follow this afternoon. One additional interview is scheduled for this afternoon. Positions are currently posted by BSSD (internal only) at this time. Interest in the STEM-rich positions has been strong.

#### Discussion Items:

**NES placement:** The equivalent of a 1.0 FTE position is envisioned for NPS service over the next three years. All four positions are itinerant, with 3-4 village site responsibilities. Across (4) teachers scheduling can occur to have a NACTEC EiE (Engineering is Elementary) be available for NES programming weekly. After school programming is a priority in this *Accessing Choices in Education* grant award. Family choice for both after school, and summer camp(s) – immediately after school ends are anticipated programs to be delivered. Would like to entertain conversations around NES “specials” offering for FY22- FY24.

**5<sup>th</sup> Grade STEM Ready** – Weeklong ANSEP/NACTEC partnership program for delivery in Nome, anticipated 1 program in FY22, 2 in FY23, and 3 in FY24. BSSD students in residential. Would like to explore option of running NPS 5<sup>th</sup> grade program concurrently, if of interest.

**ANSEP Middle School Academy** – ANEED grant will fund one academy per school year in FY22-FY24 for NPS and BSSD cross district partnership. With BSSD grant funding supporting their own ANSEP Middle School Academy in next three years, it is anticipated there will be more slots available for NPS student participation.

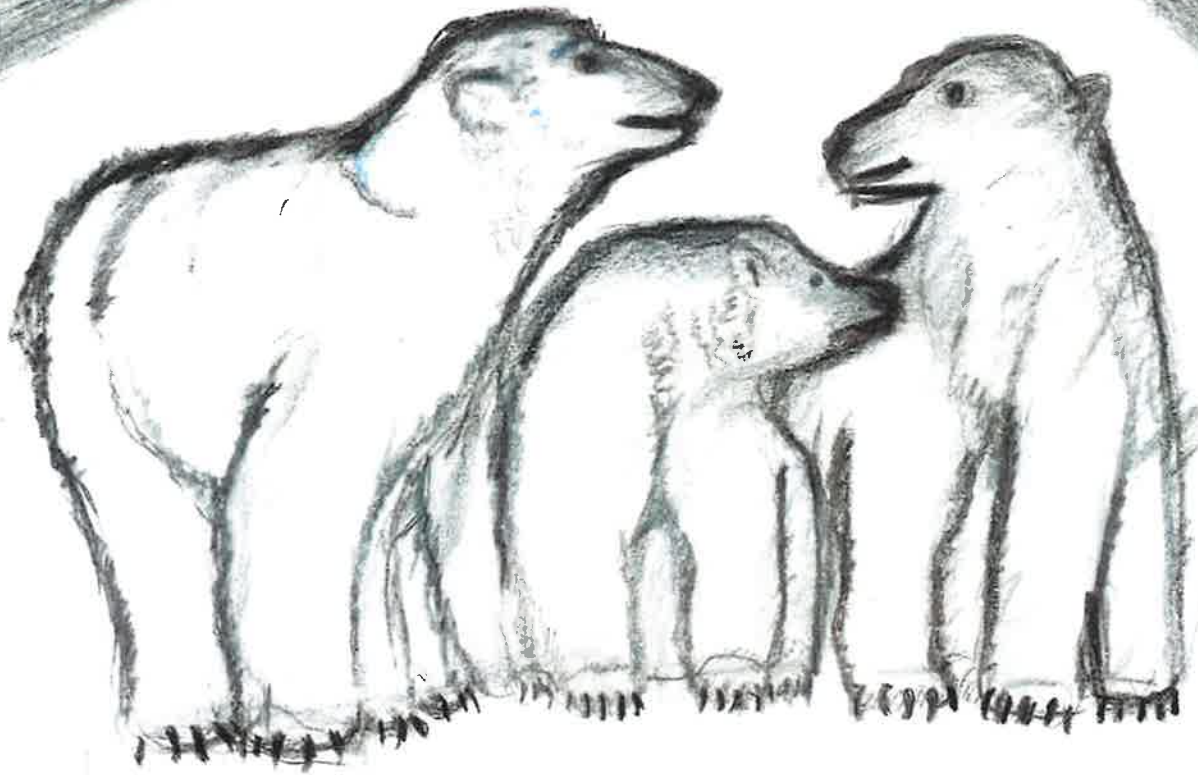
**ACSA** – ANEED grant is STEM-rich and ideal opportunity for NACTEC’s EiE teachers to be involved as desired by ACSA. Noting that NES, Kawerak Head Start, and Nome Pre-School are all potential service populations as well.

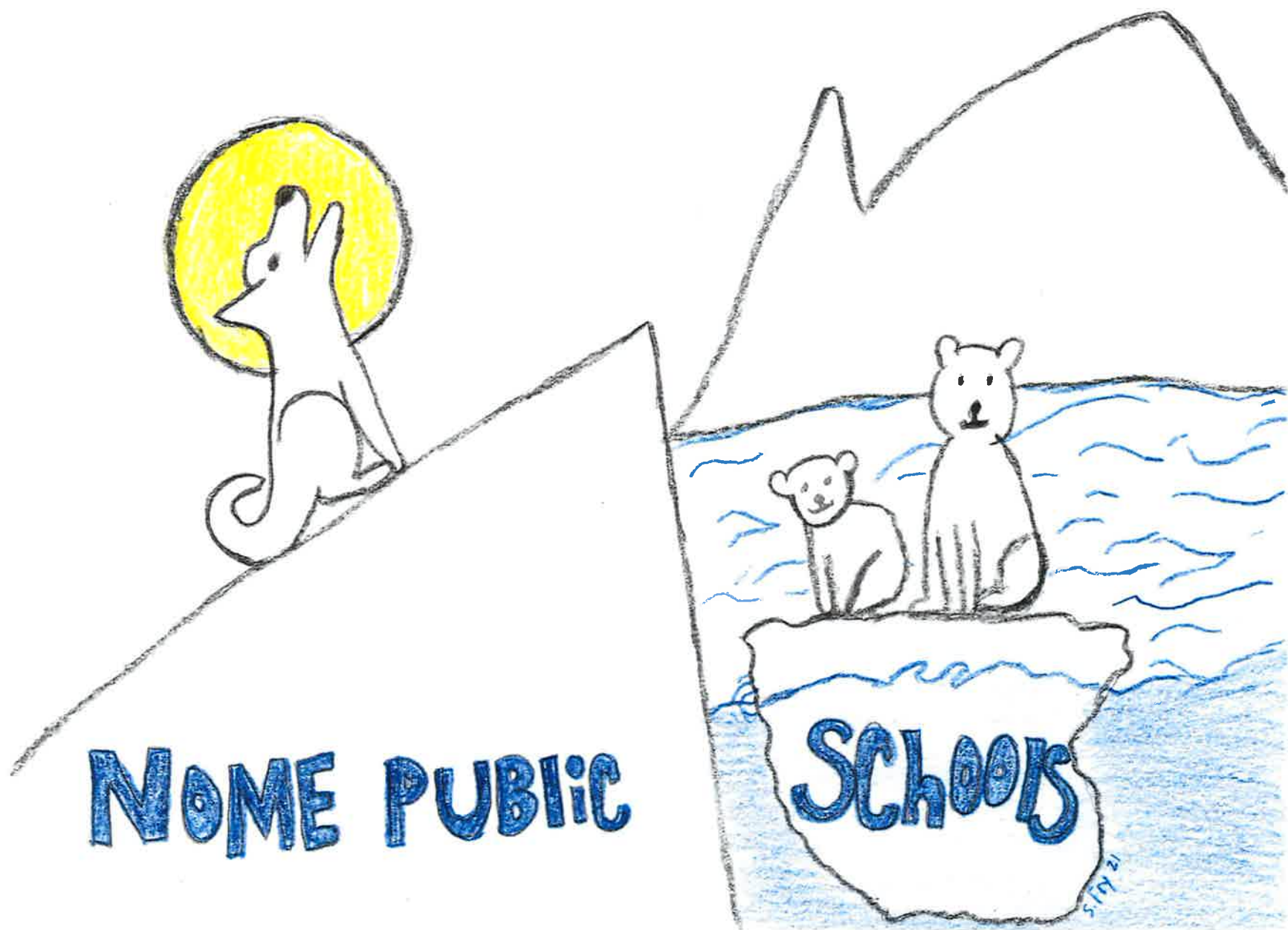
**Housing** – Greatest concern for teachers interviewed thus far is securing housing. As fully a 1.0 FTE position would be supported for NPS direct instruction, would like to ask for consideration of a single teacher apartment housing unit to provide housing for 2 instructors, if interested in a shared housing arrangement. NOTE: one married couple has expressed interest, which would bring two elementary aged children into NPS enrollment.





# NOME PUBLIC SCHOOLS





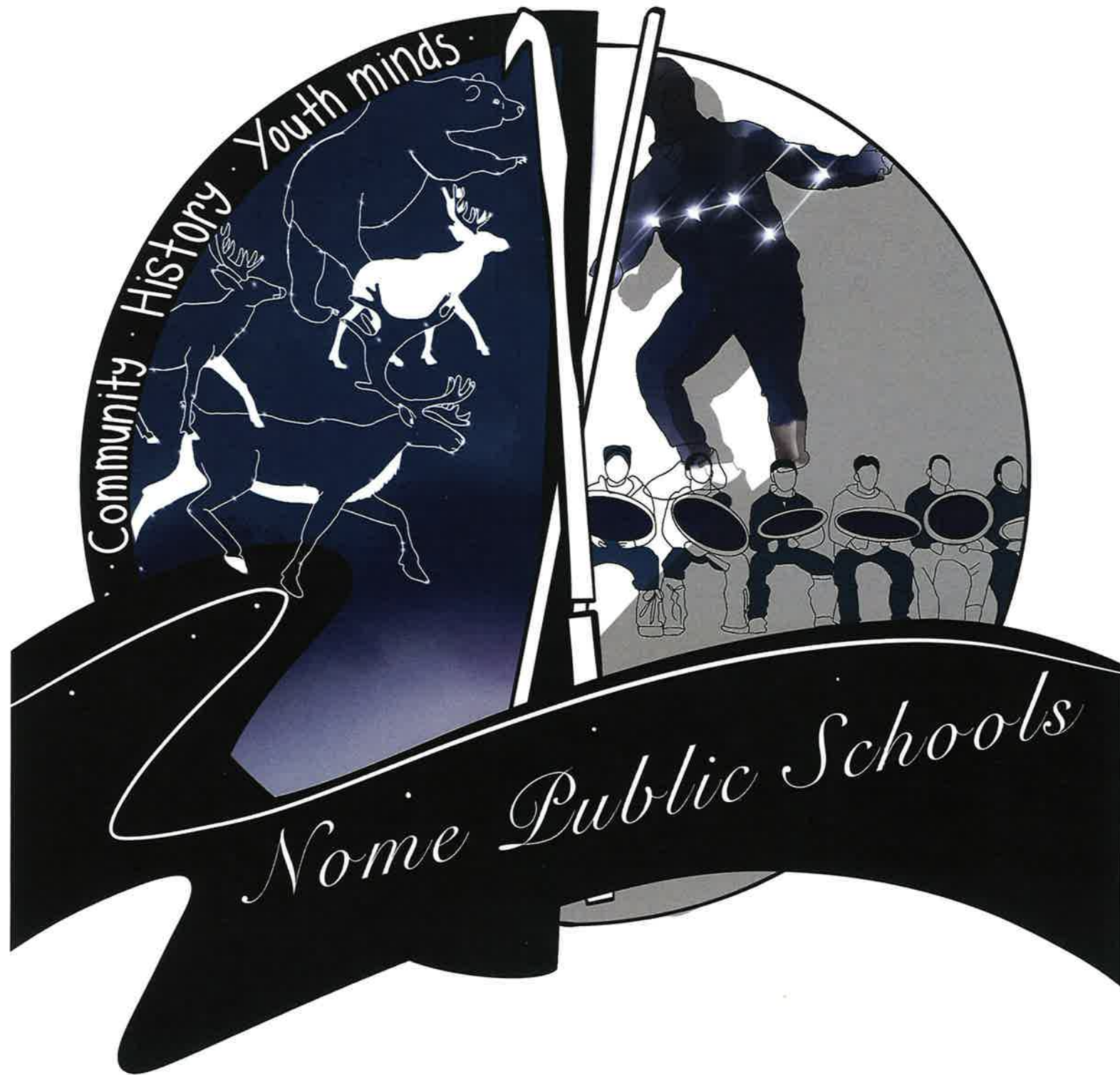


# NOME PUBLIC SCHOOLS





# NOME PUBLIC SCHOOLS







***Via Email and Regular Mail***

March 1, 2021

Sandra Martinson, President  
Members of the Board of Education  
Nome Public Schools  
PO Box 131  
Nome, Alaska 99762

Dear President Martinson and Members of the Board,

We could never have imagined the world we are currently experiencing. The repercussions for this worldwide pandemic have altered our children's learning to configurations we never could have predicted. It's new for all of us: parents, teachers, administrators, and, most of all, students.

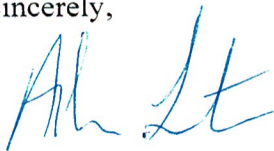
Despite the many challenges faced during this school year, I write today to draw your attention to a significant bright spot; that is the success happening each day in Ms. Kiminaq's Inupiaq Immersion Kindergarten Classroom at the Nome Elementary School.

Language immersion programs help young students understand other cultures, improve their performance in their learning and hopefully one day help them in the workplace. On top of learning how to speak and write the language, students also learn about cultures associated with that language. This helps students better understand the differences between themselves and other cultures while giving them a better appreciation for their own culture.

Language immersion helps develop cognitive and language skills and provides support for emotional and social development. These benefits are especially valuable for all students in rural Alaskan communities. And the effects of language immersion do not stay within the walls of the classroom. Community members recognize the benefits and work of the schools and are inspired to learn the language and support children in their learning when hearing Native languages utilized in daily life.

Immersion programming is uniquely planned and implemented. As a parent, I hope my child will be able to continue with this program into the 1<sup>st</sup> grade and beyond. I write to urge the Board of Education to seek ways to fully fund and support the expansion of this successful and vital program.

Sincerely,



Adam R. Lust

## **AR5113 ABSENCES AND EXCUSES**

Regular attendance at school is necessary if students are to gain full benefit from their educational opportunities while in school. Students who have good attendance generally enjoy school more, achieve higher grades, and are more employable after graduating from high school. Nome Public Schools' staff will do everything possible to provide a positive learning environment that will encourage students to attend. The staff and school will inform the parents of their child's attendance record and, through mutual cooperation, work to achieve satisfactory attendance.

### **Compulsory Attendance Law, [Alaska Statute 14.30.010](#)**

(A) Every child between seven and 16 years of age shall attend school at the public school in the district in which the child resides during each school term. Every parent, guardian or other person having the responsibility for or control of a child between seven and 16 years of age shall maintain the child in attendance at a public school in the district in which the child resides during the entire school term, except as provided in (b) of this section.

(B) This section does not apply if a child

(1) is provided an academic education comparable to that offered by the public schools in the area, either by

(a) attendance at a private school in which the teachers are certificated according to [AS 14.20.020](#);

(b) tutoring by personnel certificated according to [AS 14.20.020](#); or

(c) attendance at an educational program operated in compliance with [AS 14.45.100 - 14.45.200](#) by a religious or other private school;

(2) attends a school operated by the federal government;

(3) has a physical or mental condition that a competent medical authority determines will make attendance impractical;

(4) is in the custody of a court or law enforcement authorities;

(5) is temporarily ill or injured;

(6) has been suspended or expelled under [AS 14.03.160](#) or suspended or denied admittance under [AS 14.30.045](#);

(7) resides more than two miles from either a public school or a route on which transportation is provided by the school authorities, except that this paragraph does not apply if the child resides within two miles of a federal or private school that the child is eligible and able to attend;

(8) is excused by action of the school board of the district at a regular meeting or by the district superintendent subject to approval by the school board of the district at the next regular meeting;

(9) has completed the 12th grade;

(10) is enrolled in

(a) a state boarding school established under [AS 14.16](#); or

(b) a full-time program of correspondence study approved by the department; in those school districts providing an approved correspondence study program, a student may be enrolled either in the district correspondence program or in the centralized correspondence study program;

(11) is equally well-served by an educational experience approved by the school board as serving the child's educational interests despite an absence from school, and the request for excuse is made in writing by the child's parents or guardian and approved by the principal or administrator of the school that the child attends;

(12) is being educated in the child's home by a parent or legal guardian.

(C) If a parent, legal guardian, or other person having the responsibility for or control of the child elects to enroll a child who is six years of age in first grade at a public school, after enrollment, the child is subject to the provisions of (a) and (b) of this section. If the parent or guardian of a child who is six years of age and is enrolled in first grade at a public school determines, within 60 days after the child is enrolled, that the best interests of the child are not being served by enrollment in the first grade, the child may be withdrawn from school, and the provisions of (a) and (b) of this section do not apply to the child until the child is seven years of age. [AS 14.30.020](#).

**Violations.** A person who knowingly fails to comply with [AS 14.30.010](#) is guilty of a violation. Each five days of unlawful absence under [AS 14.30.010](#) is a separate violation.

At NPS, failure to comply with [AS 14.30.010](#) may subject the student's parent/guardian to legal action. When a student is absent unexcused five (5) times - and every 5 times thereafter - the student's name shall be forwarded to the Superintendent. **At their discretion**, the Superintendent or designee shall write a letter to the Nome Chief of Police stating the dates of the unexcused absences. ~~The Nome Police Department shall then issue a citation to each parent of the student for violating~~ [AS 14.30.010](#).

## Definitions

A) **Absences** - An absence is defined as when a student is not actually physically present in the appropriate class for any reason. ~~All absences, whether excused or unexcused, are counted as absences.~~

### B) **Absences, Excused** -

#### 1. **Excused absences include:**

- a. Injury or illness
- b. Quarantine
- c. Death in the immediate/extended family
- d. Medical or dental appointment
- e. Court or administrative proceedings
- f. Religious observance

**\*\* All excused absences MUST BE accompanied by parent notification within two (2) school days of the absence.**

**Planned Absences** - In the case of planned absences, the school should be notified in advance. Parents should consult with the classroom teacher to determine the appropriateness of homework assignments for their child during the planned absence. Staff will not be required to provide specific instructional assignments for this period of time.

**2. School Sponsored Absences** - School sponsored activity absences are absences due to student participation in school-sponsored clubs, sports activities, or field trips. These absences are considered to be part of the regular school program. Church groups, scouts, beauty pageants, club swim team, leagues, non-school sponsored activities, etc, are not included as school sponsored activities. Students missing regular classes due to school-sponsored activities, such as sporting events, are expected to follow the procedures outlined ~~above~~ **in their respective school's handbook** for pre-planned absences.

#### 3. **Additional details and Make-Up Work**

- a. Any absence, in order to be counted as excused, must be accompanied by a parent notification within two (2) school days of the absence.
- b. Medical absences beyond three consecutive days must be accompanied by a doctor's note and will not count toward the **consecutive absence rules for middle school or high school students (as outlined in the Student Handbook)**. ~~more~~



~~than 25/15-day absence rule for junior high / high-school students considered by the Attendance Review Committee.~~

~~Students will be obligated to make-up assignments or tests after an absence from school. Parents / guardians must notify the school at least two (2) days in advance of the absence using the pre-planned absence form. Utilizing this pre-planned absence procedure will allow the student to receive two (2) make-up days for the first day of classes missed, plus one make-up day for each additional day of regular school days missed; to a maximum of ten (10) make-up days in order to potentially receive full credit for all make-up assignments. If the pre-planned absence procedure steps are skipped / not utilized, then the teacher is only obligated to extend two (2) days or make-up time for the first day of school missed, with one make-up day allowed for each additional day of regular classes missed; to a maximum of six (6) make-up days in order for missed assignment to potentially receive full credit. Absences that occur at the end of a semester / grading cycle will result in incomplete course grades until such time as those scores are replaced by the appropriate assignments and tests required for course credit. All outstanding assignments and tests must be completed before the end of the school year; incomplete grades will be converted to zeroes (0% scores) at the end of the academic year.~~

~~Students who are traveling for school activities will need to request their homework from teachers in advance, utilizing the sports/activities version of the pre-planned absence form.~~

~~Students shall be given the opportunity to make-up missed assignments / assessments due to an excused absence, and shall receive full credit if the work is turned in according to the above make-up work policy.~~

~~Students who miss school work because of unexcused absences or suspensions shall be given the opportunity to make-up missed work for full or reduced credit (refer to the make-up work policy above). Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure. (BP 6154)~~

**The make-up work policy for students shall be outlined in each school's Student Handbook, which will be reviewed and approved by the Principal and Superintendent annually.**

**C) Absences, Unexcused** - An unexcused absence is one that does not meet the requirements of an excused absence.

a. Students leaving the building without first checking out of the school office will be considered unexcused.

b. Students who oversleep are considered unexcused.

c. ~~Students who are more than twenty (20) minutes late to class will be considered unexcused for the period. This unexcused absence will become part of the attendance review process for potential credit loss.~~

D) **Tardy** - Any appearance of a student beyond the scheduled time a class begins without permission.

E) **Skipping** - Defined as a student **not physically in class for more than 10 minutes at any time within the scheduled class period without prior consent of a parent or the school.** ~~that is considered on campus, but has willfully missed an inordinate amount of the regular class period(s) to which he/she was assigned, or has traveled outside of his/her assigned classroom space without first obtaining school permission. All instances of skipping class are is subject to administrative review. and behavior consequences, up to and including out of school suspension (OSS) depending on frequency and severity. Skipping class is considered an act of defiance of school authority. Skipping may also be considered as a missed class period(s) that count towards the 25/15 day absence rule for junior high / high school students that falls under the purview of the Attendance Review Committee.~~ **Skipping counts as an unexcused absence.**

F) **Truancy** - Truancy is ~~defined as a full day of unexcused absence~~ **handled under the Alaska legal statute that allows schools to notify law enforcement when a student has reached five unexcused absences for a class or the full day within a single semester. Parents will be notified when law enforcement has been made aware of the violation of compulsory attendance. An extended number of unexcused absences may result in charges of contributing to the delinquency of a minor and notification to the Office of Childrens' Services (OCS). Refer to the Compulsory Attendance section of this AR.**

G) **Attendance Review Committee** - A building level committee who reviews student attendance.

1. NES Attendance Review Committee:

The Nome Elementary School Attendance Committee, including the social worker **and/or counselor**, teachers and principal, will keep parents advised of attendance issues as needed. This committee will assist parents so attendance can be improved. Parents will be advised, in writing, when their child has three unexcused absences and a conference will be requested to develop an attendance improvement plan.



2. ~~Junior~~ **Middle** and Senior High School Attendance Review Committees:

a. In ~~Junior~~ High **Middle** School, when a student is absent (**unexcused or skipping**) from school for twenty-five (25) **(20)** or more days in an academic year, the student shall be recommended for retention in that grade for the following year. **When a student has accumulated ten (10) unexcused absences, the student and parent will be notified in writing and a conference will be attempted.** Parent / student attendance notification letters are sent home when a student accrues ~~five (5)~~, ten (10) and fifteen (15) days absent in a semester. ~~A conference will be attempted with the student and parent after the accumulation of fifteen (15) absences.~~ If, after the accumulation of more than twenty-five **(20)** absences, the ~~parent and/or~~ student believes the absences were justified, the student and parent/**guardian(s)** may appeal the loss of credit to the Attendance Review **Committee**.

b. In ~~Senior~~ High School, when a student has ~~fifteen (15)~~ **ten (10)** or more absences (**unexcused or skipping**) from a class period in a semester, **no credit will be given for that class that semester.** ~~the school may decide to withhold course credit from that student based on what the school considers to be an excessive loss of instructional time. In such cases, the Attendance Review Committee will convene to review the situation and determine if the student will lose course credit. Both excused and unexcused absences will be considered as part of the Attendance Review process, although this does not apply in the case of absences due to school sponsored activities.~~ **When a student has accumulated seven (7) unexcused absences, the student and parent will be notified in writing and a conference will be attempted.** Parent / student notification letters are sent home when a student accrues ~~five (5)~~, ten (10), and fifteen (15) days absent in a semester. ~~A conference will be attempted with the student and parent after the accumulation of ten (10) absences.~~ If, after the accumulation of ~~fifteen (15)~~ **more than ten (10)** absences, the student believes the absences were justified, the student and parent/**guardian(s)** may appeal the loss of credit decision to the Attendance Review Committee.

c. To appeal a loss of credit or a recommendation for retention, the parent/**guardian** must contact school administration within ten (10) school days of receipt of the letter to set up a meeting with the Attendance Review Committee. **The committee will hear the parent/guardian's appeal and make a determination by the following day.** A student may appeal on his/her own behalf if a parent/**guardian** is not willing or able to appeal.

d. The ~~Junior / Senior~~ **Middle**/High School Attendance Review Committee shall consist of the Assistant Principal/Dean of Students and at least two faculty members appointed by the administration.



e. The Attendance Review Committee has authority to: 1) Deny the appeal; 2) Approve the appeal dependent upon an agreement in writing reached with the student and parents / guardians concerning attendance for the remainder of the semester. ~~and/or a special consideration of extenuating circumstances.~~

f. Decisions of the Attendance Review Committee may be appealed by the student or parent through Nome Public Schools' regular due process procedure.

### **Attendance Recognition**

To encourage excellent attendance, students with no absences and no tardies should may be recognized regularly with an incentive/reward.

***Updated 8/2019 03/2021***

***Adopted June 10, 2003***

## AR5113 ABSENCES AND EXCUSES

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(B) This section does not apply if a child

(1) is provided an academic education comparable to that offered by the public schools in the area, either by

(a) attendance at a private school in which the teachers are certificated according to [AS 14.20.020](#);

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(2) attends a school operated by the federal government;

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(5) is temporarily ill or injured;

(6) has been suspended or expelled under [AS 14.03.160](#) or suspended or denied admittance under [AS 14.30.045](#);

(7) resides more than two miles from either a public school or a route on which transportation is provided by the school authorities, except that this paragraph does not apply if the child resides within two miles of a federal or private school that the child is eligible and able to attend;

(8) is excused by action of the school board of the district at a regular meeting or by the district superintendent subject to approval by the school board of the district at the next regular meeting;

(9) has completed the 12th grade;

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(12) is being educated in the child's home by a parent or legal guardian.

(C) If a parent, legal guardian, or other person having the responsibility for or control of the child elects to enroll a child who is six years of age in first grade at a public school, after enrollment, the child is subject to the provisions of (a) and (b) of this section. If the parent or guardian of a child who is six years of age and is enrolled in first grade at a public school determines, within 60 days after the child is enrolled, that the best interests of the child are not being served by enrollment in the first grade, the child may be withdrawn from school, and the provisions of (a) and (b) of this section do not apply to the child until the child is seven years of age. [AS 14.30.020](#).

**Violations.** A person who knowingly fails to comply with [AS 14.30.010](#) is guilty of a violation. Each five days of unlawful absence under [AS 14.30.010](#) is a separate violation.

At NPS, failure to comply with [AS 14.30.010](#) may subject the student's parent/guardian to legal action. When a student is absent unexcused five (5) times - and every 5 times thereafter - the student's name shall be forwarded to the Superintendent. At their discretion, the Superintendent or designee shall write a letter to the Nome Chief of Police stating the dates of the unexcused absences.

## Definitions

A) **Absences** - An absence is defined as when a student is not actually physically present in the appropriate class for any reason.

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#### 3. **Additional details and Make-Up Work**

- a. Any absence, in order to be counted as excused, must be accompanied by a parent notification within two (2) school days of the absence.
- b. Medical absences beyond three consecutive days must be accompanied by a doctor's note and will not count toward the consecutive absence rules for middle school or high school students (as outlined in the Student Handbook).

The make-up work policy for students shall be outlined in each school's Student Handbook, which will be reviewed and approved by the Principal and Superintendent annually.

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E) **Skipping** - Defined as a student not physically in class for more than 10 minutes at any time within the scheduled class period without prior consent of a parent or the school. All skipping is subject to administrative review. Skipping counts as an unexcused absence.

F) **Truancy** - Truancy is handled under the Alaska legal statute that allows schools to notify law enforcement when a student has reached five unexcused absences for a class or the full day within a single semester. Parents will be notified when law enforcement has been made aware of the violation of compulsory attendance. An extended number of unexcused absences may result in charges of contributing to the delinquency of a minor and notification to the Office of Childrens' Services (OCS). Refer to the Compulsory Attendance section of this AR.

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2. Middle and High School Attendance Review Committees:

- a. In Middle School, when a student is absent (unexcused or skipping) from school for twenty-five (25) (20) or more days in an academic year, the student shall be recommended for retention in that grade for the following year. When a student has accumulated ten (10) unexcused absences, the student and parent will be notified in writing and a conference will be attempted. Parent / student

attendance notification letters are sent home when a student accrues ten (10) and fifteen (15) days absent in a semester. If, after the accumulation of more than twenty (20) absences, the student believes the absences were justified, the student and parent/guardian(s) may appeal the loss of credit to the Attendance Review Committee.

b. In High School, when a student has ten (10) or more absences (unexcused or skipping) from a class period in a semester, no credit will be given for that class that semester. When a student has accumulated seven (7) unexcused absences, the student and parent will be notified in writing and a conference will be attempted. If, after the accumulation of more than ten (10) absences, the student believes the absences were justified, the student and parent/guardian(s) may appeal the loss of credit decision to the Attendance Review Committee.

c. To appeal a loss of credit or a recommendation for retention, the parent/guardian must contact school administration within ten (10) school days of receipt of the letter to set up a meeting with the Attendance Review Committee. The committee will hear the parent/guardian's appeal and make a determination by the following day. A student may appeal on his/her own behalf if a parent/guardian is not willing or able to appeal.

d. The Middle/High School Attendance Review Committee shall consist of the Assistant Principal/Dean of Students and at least two faculty members appointed by the administration.

e. The Attendance Review Committee has authority to: 1) Deny the appeal; 2) Approve the appeal dependent upon an agreement in writing reached with the student and parents / guardians concerning attendance for the remainder of the semester.

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***Updated 03/2021***

***Adopted June 10, 2003***

## **AR 6161.5 WEB SITES/PAGES**

### **Web Page Development Guidelines**

The District needs to educate all students as they prepare for a productive life in a changing world. The use of the Internet and associated technology ~~is playing~~ **continues to play** an increasing role in student education. Adherence to these guidelines will insure proper use of the District's network capabilities and proper conduct of the user. The construction and ongoing maintenance of a ~~home page~~/web site that represents the District is to be viewed as a public information vehicle subject to the following guidelines which require efficient, ethical and legal utilization of networks resources.

### **Webmaster**

#### **Defined:**

A Webmaster is the person who is responsible for the content and publication of their school or district site World Wide Web home page upon final approval of the school principal or district department supervisor. There may be more than one home page per school but these will be linked from the **District**/school's main home page.

#### **Responsibilities:**

- Screen all material before publication.
- Check all links for accuracy and appropriateness.
- Receive all links for accuracy of all material to be posted.
- Upload material to the district web**site/cloud** server.
- Ensure that the district Webmaster has the name of the current school Webmaster.
- Purging home page information of outdated pages or those no longer in use.

#### **Caution:**

~~Keep an updated copy of all school web pages on the Webmaster computer.  
See District Webmaster responsibilities below.~~

### **District Webmaster**

The district Webmaster/designee will maintain the district web**site** server. Update procedures and rights will be provided by the Webmaster/designee.

To keep the district web**site** server free of outdated or unused files, the district Webmaster/designee will periodically **direct the removal of outdated files.** ~~purge~~

~~all files, requiring each school Webmaster/designee to reload their new or updated files.~~ Adequate advance notice will be provided to insure that backup files are present and updated.

## **Sponsoring Teacher or Administrator**

### **Defined:**

Any teacher or administrator willing to be responsible for proofing student material prior to submission to the Webmaster/designee for publication on the school's World Wide Web homepage.

### **Responsibilities:**

- Instruct student on proper use and guidelines before development of the student page begins.
- Ensure that student work has educational value.
- Screen student material to ensure that it adheres to the district goals, guidelines and policies.

(Refer to guidelines below.)

## **Student or District Employee**

Student: any student currently enrolled in the District.

District Employee: any person currently employed by the District.

Any student wishing to publish a web page must first have a teacher willing to sponsor their material before it is submitted to their school's Webmaster/designee. Any district employee is responsible for meeting district guidelines before submission to their site Webmaster/designee.

## **Web Page Publishing Guidelines**

Each school web page shall contain a disclaimer statement similar to the following:

- "We have made every reasonable attempt to ensure that our web pages are educationally sound and do not contain links to any questionable material or anything that can be deemed in violation of the Acceptable Use Policy."
- Material to be published must not display, access or link to sites deemed offensive by the District's Acceptable Use Policy.

All published material must have educational value and/or support the District's guidelines, goals and policies.



- The only material to be published on the District website server must come from the designated school or department site Webmaster. All personnel defined in this document must have on file the signed signature page. This signature page will reside with the school or district department administrator.
- The web is a very dynamic resource. It is strongly recommended that links to pre-existing sites be checked regularly to ensure that their links are not going to inappropriate sites.
- Student work should not be published on a web site unless both the student and the parent(s) or guardian(s) have **agreed to the District's permission to publish (online or hard copy) enrollment questionnaire.** ~~signed the signature page.~~ An exception would be if the work is part of an existing publication such as a newspaper or school newsletter.
- At no time should a student's personal e-mail address or phone number appear on a school or district web page. All e-mail should be directed to the school or site web master.
- Please pay particular attention to the copyright information found below.
- The principal or district supervisor should designate an additional staff member in each school or department (if it is not the Webmaster) to regularly "visit" their web site to check for appropriateness and the legal issues which may arise when a school or district department engages in global publishing.

## Copyright Issues

Copyright law and district policy do not allow the re-publishing of text or graphics found on the Web on district Web sites or file services without explicit written permission.

- For each re-publishing (on a Web site or file server) of a graphic or a text file which was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. In many cases, that notice should also include the URL (Web address) of the original source.
- Students and staff engaged in producing Web pages must provide **School or District webmasters** ~~library media specialists~~ with e-mail or hard copy permissions to file before the Web pages are actually published. In the case of "public domain" documents, printed evidence must be provided to document the status of the materials.
- The failure of a site to display a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. If the materials have been improperly and illegally displayed by a Web site, the manager of that Web site may not be considered a source of permission.
- The "fair use" rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.

- ~~Student work may only be published if there is written permission from both parent and student.~~

Staff members and students with questions regarding these guidelines are advised to check with the **webmaster/designee** ~~library media specialist~~ in their building before proceeding with the collection of images and text.

## Privacy Issues

In addition to copyright issues, careful thought and attention must be given to privacy issues. These include the following:

- Student directory information may not be published if parents have requested that it be withheld.
- Photographs of students or staff should be used only with permission from the parents or staff workers.
- Student's last names shall not be used on web sites **without permission from parents.**

## Suggested Content

School web sites could include the following types of content:

Welcome	Curriculum	School Projects
Special Emphasis Program	Principal's Message	School Map
School Handbook	Superintendent's Message	Parent's Conference
Calendars	<b>Breakfast/Lunch Menu</b>	
Student Projects	Office News	Links to other educational sites
School Club/Activities	Program Philosophy	Educational Resources for Parents

Only the web sites/pages created under the auspices of this administrative regulation will be offered representatives of the Nome Public School District.

Revised **(March 9, 2021)**

Adopted: June 10, 2003

**Nome Public Schools**

## **AR 6161.5 WEB SITES/PAGES**

### **Web Page Development Guidelines**

The District needs to educate all students as they prepare for a productive life in a changing world. The use of the Internet and associated technology continues to play an increasing role in student education. Adherence to these guidelines will insure proper use of the District's network capabilities and proper conduct of the user. The construction and ongoing maintenance of a web site that represents the District is to be viewed as a public information vehicle subject to the following guidelines which require efficient, ethical and legal utilization of networks resources.

### **Webmaster**

#### **Defined:**

A Webmaster is the person who is responsible for the content and publication of their school or district site World Wide Web home page upon final approval of the school principal or district department supervisor. There may be more than one home page per school but these will be linked from the District/school's main home page.

#### **Responsibilities:**

- Screen all material before publication.
- Check all links for accuracy and appropriateness.
- Receive all links for accuracy of all material to be posted.
- Upload material to the district website/cloud server.
- Ensure that the district Webmaster has the name of the current school Webmaster.
- Purging home page information of outdated pages or those no longer in use.

### **District Webmaster**

The district Webmaster/designee will maintain the district website. Update procedures and rights will be provided by the Webmaster/designee.

To keep the district website ~~server~~ free of outdated or unused files, the district Webmaster/designee will periodically direct the removal of outdated files. Adequate advance notice will be provided to ensure that backup files are present and updated.

## **Sponsoring Teacher or Administrator**

### **Defined:**

Any teacher or administrator willing to be responsible for proofing student material prior to submission to the Webmaster/designee for publication on the school's World Wide Web homepage.

### **Responsibilities:**

- Instruct student on proper use and guidelines before development of the student page begins.
- Ensure that student work has educational value.
- Screen student material to ensure that it adheres to the district goals, guidelines and policies.

(Refer to guidelines below.)

## **Student or District Employee**

Student: any student currently enrolled in the District.

District Employee: any person currently employed by the District.

Any student wishing to publish a web page must first have a teacher willing to sponsor their material before it is submitted to their school's Webmaster/designee. Any district employee is responsible for meeting district guidelines before submission to their site Webmaster/designee.

## **Web Page Publishing Guidelines**

Each school web page shall contain a disclaimer statement similar to the following:

- "We have made every reasonable attempt to ensure that our web pages are educationally sound and do not contain links to any questionable material or anything that can be deemed in violation of the Acceptable Use Policy."
- Material to be published must not display, access or link to sites deemed offensive by the District's Acceptable Use Policy.

All published material must have educational value and/or support the District's guidelines, goals and policies.

- The only material to be published on the District website must come from the designated school or department site Webmaster. All personnel defined in this document must have on file the signed signature page. This

signature page will reside with the school or district department administrator.

- The web is a very dynamic resource. It is strongly recommended that links to pre-existing sites be checked regularly to ensure that their links are not going to inappropriate sites.
- Student work should not be published on a web site unless both the student and the parent(s) or guardian(s) have agreed to the District's permission to publish (online or hard copy) enrollment questionnaire. An exception would be if the work is part of an existing publication such as a newspaper or school newsletter.
- At no time should a student's personal e-mail address or phone number appear on a school or district web page. All e-mail should be directed to the school or site web master.
- Please pay particular attention to the copyright information found below.
- The principal or district supervisor should designate an additional staff member in each school or department (if it is not the Webmaster) to regularly "visit" their web site to check for appropriateness and the legal issues which may arise when a school or district department engages in global publishing.

## **Copyright Issues**

Copyright law and district policy do not allow the re-publishing of text or graphics found on the Web on district Web sites or file services without explicit written permission.

- For each re-publishing (on a Web site or file server) of a graphic or a text file which was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. In many cases, that notice should also include the URL (Web address) of the original source.
- Students and staff engaged in producing Web pages must provide School or District webmasters with e-mail or hard copy permissions to file before the Web pages are actually published. In the case of "public domain" documents, printed evidence must be provided to document the status of the materials.
- The failure of a site to display a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. If the materials have been improperly and illegally displayed by a Web site, the manager of that Web site may not be considered a source of permission.
- The "fair use" rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.

Staff members and students with questions regarding these guidelines are advised to check with the webmaster/designee in their building before proceeding with the collection of images and text.

### **Privacy Issues**

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- Student directory information may not be published if parents have requested that it be withheld.
- Photographs of students or staff should be used only with permission from the parents or staff workers.
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### **Suggested Content**

School web sites could include the following types of content:

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Revised (March 9, 2021)  
Adopted: June 10, 2003

**Nome Public Schools**

## February Board Report-

- Basketball Games
  - Senior night for cheer, pep band, boys basketball
- Wrestling preseason
- NYO Start up
- Credit Recovery week
  - ETT Class
- Ordered masks
- Drama club
- Prom
- Graduation
- Question: If school goes into red, can vaccinated students still come to school normally?

# **Nome Elementary School**

**Box 131 • Nome, Alaska 99762**

Phone: 443-5299 Fax: 443-2850

Elizabeth Korenek-Johnson  
Principal



Elizabeth Dillman  
Assistant Principal

March 1, 2021

Dear Board Members,

February may be the shortest month of the year, but I'm pretty sure it lengthened our year by at least two months! ☺ We aren't sure why February felt so long, but it could be because so much was happening!

We started the month with a state-wide virtual convening of all "Comprehensive Support and Improvement" (CSI) and "Targeted Support and Improvement" (TSI) school representatives on February 1<sup>st</sup>. Unfortunately, as sometimes happens while participating only virtually, I was pulled away from the event quite a bit that day. However, Tammy VanWyhe's (DEED) opening quote is what has really stuck with me: "School improvement is not 'one more thing,' it is THE thing." This is something that comes to mind for me frequently – staying focused on the what and how of improving schooling for our children, and not getting bogged down in too many initiatives. We work hard to determine how our actions and practices fit with our priorities as we move forward. The reminder for focus is always welcomed.

We hosted our first three FaceBook Live read-alouds each Monday in February, beginning on the 8<sup>th</sup>. These take place at 5:30PM on the Nome Elementary School FaceBook page. We are having a great time modeling reading aloud and the fun things you can do when reading a book with children. We will continue to promote this event, and hope to see our participation increase. We are getting great feedback from students and families who do participate. We also connected with families during Parent/Teacher Conferences on February 19<sup>th</sup> and 22<sup>nd</sup>, meeting with about 87% of our students' families.

Many hours in February were dedicated to the research and review of math program materials considered for adoption. The NES committee met on multiple days as a team to comb through the options selected, and score them critically. We are excited to be recommending Eureka Math to the school board, and looking forward to the opportunity to share these materials with the public for their review as well. Many thanks to Katie Bourdon, Krista Marvin, Meghan Ten Eyck, Elizabeth Dillman, and Julie Kelso for their dedicated efforts through this process.

Our Kagan Structure-A-Month focus with Mrs. Cross was "Find the Fiction." The structure was presented, modeled, and practiced by staff on February 3<sup>rd</sup>, then coached on February 25<sup>th</sup> and 26<sup>th</sup>. Minimum Day time was also spent on training for the upcoming PEAKS testing, and the review of student progress in the primary grades, as a result of tutoring. The primary team met together twice to look at several data points and re-group students for the next session of



tutoring, which began March 2<sup>nd</sup>. We are also working with Nome Eskimo Community to add to our menu of after-school tutoring options, and hope to have that option up and rolling after spring break.

## **NPS Strategic Plan Goal #2: Programs, courses and instruction reflect and incorporate local and indigenous identity.**

### *2.1.2 Integrate local indigenous languages*

Ms. Keller and Ms. Kiminaq are amazing resources for this effort, and they reach out to others for help, too. We have an Inupiaq phrase each week that is shared on morning announcements Mondays & Wednesdays, and highlighted during Ms. Keller's Cultural Studies classes, along with her regular weekly lesson which includes Inupiaq. Tuesdays and Thursdays we focus on two Inupiaq Values for the month, also hearing then in Inupiaq, and translated to English. We are saying the Pledge of Allegiance in Inupiaq four days a week, with student leaders every Friday during our virtual morning meeting. Kiminaq and Sandi also share with staff and students the different letters, sounds, and some words from other dialects or languages from our region. They are often helped in this effort by other community members.

### *2.1.3 Implement and grow Inupiaq Immersion Program*

Ms. Kiminaq currently has 20 students enrolled in her kindergarten class, and will continue with Inupiaq Immersion in the 2021-2022 school year, either as a Kindergarten or First Grade teacher. We are actively looking for a second Inupiaq Immersion teacher who would like to take on this challenge. We are also working with entities in our community to continue to support the development of the program, including the needed materials.

## **Coming Events:**

- NES Facebook Live Read-Aloud – Mondays @ 5:30PM! ☺
- Read Across America, Tuesday, March 2<sup>nd</sup>.
- NES Spelling Bee, Wednesday, March 3<sup>rd</sup>, 6:30PM
- PEAKS Testing begins Tuesday, March 30<sup>th</sup>

## **Statistics:**

School was in session for 17 student days in February.

- Attendance rate 88.9%, compared to 84% for the same period last year;
- We served 3,041 student breakfasts (3,934 in 2020); and
- We served 4,273\* student lunches (4,062 in 2020). *\*this includes weekend lunches, a practice we began in mid-January, 2021.*

*Nome Elementary School provides a positive and welcoming environment where our culturally-diverse students, staff, and community members are valued through mutual respect, collaboration, safe interactions, and enriching experiences. Clear and high expectations serve as guidelines to reach success and wellness for all students in this rapidly-changing world.*



## **ACSA Board Report, March 9, 2021**

Lisa Leeper, Principal

### Enrollment / Attendance Update

- There were no changes to enrollment in February.
- We had a 92% student attendance rate for February.

### Classes and Activities

- February Student of the Month: Aries Bioff, 8th grade
- Due to various current constraints, February parent/teacher conferences were conducted a bit differently than the student led model we've used for the past three years. We requested that students attend their conferences and that they share some prepared information and work with their parents, but teachers lead the conferences. It was a good opportunity for students to be part of the discussion about their progress, and all but a few attended. Fifty students and their parents met with us, and families overwhelmingly seem grateful for in person learning and the opportunity to meet with teachers.
- Eight students competed in the ACSA Spelling Bee held on Tuesday, March 2. Here are the winners for each category: Overall and 5th grade - Peyton Lewis, 7th grade - Carter Gray, 6th grade - Cole Gray and Jocelyn Nichols-Takak, 5th grade - Chantal Blanchette. We would like to thank the NPS staff members who served as judges and scorekeepers, and we would like to thank Julie Kelso for leading practices and organizing the bee.
- Students and staff participated in the School Climate and Connectedness Survey. Thus far, 37 ACSA families have also completed the survey (deadline is March 26). We will use the results of the SCCS when setting goals for school improvement for the upcoming school year.
- April will be open enrollment month for ACSA. Information about our program and acquiring an application will be distributed directly following spring break. We now have both an online and paper application available, and we plan to help anyone who needs assistance in applying.

- Strategic Plan Goal #2 - Programs, courses and instruction reflect and incorporate local and indigenous identity.
  - Students have been working hard to prepare for this year's science fair to be held Friday, March 5th. Projects include a wide range of personal interests and creativity. Ms. Smyke did an amazing job of leading students through the scientific process using online log books and allowing each to study a topic of choice.
  - In Social Studies, Mrs. Johnson has connected with teachers across the country and world to do "Where in the world?" Her classes meet virtually with classes from various locations and they both use "yes/no" questions to try to guess where the other students live. They then visit and ask questions after the game has been played. Our students enthusiastically share about life in Nome.
  - Many of projects for our various subjects allow students the opportunity to showcase one's identity. We will attempt to make regular, meaningful opportunities to tie learning to a student's culture. Students are doing impressionism paintings, and some have chosen to depict local scenes. Class A is learning to knit and some students are making scarves. Class B skis every day in elective.



# *Nome-Beltz Middle High School*

**PO Box 131, Nome Alaska 99762**

**Phone: 907-443-5201      Fax: 907-443-3626**

Date: 03-03-21

To: NPS Board

From: Jay Thomas and Teriscovkya Smith

Subject: March Board Report

NBMHS Current Enrollment: 281

- NBMHS Teacher of the Month for March is high school Science teacher, Sarah Liben (NBMHS teacher of the month will be submitted to Superintendent Burgess for consideration as the NPS teacher of the month).
- NBMHS Support Staff Employee of the Month for March is SPED Aide, Anita Scadden (NBMHS support staff member of the month will be submitted to Superintendent Burgess for consideration as the NPS support staff member of the month).
- Students of the Month are Charles Jade Greene for the high school and Tonya O'Connor for the Middle School.

We have been working in the green since our last board meeting.

The following is a list of happenings that currently impact NBMHS:

- Sports resuming with limited travel
- Regulating the heat in our building (the building is cold in places and really warm in others)
- Wearing masks appropriately throughout the day
- High school teachers provided Credit Recovery/Competency Intensive instruction

Other happenings at NBMHS:

- Through an NEC tutoring partnership, NBMHS has added a Monday afterschool tutoring session now until early May;
- The Science Fair was held Friday, March 05, 2021. Over 100 science projects were on display throughout NBMHS. Due to Covid protocol we did not invite the public, but our student body toured to observe their peer's hard work. A big thank you goes out to Dr. Husemann, Ms. Liben, and Mrs. Garrison for their efforts in organizing this event;
- Credit Recovery Report: Our experiment with a consolidated credit recovery program this past week was a huge success. More than 40 students were able to recover .5 credits in either Math, English, or Social Studies. Students that did not need credit recovery were in a variety of classes similar to our Winterim courses. The classes included: ETT,

Animal Care, Culinary Arts, Small Engines, Stained Glass, Art, Music, and Cultural Arts. A big thanks goes out to Chef Rob (NSHC), Keane Richards (NWC), Brian Marvin, Amy McNulty, Rose Reale, Hunter Belamy, Greg Walls (NSHC), and the entire NACTEC staff. Without the support of these people and the organizations they work for this opportunity for our students would not happen.

NBMHS has been doing as many student activities as Covid restrictions allow:

- The Drama Club is planning a play to be performed on the radio in late March or early April;
- Basketball games are scheduled with Kotzebue and Unalakleet for both the boys and girls. This will include Cheer, Choir, and Pep band;
- Regional and State basketball is planned, but details are vague;
- Middle school games with Unalakleet are planned for late March;
- Prom is scheduled for May 07, 2021; we will have Covid guidelines in place;
- Scholarship Night will be May 24, 2021;
- Graduation is May 26, 2021.

As a follow up to our meeting with KNOM and questions about internships and opportunities for at risk and disabled youth, I would like to include some information about the Arctic Access program. Arctic Access supports Nome-Beltz in many ways, including the following:

- Setting up local internships: 15 NBMHS students were placed in internships during the last 2 years
- Providing hourly pay for some of the internships
- Training in job readiness such as resume writing and good work habits
- Runs the summer work program
- First Aid and CPR training
- Driving permits and licenses

Strategic Plan Goal 2: Educational experiences respectfully integrate Indigenous identity

As we consider classes and programs that impact our school the following list highlights many of them:

- Nome Native Youth Leadership Organization
- Conversational Inupiaq (Dual Credit w/NWC)
- Tribal Government (Dual Credit w/NWC)
- Native Dancing and Drumming
- Sivuqaq Lifestyle
- Parky Sewing
- Cultural Arts and Crafts
- Culturally relevant books in the Language Arts curriculum include: *Two Old Women*, *My Name is Not Easy*, *Inuit Thought of It*, and *The Raven's Gift*

## **Nome Public Schools Board Facilities Service Report, March 2021.**

John W. Mortensen, Facilities Director

John.mortensen@nmsusa.com

907-244-4121

For the Month of: **February 2021**

### **This Month to Date Maintenance Snapshot:**

- **Scheduled Work in Progress: 8**
- **Preventative Maintenance Work Orders Removed from School Dude but not Completed: 1,094**
- **Open Preventative Maintenance Work Orders: 10**
- **Open Facilities Schedule Work: 207**
- **Total Open Work Orders: 483**
- **Preventative Maintenance: 0**

### **Injuries & Accidents**

#### **Employee New Hires**

- Re-Hire Jonathan Duarte Maintenance Tech III

#### **Employee Departures**

- Custodian - Malakye Viner Terminated No Call No Show 2-2-21
- Custodian - Kristian Ahwinona-Smith Resigned No-Call No Show Terminated 2-23-21

### **Staffing:**

#### **Maintenance Department Tasks with Status:**

- Siemens Mechanical Nome on site bid review for NPS School District DDC / HVAC control systems bid.
- In process to award Pinnacle Mechanical Incorporated NES Day Tank Repair.
- Taylor Fire to do fire alarm work. No call no show Monday 2-22-21. Working on rescheduling of contractor.
- Re-keying of NPS School District - Start date 12-28-20 90%

### **Safety Concerns:**

- ADEC/SPAR Report to State of Alaska

### **Coronavirus**

- Nome AK COVID 19 in the region with 5 cases from February 15 - February 28, 2021.

Nome

Total Cases	New Cases	Deaths
325	5	0

**Custodial Department**

- Significant issues with training and staffing all new custodial staff at NBHS.
- High absenteeism
- We are continuing redesigning the entire custodial work system with checklists, updated maps, and descriptive work responsibilities to train new employees and hold existing ones accountable.

**Other Issues:**

# **Nome Public Schools Director of Technology Report**

Jim Shreve  
09 March 2021

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## **Current projects**

Preparation for rollout of identiMetrics finger scanning system for use with PowerSchool Attendance and PowerLunch. Primary staff received training on 19FEB21 for the functionality of the enrollment software as well as the application of the software in PowerSchool Attendance and PowerLunch. The announcement went out to parents / guardians on 02MAR21 with a planned launch for enrollment on 22MAR21. Once we reach 85% or greater biometric enrollment we will perform final checks of the system and then change over to using the system for PowerSchool tardy attendance and meal service for the remainder of the fourth quarter.

E-Rate - Category II Network equipment. Nome Public Schools authorization amount for E-Rate CATII for JUL2021-JUN2026 is \$131,880. We receive Federal funding for 85% of this amount and must pay for the 15% plus any ineligible equipment costs as well as equipment that is installed in Non-Instructional Facilities (District Office and Maintenance Shop). As mentioned in last months report we pushed our CAT II proposal opening date while we tested new equipment for distribution of wired and wireless internet throughout the district. Our proposal opened on 19FEB21 and our bidding cycle closes 19MAR21. Due to Federal requirements, the contract must be awarded and form 471 submitted by 25MAR21. The selection committee will meet on 22MAR21 to evaluate bids and chose a vendor. This short timeframe will require a phone poll vote for approval to award the contract on either March 22nd or March 23rd in order to meet the 25MAR21 deadline.

Evaluated replacement solutions for our current Technology Helpdesk which adds the capabilities of Asset Management. The Tech Dept (with review from Business Office personnel) chose IncidentIQ for our replacement Tech Helpdesk and Asset Management system. IncidentIQ combines Asset Management with a Tech HelpDesk solution that automatically integrates with our current Mobile Device Management solutions (JAMF for Mac computers and iPads, Google Admin Console for ChromeBooks, and JumpCloud for Windows devices) and our Student Information System for import of Staff, Student, and class data. We held our initial implementation meeting on 01MAR21 and are excited to get this new system up and rolling. We have already setup interfaces with many of the above mentioned systems to import staff and students user accounts and the majority of our individual computer devices.

## **Future Projections**

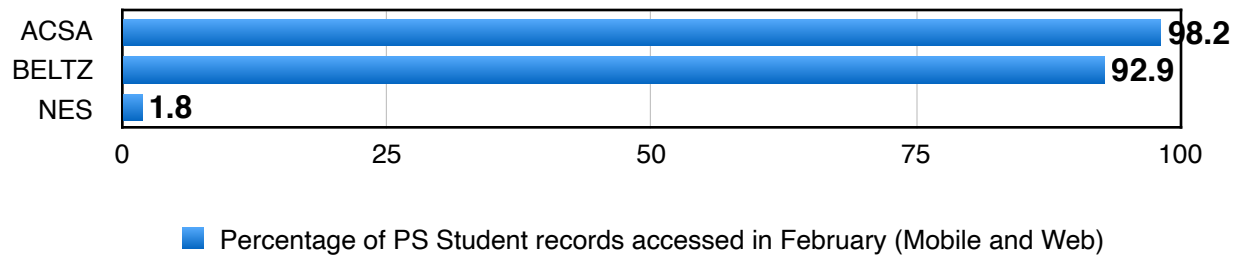
After completion of the CAT II E-Rate cycle we will prepare to run approximately 2 miles worth of ethernet cable from network rooms / cabinets to allow for WiFi Access Point installation in every classroom. This installation should assist in balancing the various loads on our network equipment thus providing a more stable experience for staff and students.

## **PowerSchool Online Enrollment**

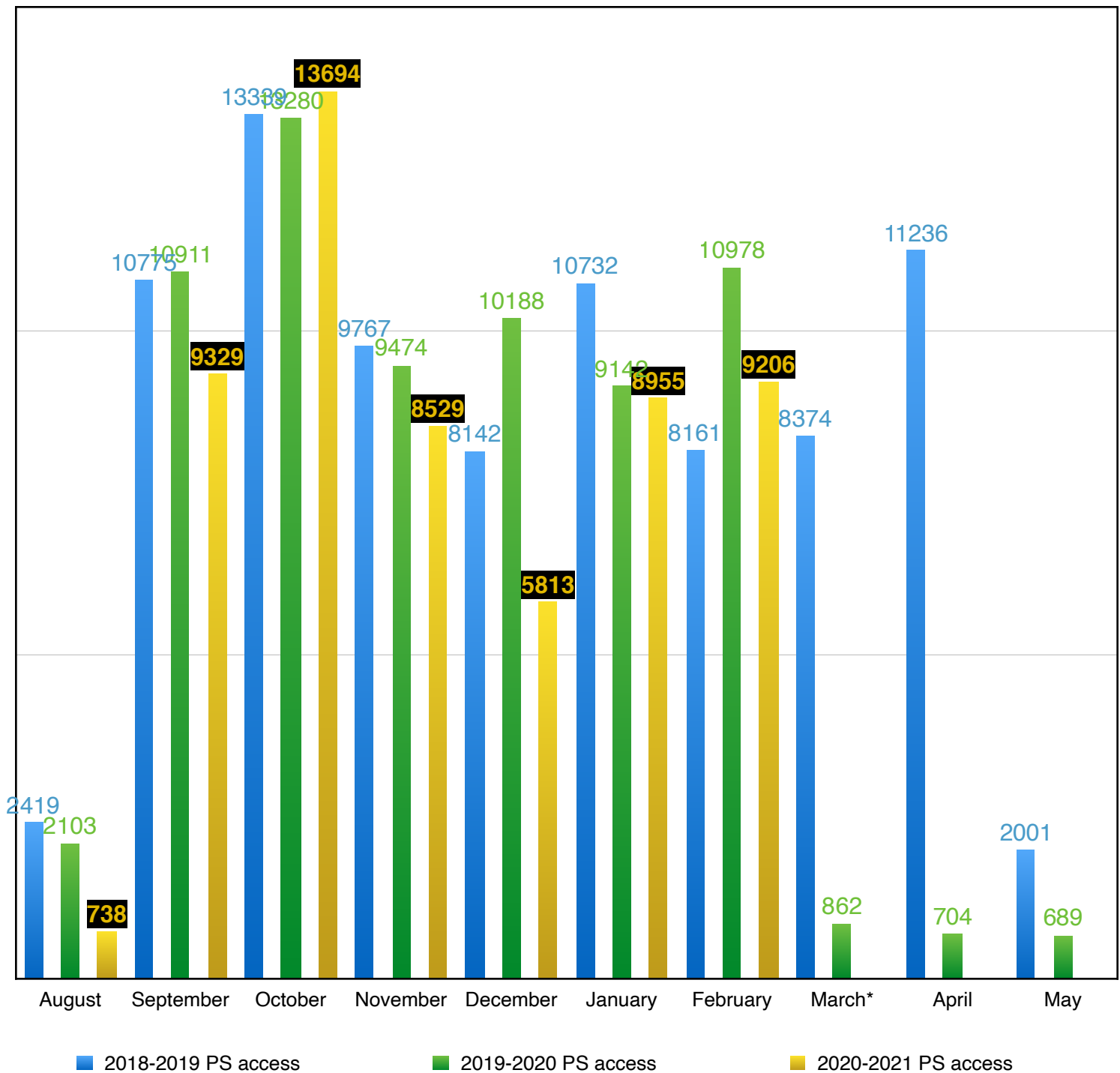
Current enrollment numbers are not being reported this month because the Tech Department is in the process of converting the 20-21 PS Enrollment over to 21-22 PS Enrollment. This should allow for intake of the incoming Kindergarten students records by the beginning of April.



**PowerSchool Student Information System Access data**  
**PowerSchool use, by students and parents.**

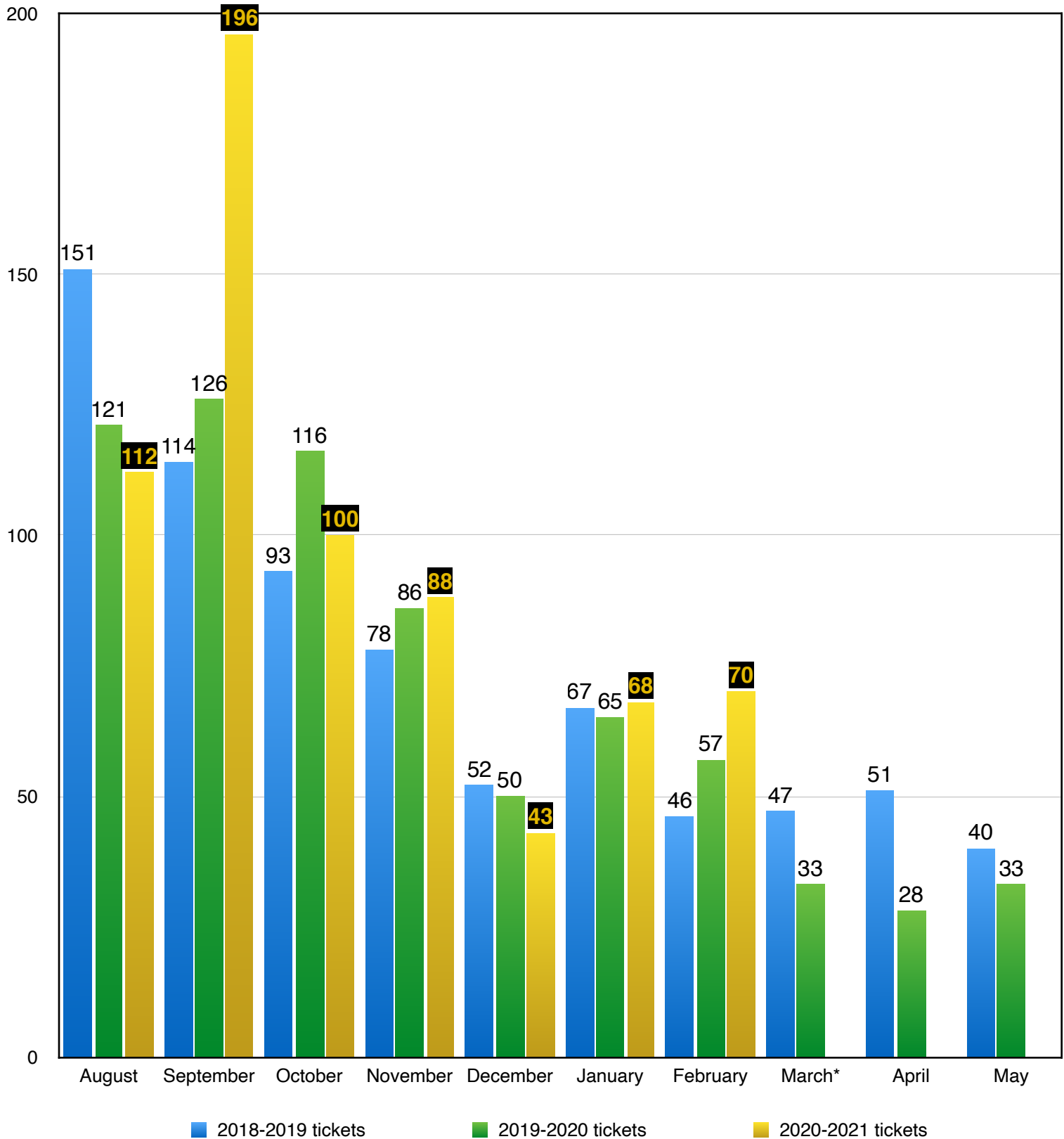


**Total Parent and Student PS Web and Mobile Access Sessions for Month:**



## Technology Web HelpDesk

Part of the Technology Department's duty is to maintain the Technology Web Help Desk for staff to request repairs, training and troubleshooting. In February we resolved 67 of 70 (96%) of the tech requests submitted through the system. We encourage staff to make use of this resource but many immediate needs are still handled outside of it.



**Grants- Consolidated ESEA: Title I-A/Title I-C/Title II-A/Title IV; EASIE; and RLIS**

**•Attended the 4-day Virtual ESEA National Conference**

Sessions attended included: parentcamp.org for facilitating parent engagement; Indigenous Women:Our Journey, presented by Dr. Sherri Miller; Best Practices for Tutoring with Dr. Robert Slavin; and Uniform Grant Guidance with Brustein and Manasevit.

**•Title I-C (Migratory)-**

•ANSEP Computer Build- Alaska Native Science and Engineering Program at UAA led NPS middle school students through a computer build via ZOOM February 4-6. Our students were so focused they finished the 3-day curriculum in just 2 days! NBMS science teacher, Katherine Garrison acted as the onsite facilitator with assistance from Bode Leeper. We had 10 students participate on site in the NACTEC Wing and one participate remotely. All students successfully built and set up their computers with an operating system and programing software. At the end of the session the students took their computers home.



•Lego kits and parts for Lego Robotics for grades 3-5 and middle/HS have recently arrived on site. We are now waiting for the Chromebooks to arrive to start our program. Lisa Leeper will be the instructor.

•Distribution of HALO (<https://www.halobelt.com/>) rechargeable light belts to all eligible migratory students via school or USPS.

•Jade Murdock, migrant recruiter and assistant, will be emailing a link to an Xtra-Tuff boot order form for migratory eligible students. We will also advertise on Nome Announce and FB. NPS will be working with Big Rays to fulfill this order.

**•Title II-A- Working with NES administration to provide on-site training in Professional Learning Communities for NES staff the first week of June.**

#### •Title IV-A

- The trail groomer has arrived and is assembled (thank you, Jeff Collins) for the ACSA/NBMHS ski program.

#### • Completed Part 1 of EASIE (Indian Education Grant)

#### • Completed RLIS (Rural and Low-Income School) Grant

#### Assessments, Curriculum and Data-

##### Attended the 2-day Virtual Alaska District Test Coordinator conference and training offered by DEED.

- DEED offered the DTC training via ZOOM this year. The presenters did a nice job of disseminating the information and giving participants time to review the information in small break out rooms with similarly sized districts.

#### WIDA

- I finished conducting regularly scheduled EL ACCESS 2.0 (aka WIDA) testing at NBMHS and continuing with make ups for those who were absent. ACCESS testing is ongoing at NES (thanks to Sandi Keller). This assessment contains four individual assessment areas or domains: listening, reading, writing, and speaking. Each area of assessment takes about 1 to 1.5 hours.

#### PEAKS & Science

- Presented the initial training component for the Alaska Science and PEAKS Assessments to NBMHS, ACSA and Extensions, and NES, at each site.

- All employees who will be present in the room where PEAKS & AK Science testing is taking place must complete the training and sign test security agreements. The initial training (already completed) is an introduction to PEAKS administration and the “Padlet” that I use to disseminate training and PEAKS administration information. See link: <https://padlet.com/mhayes27/i7wg05qrnl19> Please note: The information on this “padlet” site is **not test secure and can be shared publicly**. Once schedules are in place, I will add them to this “Padlet”. The second of the three components is completed through DEED’s eLearning site and the final component will be a review of local testing procedures, review of test security, and a team quiz using a game format (Kahoots).

- This year AK Science will be testing grades 5, 8, and 10. In the past, grades 4, 8, and 10 were assessed.

- PEAKS & AK Science testing Accommodations for SPED students are updated in PowerSchool (thanks to Rebecca Miller)

- MAP-Winter window closed on February 12 and the Spring window opened on February 15. The windows are different this year due to NBMHS opting to MAP test once, instead of twice during second semester.

#### •PEAKS & AK Science test window- March 29 -April 30, 2021

#### Enrollment by school-

Enrollment	5/6/20	9/3/20	10/9/20	11/6/20	12/2/2020	1/7/2021	2/3/2021	3/5/2021
Nome Elementary School	377	309	288	291	292	291 (& 2 PreK SPED)	292	292
Anvil City Science Academy	60	58	60	59	59	59	58	58
Nome-Beltz Middle Senior High	250	297	281	277	278	287	277	280
NPS Extensions Correspondence	23	58	63	62	64	62	56	50
<b>Total Enrollment K-12</b>	<b>710</b>	<b>721</b>	<b>692</b>	<b>689</b>	<b>693</b>	<b>699</b>	<b>683</b>	<b>680</b>

# **Special Education Board Report, March 2021**

Michael Hautala, Director of Special Education

## **Special Education Department**

- 77 Active SpEd caseloads
- 11 Current Paraprofessionals (2 Open Positions for 2021-2022)
- 1 Administrative Assistant
- 5 Special Education Teachers (2 Anticipated Positions for 2021-2022)
- 0 Speech Language Pathologist (1 Advertised Position for 2021-2022)

## **Special Education Monthly Snapshot**

- Staffing
  1. SPED Teacher Positions (2 anticipated posting for next year).
  2. All SPED paraprofessional positions are now filled. (2 anticipated posting for next year).
- Speech Language Pathologist has resigned position. interim Speech/Language services are being provided virtually for the remainder of this school year. Services provided by tele-therapy are going well in all schools. We are currently looking at the best way to go forward for next year that meets the needs of NPS students. (SLP recruitment vs. tele-therapy)
- Department of Education and Early Development has given a finding for the 2020 audit. February 5<sup>th</sup> Inservice addressed training needs for IEP and ESER processes. Currently gathering corrected materials to resubmit.
- Completed Child Find February 19<sup>th</sup>, with assistance from our partners at Kawarek, WIC, and Child Infant Learning we were able to screen 12 Pre-K children in school readiness, vision and hearing, and speech.

## SCHOOL BOARD COMMUNICATION

**Title:** Approval of FY22 School Calendar

**Date:** March 9, 2021

**Administrator:** Jamie Burgess, Superintendent

**Attachments:** FY22 Draft Calendar

<input checked="" type="checkbox"/>	<b>Action Needed</b>	<input type="checkbox"/>	<b>For Discussion</b>	<input checked="" type="checkbox"/>	<b>Information</b>	<input type="checkbox"/>	<b>Other</b>
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## BACKGROUND INFORMATION

The NPS Calendar Committee met on February 16<sup>th</sup> to discuss a potential draft calendar for the 2021-2022 school year. Much discussion was held around a variety of topics impacting the calendar which are discussed below. The Committee recommends the proposed calendar for adoption.

1) Snow days – with teachers utilizing “Blizzard Bags” for students during COVID-19, the discussion was held to continue this practice for the next school year. This practice minimizes loss of instruction, and the impact that school closures can have on our classified staff, who either must use personal leave or have an unplanned day without pay. This practice still allows some 3-day weekends to be scheduled in April and May, when children are often adjusting to the rapidly increasing amount of light in the evenings/nights, and may need breaks from the tightly packed schedule of testing in those months.

2) Professional Development days – there was much discussion around how our District PD days were placed within the calendar. There is always tension between the need for days prior to the start of school versus the need to address other topics after a period of implementation and practice. Due to the proposed adoption of a new math curriculum K-8, the committee felt that allowing for some PD days later in the school year were appropriate.

3) Balanced semesters – the start of school was moved back three days from the original draft, since the number of days in the fall semester was significantly lower than the spring semester. While this has little impact at the elementary level, it does impact our middle and high school classes which are offered in semester format; if the semester ends right before winter break, there was a three week difference in the length of the semester, meaning elective classes would be significantly different. Ending the semester after winter break has been shown to create problems for final exams/midterms, with teachers often having to spend additional days

Nome Public Schools  
PO Box 131  
Nome, AK 99762  
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reviewing materials with students after a 2 week break without instruction. This calendar shift does mean an earlier release for students and staff.

#### **ADMINISTRATIVE RECOMMENDATION**

The administration recommends approval of the proposed 2021-2022 school calendar.

**Sample Motion:** I move to approve the proposed 2021-2022 school calendar.

# DRAFT

## School Calendar 2021-2022

**Summary:** 188 contract days  
5 holidays (per statute)  
3 teacher work days

6 instructionally related in-service days  
4 ISC days (count as in-service days)  
170 student-bodies-in-seats days

C...School Closes	August 2021							September 2021							October 2021												
E...End of Quarter	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
H...Legal Holiday								1 2 3 4							1 2												
I...Inservice Day								M UV																			
O...School Opens	1	2	3	4	5	6	7	5	6 7	8 9	10 11			3	4	5	6 7	8 9									
UV...Unpaid vacation day								H M							M												
W...Teacher Workday	8	9 10 11	12 13	14				12	13 14	15 16	17 18			10	11 12 13	14 15	16										
IC...Inservice Day used	N N N I I							13 14 15 16 17							10 11 12 13 14 15												
for Parent-Teacher Conferences	15	16 17 18	19 20	21					19	20 21 22 23	24 25			17	18 19 20 21	22 23											
M...Minimum Day	22	23 24 25	26 27	28				26	27 28 29	30					24	25 26 27 28	29 30										
T...Testing	M							M							M IC												
N... New Teacher Only	29 30 31													31													
	# of Inservice Days: 3							# of Inservice Days: 0							# of Inservice Days: 1												
	# of Student Days: 9							# of Student Days: 20							# of Student Days: 20												
	# of Teacher Days: 14							# of Teacher Days: 21							# of Teacher Days: 21												
November 2021							December 2021							January 2022							February 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
	1 2 3 4 5 6								1 2 3 4					1			1 2 3 4 5										
IC	M								M								M										
7 8 9 10 11 12 13							5 6 7 8 9 10 11							2 3 4 5 6 7 8							6 7 8 9 10 11 12						
I	M								M								M										
14 15 16 17 18 19 20							12 13 14 15 16 17 18							9 10 11 12 13 14 15							13 14 15 16 17 18 19						
	M								M								M										
21 22 23 24 25 26 27							19 20 21 22 23 24 25							16 17 18 19 20 21 22							20 21 22 23 24 25 26						
	M H H						UV UV UV UV H							I M					IC M								
28 29 30							26 27 28 29 30 31							23 24 25 26 27 28 29							27 28						
							UV UV UV UV H							M													
							30 31																				
# of Inservice Days: 2							# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 2						
# of Student Days: 18							# of Student Days: 13							# of Student Days: 20							# of Student Days: 18						
# of Teacher Days: 22							# of Teacher Days: 15							# of Teacher Days: 21							# of Teacher Days: 20						
March 2022							April 2022							May 2022							June 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
	1 2 3 4 5										1 2																
	M																										
6 7 8 9 10 11 12							3 4 5 6 7 8 9							1 2 3 4 5 6 7							1 2 3 4						
	M E								M							M UV											
13 14 15 16 17 18 19							10 11 12 13 14 15 16							8 9 10 11 12 13 14							5 6 7 8 9 10 11						
UV UV UV UV UV									M							M											
20 21 22 23 24 25 26							17 18 19 20 21 22 23							15 16 17 18 19 20 21							12 13 14 15 16 17 18						
	M								M I							M CM W											
27 28 29 30 31							24 25 26 27 28 29 30							22 23 24 25 26 27 28							19 20 21 22 23 24 25						
	M								M																		
													29 30 31														
													H														
# of Inservice Days: 0							# of Inservice Days: 1							# of Inservice Days: 0							# of Inservice Days: 0						
# of Student Days: 18							# of Student Days: 20							# of Student Days: 14							# of Student Days: 0						
# of Teacher Days: 18							# of Teacher Days: 21							# of Teacher Days: 15							# of Teacher Days: 0						



## SCHOOL BOARD COMMUNICATION

**Title:** Board Policy 2<sup>nd</sup> Reading

**Date:** March 9, 2021

**Administrator:** Jamie Burgess, Superintendent

**Attachments:** Board Policies for Adoption

<input checked="" type="checkbox"/>	Action Needed	<input type="checkbox"/>	For Discussion	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Other
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## BACKGROUND INFORMATION

The Board of Education reviewed and approved the first reading of the policies listed below at the February 9<sup>th</sup>, 2021 Regular Board meeting. The policies are now presented to the Board for a second reading and adoption.

BP 4112.10 Employment of Retired Teachers  
BP 5145.15 Student and Family Privacy Rights  
BP 9260 Legal Protection

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the second and final reading of board policies BP 4112.10 Employment of Retired Teachers, BP 5145.15 Student and Family Privacy Rights and BP 9260 Legal Protection.

**Sample Motion:** I move to approve the second and final reading of board policies BP 4112.10 Employment of Retired Teachers, BP 5145.15 Student and Family Privacy Rights and BP 9260 Legal Protection.

## BP 4112.10 EMPLOYMENT OF RETIRED TEACHERS

**Note:** Effective November 8, 2018, [AS 14.20.136](#) authorizes schools districts to hire retired teachers in cases of teacher shortages. Retired teachers hired under this statutory provision may elect to continue receiving TRS benefit payments during the period of reemployment. A contract for reemployment of a retired teacher hired under [AS 14.20.136](#) may not be for more than 12 consecutive months. If the teacher retired under the defined benefit retirement system, the teacher must be retired for at least 60 days if 62 years of age or older, or at least six months if under 62 years of age, before reemployment. In addition, if the teacher is reemployed by the same district that employed the teacher upon retirement, the teacher must certify that there was no prearranged agreement with the school district to hire the teacher after retirement.

Prior to the hire of retired teachers under this statute, the school board must adopt a policy that permits the employment of retired teachers who are qualified to teach in those disciplines or specialties in which a shortage of teachers exists. The policy must describe the circumstances that constitute the shortage.

This optional policy may be utilized by districts desiring to hire retired teachers in cases of teacher shortages, as authorized by [AS 14.20.136](#).

It is the policy of the Board that teacher vacancies be filled in a timely manner by qualified personnel. The District administration is authorized to employ retired teachers in accordance with [AS 14.20.136](#) in cases of teacher shortages, and to notify the Administrator of the Teachers' Retirement System that it is hiring retired teachers pursuant to that statutory provision.

The hiring of retired teachers is authorized in those disciplines or specialties in which a shortage of teachers exists despite active recruitment efforts. A shortage is deemed to exist for those open positions that the administration has been unable to fill with qualified candidates, despite recruitment, public advertising for at least 10 business days, interviews, and the offering of positions to qualified candidates, if any.

(cf. [4111](#) Recruitment and Selection)

### Legal Reference

#### ALASKA STATUTES

[14.20.136](#) Reemployment of member of teachers' retirement system

[14.25.043](#) Reemployment of retired members

[14.20.165](#) Restoration of tenure rights

Adopted: (enter date here)

## Nome Public Schools

## **BP 5145.15 STUDENT AND FAMILY PRIVACY RIGHTS**

**Note:** *The Protection of Pupil Rights Act requires any school district “that receives funds under any applicable program [to] develop and adopt policies, in consultation with parents, regarding [statutory privacy rights].” (20 U.S.C. §1232h(c)(1)). “Any applicable program” generally refers to any federal program administered by the U.S. Department of Education (20 U.S.C. §1221(c)). “Consultation with parents” is not defined; boards are advised, at minimum, to publicize the issue and request public comment during the policy’s adoption.*

The Board believes that personal information gathered from a student may be helpful or necessary to facilitate school safety, student welfare, or the continued success of academic programs. However, these goals must be balanced with the expectations of privacy of our students and their families. The following procedures shall be followed so that parents may make informed choices regarding the disclosure or collection of personal information from their student.

### **Student Surveys**

**Note:** *Federal law requires prior written parental consent before certain surveys may be administered to students. Effective June 30, 2017, [AS 14.03.110](#) requires written parent permission before a school may administer, or permit to be administered in a school, a questionnaire or survey, whether anonymous or not. The following policy sets forth the notice and consent provisions required by law and identifies when parental consent and notice are required. Additionally, state law provides that no student may be required to participate in a questionnaire or survey if the student objects to participation. [AS 14.03.110](#).*

The Board recognizes that student surveys administered in the public schools may be beneficial for the purposes of study, the improvement of education, for class assignment, and to assist in providing guidance or counseling services to students and their families. In administering surveys or questionnaires to the District’s students, the District shall comply with state and federal laws concerning parental notice and consent.

Surveys will not be administered to students without prior parental consent.

**Annual Consent:** The District may seek written parent/guardian permission, on an annual basis, for the administration of anonymous student surveys. Consent to anonymous surveys obtained annually will be valid until the beginning of the subsequent school year, or until written notice of withdrawal of consent is provided to the school principal. Parents or guardians shall receive at least two weeks’ notice prior to the administration of an anonymous questionnaire or survey.

**Consent for Surveys that are Not Anonymous:** Prior to the administration of a survey that is not anonymous the District shall obtain written permission from the parent/guardian at least two weeks prior to the survey.

**Notice Requirements:** At least two weeks prior to the administration of a questionnaire or survey, whether anonymous or not, that requires parental consent as identified above, the school shall provide each student's parent or legal guardian with written notice explaining:

1. how and where the parent may preview the survey;
2. how the survey will be administered;
3. how the survey results will be used;
4. who will have access to the questionnaire, survey or results; and
5. for those surveys which are not anonymous, explain that written parental consent is required before participation in the particular survey, and include a permission form to be returned by the parents, with instructions that the form must be returned at least two weeks before the survey.

### **Instructional Material**

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### **Physical Exams or Screenings**

**Note:** Effective June 30, 2016, provisions of [AS 14.30.070](#) and the entirety of [AS 14.30.120](#) requiring school districts to provide for or require each child to have a physical examination is repealed. The requirement that school districts provide vision and hearing screening examinations remains. [AS 14.30.127](#). Although districts are no longer required to provide for and require physical examinations of every child attending school, the Department of Health and Social Services may require the district to conduct physical examinations it considers necessary and may reimburse the district for examinations. The federal Protection of Pupil Rights Act states that student's parent(s)/guardian(s) may refuse to allow their child or ward to participate in a "non-emergency, invasive physical examination or screening." [20 U.S.C. §1232h\(c\)\(2\)\(A\)\(ii\)](#).

A student's parent(s)/guardian(s) may refuse to allow their child to participate in any non-emergency, invasive physical examination or screening that is: (a)

required as a condition of attendance, (b) administered by the school and scheduled by the school in advance; and (c) not necessary to protect the immediate health and safety of the student, or of other students. The term “invasive physical examination” means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable state law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act ([20 U.S.C. §1400](#) et seq.)
3. Is otherwise authorized by board policy.

(cf. [5141](#) – Health Care and Emergencies)

(cf. [5141.3](#) – Health Examinations)

(cf. [5141.31](#) – Immunizations)

(cf. [5131.61](#) – Student Athlete Drug and Alcohol Testing Regulation)

### **Collection of Personal Information from Students for Marketing**

***Note:*** Federal law allows schools to collect personal information from students for marketing ([20 U.S.C. §1232h\(c\)\(1\)\(E\)](#)), provided the board, by policy, allows parents to preview the instrument and opt their child out of the activity.

The term “personal information” means individually identifiable information including: (1) a student or parent’s first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, or (4) a Social Security identification number.

No school official or staff member shall administer or distribute to students a survey or other instrument for the purpose of collecting personal information for marketing or sale.

The above paragraph does not apply to the collection, disclosure or use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other post-secondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.

3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

**Note:** *The rights provided to parent(s)/guardian(s) in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.*

### **Biometric Information**

**Note:** *Biometric information means the noninvasive electronic measurement and evaluation of any physical characteristics that are uniquely attributable to a single person, including fingerprint characteristics, eye characteristics, hand characteristics, vocal characteristics, facial characteristics and any other physical characteristics used for the purpose of electronically identifying that person with a high degree of certainty.*

1. Prior to collecting biometric information from a student, the school district shall provide notification of the intent to do so to the parents, or guardian, or to the student if he or she has reached the age of 18. Two weeks between notification and the actual collection of biometric information shall be given in order to allow a response to refuse participation in the biometric identification program. A request not to participate in the biometric identification program shall be made in writing by the parents, or the individual who has legal custody of the student, or the student if he or she has reached the age of 18. Failure to respond with a request not to participate in the biometric identification program shall be considered as giving permission for the student to participate.
2. Biometric information collected by the District will be stored securely behind District firewalls and other data protection protocols. All biometric information shall be destroyed within 30 days after (a) the student's graduation or withdrawal from the school district; or (b) upon receipt in writing of a request for discontinuation of participation in the biometric identification program by the parents, or the individual having legal custody of the student, or by the student if he or she has reached the age of 18.
3. The biometric information is to be used solely by the school district for identification or fraud prevention.
4. The school district will not sell, lease, or disclose any biometric information to any other person or entity.

5. The choice for the student not to participate in the biometric identification program by the parents, or guardian, or by the student, if he or she has reached the age of 18, must not be the basis for refusal of any services otherwise available to the student.

Legal Reference:

ALASKA STATUTES

[14.03.110](#) Questionnaires and surveys administered in public schools.

[14.30.070](#) Physical examination required.

[14.30.127](#) Vision and hearing screening examinations.

UNITED STATES CODE

[20 U.S.C. 1232](#)(h) Protection of Pupil Rights Act

*Revised (enter date here)*

Adopted: March 2016

**Nome Public Schools**



## **BP 9260 LEGAL PROTECTION**

**Note:** *For all districts, Sections 2361-2368 of the Every Student Succeeds Act are designed to provide teachers, principals and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section 2366 limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.*

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action is brought against the employee or officer, and the laws' conditions are satisfied, Sections 2366 and 2367 limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages. The provisions of the law took effect on April 8, 2002.

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings.

(cf. [3530](#) - Risk Management)

Legal References:

ALASKA STATUTES

[14.12.115](#) Indemnification

[Every Student Succeeds Act of 2015](#), §§2361-2368 (P.L. 107-110)

Revised (enter date here)

Adopted: June 10, 2003

**Nome Public Schools**

## SCHOOL BOARD COMMUNICATION

**Title:** Approval of FY22 Teacher Contracts

**Date:** March 9, 2021

**Administrator:** Jamie Burgess, Superintendent and Cynthia Gray, HR Manager

**Attachments:** N/A

<input checked="" type="checkbox"/>	<b>Action Needed</b>	<input type="checkbox"/>	<b>For Discussion</b>	<input checked="" type="checkbox"/>	<b>Information</b>	<input type="checkbox"/>	<b>Other</b>
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## BACKGROUND INFORMATION

Based on supervisory recommendations, the administration recommends that the following teachers be offered a contract for the 2021-2022 school year. Teachers marked with an asterisk “\*” will receive tenured status beginning in the 2021-2022 school year.

Randall Reichen – Special Education Teacher, Nome Elementary School

Beverly Reichen – Special Education/Reading Teacher, Anvil City Science Academy

\*Matt Slingsby – Elementary Teacher, Nome Elementary School

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval to issue contracts for the listed teachers for the 2021-2022 school year.

**Sample Motion:** I move to approve issuing contracts for the listed teachers for the 2021-2022 school year.